

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

March 25, 2024

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/88301276950?pwd=RFhQTmRrRlIMQVBzeStDc1QyQWRCQT09>

select join meeting and enter meeting ID: 883 0127 6950 Password: 086648

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – March 11, 2024

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Courthouse HVAC and Windows

Real Estate @ 1285 Evergreen, Moline

Real Estate Purchase Agreement for Moline UMC

Property on Dove Road, Moline

New Business

2:00 p.m. – Executive Session Non-Elected Personnel - Commission

2:15 p.m. – Community Building Solutions (HVAC & Windows) - Tyler

2:30 p.m. – Executive Session Non-Elected Personnel Employee Review-Public Works

2:45 p.m. – Executive Session Non-Elected Personnel Employer-Employee Negotiations- Public Works

3:00 p.m. – Executive Session Non-Elected Personnel Employee Review- ROD

3:15 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: PPPE Canvass March 27, 2024 @ 10:00 a.m., SEK District Meeting April 25, 2024, County Audit April 15 & 16, 2024

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Erica Cordell, EM

Rebecca Maltbie, Public Works

Chris Miller, Deputy Appraiser

Stefni Hebb, Duputy Clerk

Chole Zaman, Data Collector

Kristina Kraft, Deputy Treasurer

Gary Meyer

Doug Meyer

Kaye Spooner

Don Sanders, Public Works

Ken Mitchell, EMS

Stephanie Ollenborger, ROD

John Walker, Sheriff

Malarie Chamberlain, Payroll Clerk

Nick Miller, Noxious Weed

Shari Kaminska, Community Development

Peggy Meyer

Lee Schouten

Tyler Garst

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks, and Russell were all present as well as County Clerk Kerry Harrod.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the March 11, 2024 minutes as presented. Motion carried 3-0.

Public Forum

Kaye Spooner stated she attended the election training held by the County Clerk's Office and everything went well.

### EMS

Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Abigail Bowman's hourly wage from \$12.00 to \$12.50 for completing the 90-day probation period. Motion carried 3-0.

### Appraiser

Chris Miller stated a new NRP application has been received. Mrs. Miller said the Eagle View Mapping system is up and running.

### Emergency Management

Erica Cordell attended the Homeland Security Council Meeting on March 19, 2024 in Chanute. The annual Solid Waste Committee Meeting is this Thursday, March 28<sup>th</sup> at 1:00 p.m. at the Health Department. Ms. Cordell stated they are looking for a representative for the Moline area. The State is ready to restart the flood mapping for Elk County. There will be a meeting at the Cox Building on Thursday, April 11, 2024 at 10:30 a.m.

### Public Works

Don Sanders stated they have a road grader in the shop in Humbolt with fuel issues. The open house for the new shop will be Thursday. Hannah Heating and Air will be here Wednesday at 1:00 p.m. to do a walk around of the Courthouse.

### Community Development

An article regarding Elk County Purchases Land for Future Business Park was reviewed by the commission. The article was prepared by Community Development and Business Resources Director Shari Kaminska. The article will be published in this week's paper.

### Rural Fire

Todd Winscher stated the Moline rescue truck is back in service.

### Sheriff

John Walker stated a dispatcher has quit. Sheriff Walker stated Ruby Nelson has been a part-time dispatcher and she will go to full time. The 2016 Dodge Charger is out of service and repair costs will be excessive. Sheriff Walker presented a quote from Quality Toyota for a 2024 Toyota Tundra SR5. Commissioner Russell moved and Commissioner Hendricks seconded the motion to purchase a 2024 Toyota Tundra SR5 from Quality Toyota in the amount of \$52,693 to be paid out of the Sheriff's Budget. Motion carried 3-0.

### Courthouse HVAC and Windows

Hannah Heating and Air will do a walk-through Wednesday at 1:00 p.m.

### Real Estate @ 1285 Evergreen, Moline

Discussion was had regarding burning and cleanup of the property.

### Real Estate Purchase Agreement for Moline UMC

Shari stated we are waiting on the deed. Moline will be having a community clean-up day on April 6, 2024, all help would be appreciated.

### Elk/Greenwood County Road

Doug, Gary, and Peggy Meyer presented pictures of the condition of the road to the commission. Doug Meyer stated the road has not been maintained in years and needs attention. The Commission stated the road was vacated on May 18, 2004. The Meyer's will work with County Clerk Kerry Harrod on a road opening petition.

### Executive Session 1:45 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session for 15 minutes to discuss non-elected personnel with County Clerk Kerry Harrod present not to return to open session until 2:00 p.m. Motion carried 3-0.

Back in session 2:00 p.m.

No action taken.

### Community Building Solutions

Tyler Garst presented information on updating HVAC, windows and electric in the courthouse. Mr. Garst will schedule a walk-through.

### Executive Session 2:25 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session for non-elected personnel to discuss employee review with Don Sanders present not to return to open session until 2:30 p.m. Motion carried 3-0.

Back in session 2:30 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to increase Rebecca Maltbie's hourly wage from \$15.01 to \$15.51 for a merit increase. Motion carried 3-0.

### Executive Session 2:33 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to recess into executive session for non-elected personnel to discuss employer-employee negotiations with Don Sanders present not to return to open session until 2:48 p.m. Motion carried 3-0.

Back in session 2:48 p.m.  
No action taken.

Executive Session 2:50 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session for non-elected personnel to discuss employee review with Stephanie Ollenborger present not to return to open session until 2:55 p.m. Motion carried 3-0.

Back in session 2:55 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Lori Winscher's hourly wage from \$16.26 to \$17.26 for a merit increase. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$157,144.17. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$159,427.44. Motion carried 3-0.

Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 3:00 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II

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Jake Liebau, District III (Chairman)