

TOWNSHIP CLERK

80-501. Duties of clerk. The township clerk shall have the custody of the records, books and papers of the township, when no other provision is made by law; and he or she shall file in his or her office all such papers as are by law required to be filed, and promptly record such as are by law required to be recorded therein; and he or she shall discharge such other duties as may be required by law.

History: G.S. 1868, ch. 110, § 29; March 11; R.S. 1923, 80-501.

TOWNSHIP TREASURER

80-401. Duties of treasurer. The township treasurer shall receive and take charge of all moneys belonging to the township, or which are by law required to be paid to him or her, and shall pay out and account for the same upon orders drawn upon him or her by the township trustee, and shall discharge such other duties as may be required of him or her by law.

History: G.S. 1868, ch. 110, § 26; March 11; R.S. 1923, 80-401.

TOWNSHIP TRUSTEE

80-301. Powers and duties generally. The township trustee shall have the power to:

- (a) Divide the township into road districts, and make such alterations as may be necessary;
- (b) Ensure all moneys belonging to the township are properly spent for road or other purposes;
- (c) Provide for the care and management of all property, real and personal, belonging to the township, and to superintend the various interests thereof;
- (d) Cause a record to be made accurately defining the boundaries and number of each road district, as well as the alterations made in such district or districts in the township;
- (e) Administer all oaths in the necessary discharge of the duties of the office;
- (f) Superintend all the financial concerns of the township, and at the July session of the board of county commissioners, annually, with the advice and concurrence of the board of county commissioners shall levy a tax on the property in the township for township road and other purposes, and report the same to the county clerk, who shall enter the same on the proper tax roll in a separate column or columns, and the treasurer shall collect the same as other taxes are collected. If the trustee and board of county commissioners fail to agree on any such levy, the board of county commissioners shall levy such township road and other taxes; and
- (g) Discharge such other duties as may be imposed by law.

History: G.S. 1868, ch. 110, § 22; L. 1885, ch. 194, § 1; R.S. 1923, 80-301; L. 1968, ch. 406, § 140; L. 1994, ch. 232, § 2; July 1.