

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

June 24, 2024

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/83342810840?pwd=rMTmxbYP4mpTa1r1BiiRNDYrnFfZBU.1>

select join meeting and enter meeting ID: 833 4281 0840 Password: 506282

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – June 10, 2024

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Real Estate @ 1285 Evergreen, Moline

Property on Dove Road, Moline

New Business

2:00 p.m. – Present 2025 Budget Requests

2:15 p.m. –

2:30 p.m. –

2:45 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Stephanie Ollenborger, ROD

Ken Mitchell, EMS

Don Sanders, Public Works

Gillian Beaumont, EMS

Shari Kaminska, Community Development

Stefni Hebb, Deputy Clerk

Mary Holroyd

Chris Miller, Deputy Appraiser

Erica Cordell, EM

Todd Winscher, Rural Fire

Jenifer Clatt, EMS

Malarie Chamberlain, Payroll Clerk

Becky Oakleaf

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks, and Russell were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the June 10, 2024 minutes as presented. Motion carried 3-0.

Public Forum

Kaye Spooner read an article written by Dr. Frank regarding elections. Ken Mitchell would like to thank the County for the retirement gift.

EMS

Gillian Beaumont stated a new full-time paramedic was hired and will start work July 7, 2024. The new flag pole is up at the EMS/Health Facility. Jenifer Clatt will attend a meeting on the reporting system on July 8<sup>th</sup> and 9<sup>th</sup>.

Appraiser

Chris Miller presented the GIS Maintenance Contract with Kimble Mapping. Mrs. Miller stated \$1,500 will come out of the Sheriff's budget and \$4,500 will come out of the Appraiser's budget. Commissioner Hendricks moved

and Commissioner Russell seconded the motion to approve the Kimble Mapping Contract for the GIS Maintenance in the amount of \$6,000. Motion carried 3-0.

#### Emergency Management

Erica Cordell stated on June 13, 2024 she attended a KEMA meeting in Cherokee County. Ms. Cordell and Chautauqua County Emergency Manager Cody Collier presented at the West Elk summer camp for the sixth through eighth graders on June 18, 2024. They taught hands only CPR and stop the bleed/torniquet basics. Ms. Cordell stated the new antenna is up on the Wholesale 23 tower and Dave Jackson is waiting on the microwave dish for the connection to the windfarm tower. A new windsock was purchased for the airport and should be in in the next day or two. The Road Department will install it as soon as possible. The next LEPC meeting will be July 18, 2024 at 6:00 p.m. at the Cox Building.

#### Public Works

Don Sanders stated there has been several walk throughs done at the courthouse for the HVAC and Windows. Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Gorden Everett's hourly wage \$1.00 from \$14.75 to \$15.75 for completing his pesticide application license. Motion carried 3-0.

#### County Clerk

Kerry Harrod stated Phil Jarred will be here on July 8, 2024 at 10:00 a.m. for the County and Rural Fire's 2025 budget preparation. Commissioner Russell moved and Commissioner Hendricks seconded the motion to schedule the County and Rural Fire's 2025 budget hearings on August 26, 2024 at 1:00 p.m. Motion carried 3-0.

#### Community Development

Shari Kaminska stated the carpet at the UMC has been removed. The digital scan was done by an individual from K-State to get a digital blueprint of the UMC. The clearing at 1285 Evergreen is being done now by Chris Nichols. Ms. Kaminska stated she has been showing the house, which is to be moved or salvaged after purchase.

#### Executive Session 1:28 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to recess into executive session to discuss confidential data with County Counselor Paul Dean and Shari Kaminska present not to return to open session until 1:33 p.m. Motion carried 3-0.

Back in session 1:33 p.m.

No action taken.

#### Executive Session 1:34 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to recess into executive session for confidential data to discuss trade secrets with County Counselor Paul Dean and Shari Kaminska present not to return to open session until 1:39 p.m. Motion carried 3-0.

Back in session 1:39 p.m.

No action taken.

#### 2025 Budget Request

Kerry Harrod presented the 2025 budget request. Discussion was had regarding the budgets. The Howard Senior Center is in need for more funding to keep running. The Howard Senior Center is the only senior center to prepare and distribute meals to Elk County residents. Ms. Harrod will submit the requests to Phil Jarred for budget preparation.

#### Payroll

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the payroll in the amount of \$274,884.20. Motion carried 3-0.

#### Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$177,282.99. Motion carried 3-0.

#### Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 2:36 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II

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Jake Liebau, District III (Chairman)