

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

October 15, 2024

If you would like to attend the meeting via zoom, go to

<https://us02web.zoom.us/j/86041226151?pwd=zn3ehTxCWCK6DmVByodwvaZwy0DPyF.1>

select join meeting and enter meeting ID: 860 4122 6151 Password: 272128

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting Minutes of September 30, 2024

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Real Estate @ 1285 Evergreen, Moline

Property on Dove Road, Moline

New Business

2:00 p.m. – Bukaty Health Insurance(Kaw Valley)

2:30 p.m. – Elk County Transportation Letter of Support

2:45 p.m. – KCAMP Voting Delegate

3:00 p.m. – EMS Budget

3:15 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I (Zoom)

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

Others:

Todd Winscher, Rural Fire

Gillian Beaumont, EMS Director

Kristina Kraft, Deputy Treasurer

Kandy Dowell, Health Nurse

Nick Miller, Noxious Weed

Malarie Chamberlain, Payroll Clerk

Joe Mueller, EMS

Tisha McNown

Derek Dick, Bukaty

Shari Kaminska, Community Development

Tina Blackburn, SO Day Clerk

Erica Cordell, EM

Chris Miller, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Don Sanders, Public Works

Kaye Spooner

Rebekah Osburn

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell (Zoom) were all present as well as County Clerk Kerry Harrod.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the September 30, 2024 regular meeting minutes as presented. Motion carried 3-0.

Public Forum

Shari Kaminska requested an executive session for non-elected personnel for 10 minutes.

EMS

Gillian Beaumont presented the report for September. There were 20 total runs with total collections being \$13,939.68. Mrs. Beaumont stated she interviewed an EMT yesterday.

### Community Development

Shari Kaminska stated they have been submitting the quarterly reports for the BASE Grant.

### Real Estate @ 1285 Evergreen, Moline

Shari Kaminska stated there is a proposal to do a Phase I Environmental Study on this property. The study can be funded through the BASE Grant. Discussion was had regarding the site plans whether to move forward with a plan or not. The south fence was discussed, the county will work with Michael Hogan on the tree removal and the construction of a fence.

### Rural Fire

Todd Winscher stated the State Fire Marshall Grant has been applied for. This grant will be used for purchasing PPE gear for the rural fire department.

### County Clerk

The County Christmas party will be held December 13, 2024 at Flint Oak.

### Emergency Management

Erica Cordell stated the October siren test went well and all sirens passed. Ms. Cordell attended an Integrated Preparedness Planning Workshop in Chanute held by KDEM on October 8, 2024. There will not be an LEPC meeting on October 17, 2024. Ms. Cordell will be holding Elk Counties' IPPW on November 14, 2024 at 6:30 p.m. at the Cox Building.

### Property on Dove Road, Moline

Property is under contract.

### Public Works

Don Sanders stated the Road 9 project has been completed. The Evergreen project between Road 4 and Road 5 is complete. The department is concentrating on the Blackjack Road project. They started on Road 4 and are working east. A lot of tree trimming and tree removal has been done on Blackjack between Road 5A and Road 7. Mr. Sanders stated a lot of the footing has been poured for the Green Ranch bridge.

### Executive Session 1:27 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to recess into executive session for 10 minutes to discuss non-elected personnel with the Commissioners and Shari Kaminska present not to return to open session until 1:37 p.m. Motion carried 3-0.

Back in session 1:37 p.m.

No action taken.

### Elk County Transportation Letter of Support

Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign and approve the letter of support for public transportation. Motion carried 3-0.

### KCAMP Voting Delegate

Commissioner Hendricks moved and Commissioner Russell seconded the motion to nominate Perry Russell as the KCAMP Voting Delegate with Shari Kaminska being the alternate KCAMP Voting Delegate. Motion carried 3-0.

### Advantage Computer Contract

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve and sign the annual web hosting contract with Advantage Computer for website, email, and domain hosting for 2025 in the amount of \$2,396.00. Motion carried 3-0.

### EMS Budget

Commissioner Hendricks moved and Commissioner Russell seconded the motion to transfer \$104,000 from the Windfarm Fund to the EMS Fund. Motion carried 3-0.

### Bukaty Companies-Health Insurance

Derek Dick presented on health insurance benefits. Mr. Dick would like to submit a quote to the county on health insurance. Mr. Dick will gather information and report back to the commission with quotes.

### Commission Discussion

Discussion was had regarding the HVAC system for the courthouse. Chairman Liebau will contact Jacob with Community Building Solutions and have him attend the next meeting. Discussion was had regarding the courthouse door buzzer. County Clerk Kerry Harrod will reach out to District Court regarding the door buzzer issue. Shari Kaminska would like to thank Van Coble for keeping pressure on our legislature regarding widening Highway 99.

### Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$88,487.28. Motion carried 3-0.

### Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 2:48 p.m. Motion carried 3-0.

ATTEST:

---

Kerry E. Harrod  
Elk County Clerk

---

Perry Russell, District I (Zoom)

---

Doug Hendricks, District II

---

Jake Liebau, District III (Chairman)