

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

February 10, 2025

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/86040931147?pwd=NFIIWuBrv89ayW8iVwehqO2cauHIMe.1>

select join meeting and enter meeting ID: 860 4093 1147 Password: 974244

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting Minutes of January 27, 2025

Public Forum

Department Reports

Ambulance

Appraiser

Emergency Management

Health

Public Works

Register of Deeds

Community Development

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

County Attorney

Old Business:

Real Estate @ 1285 Evergreen, Moline

New Business

2:00 p.m.

2301 Quail, Fall River - Liberty Township School House

Kansas Historical Society Tax Credit Application – Community Building Solutions

Executive Session Non-Elected Personnel – County Clerk

Adjustable Hiring Tool/Wage Scale

Commission Discussion

Abatements: PP25-004

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

County Counselor: Paul Dean

County Clerk: Kerry Harrod

Others:

Don Sanders, Public Works

Gillian Beaumont, EMS Director

Shari Kaminska

Taylor

Malarie Chamberlain, Payroll Clerk

Kristina Kraft, Deputy Treasurer

John Walker, Sheriff

Erica Cordell, EM

Diane Cucar, Community Development

Chris Miller, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Kaye Spooner

Call to Order

Chairman Hendricks called the regular meeting to order at 1:00 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of January 27, 2025 as presented. Motion carried 3-0

Public Forum

Kaye Spooner stated the state of Wyoming is working on a bill that would force ballots to be hand counted if passed. Ms. Spooner would like the county to be cautious with grant money spending.

EMS

Gillian Beaumont presented the report for December. There were 12 total runs. The Health/EMS secretary has resigned. Taylor Dory has been hired as an EMT and the Emergency Management back up.

Emergency Management

Erica Cordell took an online training for Pathological First Aid. This was regarding the first contacts after a disaster or event with people, both community members and first responders. On February 3, 2025 the monthly siren test

was had. Howard had one siren that had issues and they will be retesting it soon, after looking into it. Otherwise, all sirens worked well. On February 5, 2025 the Storm Spotters campaign was launched. That event will be March 5, 2025 at 6:30 p.m. at the Cox Building in Howard. On February 6, 2025 Ms. Cordell attended the KEMA meeting in Cherokee County. The next KEMA meeting will be hosted by Elk County. Ms. Cordell stated the 2013 Jeep broke down by Augusta and was towed to Parks Motors. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the repair of the 2013 Jeep at Parks Motors in the amount of \$2,385.25. Motion carried 3-0. Commissioner Russell moved and Commissioner Liebau seconded the motion to transfer \$12,223.90 from the County Equipment Reserve Fund to the Emergency Management Equipment Reserve Fund. Motion carried 3-0.

Public Works

Don Sanders presented progress reports. Mr. Sanders stated the department needs new shop trucks. The Commissioners are in consensus to allow Mr. Sanders to move forward with the purchase of three new shop trucks.

Community Development

Diane Cucar stated she has been working on the Youth Entrepreneurship Challenge. There are sixteen groups signed up so far. Shari Kaminska stated Moline Chamber donated \$500 for honorable mention prizes for the Youth Entrepreneurship Challenge.

Sheriff

John Walker presented bids for a new sign for in front of the Sheriff's Office. Commissioner Russell moved and Commissioner Liebau seconded the motion to purchase a sign from C Cross Custom Welding in the amount of \$895.00. Motion carried 3-0.

County Clerk

Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the agreement with Advantage Computer in the amount of \$7,920.00. Motion carried 3-0.

2301 Quail, Fall River – Liberty Township School House

Commissioners are in consensus to allow a wedding reception to be held at this location. An agreement between parties will be drawn up and signed.

Kansas Historical Society Tax Credit Application

Commissioner Liebau moved and Commissioner Russell seconded the motion to approve and sign the Kansas Historical Society Tax Credit Application through Community Building Solutions. Motion carried 3-0.

Executive Session 2:04 p.m.

Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session to discuss legal matters with County Clerk Kerry Harrod, County Counselor Paul Dean and Public Works Supervisor Don Sanders present not to return to open session until 2:14 p.m. Motion carried 3-0.

Back in session 2:14 p.m.

No action taken.

Executive Session 2:16 p.m.

Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session to discuss non-elected personnel performance review with County Clerk Kerry Harrod and County Counselor Paul Dean present not to return to open session until 2:18 p.m. Motion carried 3-0.

Back in session 2:18 p.m.

Action: Commissioner Russell moved and Commissioner Liebau seconded the motion to give Stefni Hebb a merit increase from \$18.55hr to \$18.80hr. Motion carried 3-0.

Adjustable Hiring Tool/Wage Scale

Discussion was had. Department heads will discuss more and present at the next meeting.

Abatements

Commissioner Russell moved and Commissioner Liebau seconded the motion to approve abatement PP25-004. Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$112,811.20. Motion carried 3-0.

Payroll

Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the payroll in the amount of \$304,437.50. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Russell seconded the motion to adjourn at 2:46 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II(Chairman)

Jake Liebau, District III