

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

August 12, 2024

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/82546787179?pwd=LMP5rlzTldzMG8sbBP1rTcX7Ykrqa0.1>

select join meeting and enter meeting ID: 825 4678 7179 Password: 582327

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting July 29, 2024 & Special Meeting July 30, 2024

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Real Estate @ 1285 Evergreen, Moline

Property on Dove Road, Moline

Procurement Policy

New Business

2:00 p.m. – Community Building Solutions HVAC & Windows – Tyler Garst

2:30 p.m. – Twin Valley- Aaron

2:45 p.m. –

3:00 p.m. – Commission Discussion

Abatements: PP24-017, PP24-018

Presentation of Claims

Other

Adjournment

Future Events: Primary Election Canvass August 15, 2024 @ 10:00a.m.

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Counselor: Paul Dean

County Clerk: Kerry Harrod

Others:

Stephanie Ollenborger, ROD

Chris Miller, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Shari Kaminska, Community Development

Todd Winscher, Rural Fire

Erica Cordell, EM

Gillian Beaumont, EMS Director

John Cannon

Michael. Lawrence Accountability

Aaron Wertenberger, Twin Valley

Kristina Kraft, Deputy Treasurer

Joanna Hunter, City of Howard

Joe Love, SO Deputy

Don Sanders, Public Works

Rachel Ware, Treasurer

Kandy Dowell, Health

Joe Mueller

Dr. Justin Spiehs

Tyler Garst, Community Building Solutions

Scott, Twin Valley

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the July 30, 2024 special meeting minutes as presented. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the July 29, 2024 regular meeting minutes as presented. Motion carried 3-0.

Public Forum

Chairman Liebau apologized for the conduct in the last commissioners meeting and stated he did not approve of the use of profanities in the meeting. Chairman Liebau asked everyone not to use profanities in the meeting or you will be asked to remove yourself from the meeting. Chairman Liebau stated the commission meeting was not the place to discuss legal matters. Micheal with Lawrence Accountability addressed the Commission stating he could use any

type of language he wanted to because it is his First amendment right. Micheal expressed himself using many profanities and was asked to remove himself from the meeting.

Recess 1:04 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to recess until Micheal removed himself from the meeting. Motion carried 3-0.

Back in session 1:18 p.m.

Chairman Liebau asked again to keep language civil without vulgarity and profanity. Michael spoke of the KORA requests not being fulfilled and the legal charges against himself and Dr. Justin Spiels.

John Cannon stated the fence at Road 29 has not been repaired and the 75 days elapsed on Saturday. Mr. Cannon would like the Commission to view the fence again so he can proceed. Commissioner Russell will view the fence. Commissioner Hendricks would like to thank all the election workers for a job well done.

EMS

Gillian Beaumont stated Abigail Bowman will be starting class on August 16, 2024. Mrs. Beaumont said it will cost \$213.00 a month for two iPhones and two tablets through US Cellular. Mrs. Beaumont will need a letter on County letterhead stating she is an authorized signer for US Cellular. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the Education Incentive Grant Program for Abigail Bowman. Motion carried 3-0.

Emergency Management

Erica Cordell stated the Wholesale #23 radio tower equipment move was signed off to be paid from the E911 Fund. On July 31, 2024 Ms. Cordell and the Public Works Department had a meeting with KDEM regarding the Public Assistance program from storm damage in April. On August 1 Ms. Cordell attended the monthly KEMA meeting in Wilson County. All sirens passed the August test. On August 8 Dave Jackson got the siren board replaced on the Moline siren last week, so now both sirens should work. Ms. Cordell presented the EMPG application. Commissioner Russell moved and Commissioner Hendricks seconded the motion to allow Ms. Cordell to move forward with the EMPG application. Motion carried 3-0.

Health

Kandy Dowell stated the Road Show at Eureka has been postponed.

Public Works

Road

Don Sanders stated one employee resigned from the Road Department and his last day will be August 15, 2024. Mr. Sanders stated Ernest Towsley was hired to work for the Road Department. KCAMP totaled the road grader that was wrecked and the County will receive \$71,900 from insurance. Mr. Sanders stated he had one employee signoff on the CDL Agreement. Kirkham Michael has come down on the bridge on Osage Trail to an estimated cost of \$422,000. Commissioner Russell moved and Commissioner Hendricks seconded the motion to accept the resignation of Andrew Owens effective August 15, 2024. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to accept the hire of Ernest Towsley for the Road Department at an hourly rate of \$16.50 effective August 26, 2024. Motion carried 3-0

Maintenance

Mr. Sanders stated the plumbing repairs have been completed in the Register of Deed's Office.

Register of Deeds

Stephanie Ollenborger presented the report for July. They had a total of 40 instruments recorded and a total deposit of \$1,810.25.

Community Development

Shari Kaminska stated a revised procurement and purchasing policy is needed for the BASE Grant. Ms. Kaminska is meeting with SCKEDD this Thursday to start the grant administration process. Ms. Kaminska had a kickoff meeting with the engineers from MKC last week to talk about the master plan. Freez did complete their work at 300 N. Plum, Moline. Ms. Kaminska did get the survey results back from Wichita State University Community Engagement Institute.

Rural Fire

Todd Winscher stated 507 is almost repaired. Mr. Winscher would like to get on the county cell phone plan because he had some issues with his personal cell phone recently. Commissioner Russell moved and Commissioner Hendricks seconded the motion to allow Todd Winscher to get a cell phone through the county for Rural Fire. Motion carried 3-0.

Treasurer

Rachel Ware stated Klenda Austerman will hopefully present at the next meeting regarding the county tax sale.

County Clerk

Kerry Harrod stated the mileage reimbursement increased to .67 cents a mile. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the allocation of \$9,000 to the ROZ Program and approve resolution 24-07, a resolution authorizing participation in the Rural Opportunity Zone Student Loan Repayment Program for 2025. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to accept the engagement letter from Jarred Gilmore and Phillips for the 2024 audit in the amount of \$19,500 plus any out-of-pocket costs. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to accept the engagement letter from Jarred Gilmore and Phillips for the 2026 budget preparation in the amount of \$2,950. Motion carried 3-0.

Property on Dove Road

Commissioner Hendricks moved and Commissioner Russell seconded the motion to hire Alan Johnson to sell the land on Dove Road. Motion carried 3-0. Shari Kaminska will be the liaison for the county.

Community Building Solutions

Tyler Garst presented a project update on the courthouse HAVA and windows.

Twin Valley

Aaron Wertenberger and Scott with Twin Valley talked about broadband for Elk County.

Recess 2:32 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to take a 5-minute recess not to return to open session until 2:37 p.m. Motion carried 3-0.

Back in session.

Executive Session 2:39 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session for non-elected personal to discuss legal matters with Sheriff John Walker and County Counselor Paul Dean present not to return to open session until 2:44 p.m. Motion carried 3-0.

Back in session 2:44 p.m.

No action taken.

Commissioner Discussion

Shari Kaminska stated Lemonade Day will be August 31, 2024. There are grants for any kid who would like to participate in Lemonade Day. Ms. Kaminska presented the survey on the property at 300 N. Plum, Moline from Wichita State Community Engagement Institute that was paid for by a grant from Network Kansas. Discussion was had regarding the County's procurement and purchasing policy.

Abatements

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve abatements PP24-017 and PP24-018. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve to pay the bills in the amount of \$129,590.42. Motion carried 3-0.

Executive Session 3:38 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session for legal to discuss security with County Counselor Paul Dean present not to return to open session until 3:48 p.m. Motion carried 3-0.

Back in session 3:48 p.m.

No action taken.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:50 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman)