

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

March 11, 2024

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/88679910423?pwd=VXVlbUtkU0hXdGtBdXV5emxmUTFxQT09>

select join meeting and enter meeting ID: 886 7991 0423 Password: 353608

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – February 26, 2024

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Courthouse HVAC and Windows

Real Estate @ 1285 Evergreen, Moline

Real Estate Purchase Agreement for Moline UMC

New Business

2:00 p.m. –

2:15 p.m. – Executive Session - Employee Review Mitchell

2:30 p.m. – Executive Session – Non-Elected Personnel (Sheriff)

2:45 p.m. – Executive Session – Non-Elected Personnel (Sheriff)

3:00 p.m.- Commission Discussion

Abatements: TK24-010

Presentation of Claims

Other

Adjournment

Future Events: Presidential Preference Primary Election March 19, 2024, SEK District Meeting April 25, 2024, Election Canvass March 27, 2024 @ 10:00 a.m., County Audit April 15 & 16, 2024

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Ken Mitchell, EMS

Jenifer Clatt, EMS

Stefni Hebb, Deputy Clerk

Chris Miller, Deputy Appraiser

Shari Kaminska, Community Development

Robin Jackson

Don Sanders, Public Works

John Walker, Sheriff

Kristina Kraft, Deputy Treasurer

Stephanie Ollenborger, ROD

Erica Cordell, EM

Nick Miller, Noxious Weed

Kaye Spooner

Call to Order

Commissioner Hendricks called the regular meeting to order at 1:00 p.m. Chairman Liebau (telephone), and Commissioner Russell were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the February 26, 2024 minutes as presented. Motion carried 2-0.

EMS

Ken Mitchell presented the department report for February. There were 16 total runs with total collections being \$5,870.94. The new ambulance is still in the shop.

Appraiser

Chris Miller asked the commission if the department could put up a parking sign for the appraiser vehicle. The commission agreed to allow the sign to be put up.

Emergency Management

Erica Cordell attended the March KEMA meeting in Neosho County. A Storm Spotters training was held with approximately 25 participants on February 29, 2024. Dave with Action Communications found an issue with one of the batteries on the Grenola Siren and replaced it last Thursday, March 7, 2024. A test was ran this morning and the siren is now on line. The bill will be split three ways like it has always been done in the past.

Public Works

Road

Commissioner Russell moved and Commissioner Hendricks seconded the motion to enter into an agreement for engineering services for FAS and Off-System Bridge Inventory and Appraisal on 132 bridges at \$127.00 each totaling \$16,764.00. Motion carried 2-0. The County will continue dust control on Limestone Road. The open house for the Public Works building will be March 28, 2024 from 8:00am to 12:00pm.

Noxious Weed

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the 2023 Annual Noxious Weed and Eradication Progress Report. Motion carried 2-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the 2024 Noxious Weed Management Plan. Motion carried 2-0.

Register of Deeds

Stephanie Ollenborger presented the report for February 2024. They had a total of 48 instruments recorded and a total deposit of \$2,309.00.

Community Development

Shari Kaminska stated the E Community Meeting will be March 30, 2024, the MakerSpace Bootcamp will be March 12-14th at ICC Fab Lab and the Heartland Economic Development Course will be April 23-26, 2024. Ms. Kaminska has been working on the BASE Grant which is a grant for infrastructure for the Elk County Industrial Park. Ms. Kaminska has been working on several different projects which include the Moline United Methodist Church, Youth Entrepreneurship Challenge, Industrial Park, Neighborhood Revitalization Program, Land Bank and Housing Needs Assessments. Commissioner Russell moved and Commissioner Hendricks seconded the motion to hire Royalty Construction to clean out the gutters and repair roof of the Moline United Methodist Church in the amount of \$1,230. Motion carried 2-0. The Youth Entrepreneurship Challenge was a success with 36 individuals and 21 businesses. The County would like to thank everyone who participated in the challenge.

Rural Fire

Todd Winscher presented a quote from Security Oil for a fuel tank for the Grenola location. Mr. Winscher will contact SEK COOP for a quote. The rescue truck should be finished this week. Mr. Winscher stated SEK COOP was contacted and they will supply everything needed at the Grenola site. The County will use SEK COOP for the fuel at the Grenola site.

Sheriff

John Walker presented the February Report. Sheriff Walker would like to purchase a thermal camera and presented a quote from Cookson's. Commissioner Russell moved and Commissioner Hendricks seconded the motion to purchase a NightRide 360 High Resolution Thermal Camera with 360-degree remote control in the amount of \$4,350. Motion carried 2-0. The camera will be paid out of the Sheriff's equipment reserve fund. The department had four dispatchers go to Chaunte for NCIC class and all were certified. Sheriff Walker, Tina Blackburn, and Susan Klien took a TAC Class and all were recertified. A dispatcher will be going to the Kansas Highway Patrol Academy April 8-12th for NCIC training and mock 911 training. Sheriff Walker stated the department has been working with West Elk and they now have purchased six handheld radios that are on Elk County's frequency to be used by West Elk Administration in case of an emergency.

County Clerk

Kerry Harrod stated the Presidential Preference Primary Election will be Tuesday, March 19, 2024.

Health

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the State of Kansas Department of Health and Environment Grant Application for 2024 in the amount of \$18,247.00. Motion carried 2-0.

Real Estate @ 1285 Evergreen, Moline

The closing on the property will be Thursday, March 14, 2024 at 10:00 a.m. at Elk County Title.

Executive Session 2:08 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session for non-elected personnel to discuss wages to include Sheriff Walker and County Counselor Paul Dean not to return to open session until 2:18 p.m. Motion carried 2-0.

Back in session.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to give Kelly Young a merit raise for completing the academy from \$15.53hr to 16.53hr. Motion carried 2-0.

Executive Session 2:25 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session for non-elected personnel employee review to include County Counselor Paul Dean and EMS Director Ken Mitchell will be called in later not to return to open session until 2:45 p.m. Motion carried 2-0.

Back in session

Executive Session 2:45 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to return to executive session for non-elected personnel employee review to include County Counselor Paul Dean and EMS Director Ken Mitchell not to return to open session until 2:50 p.m. Motion carried 2-0.

Back in session 2:50 p.m.

No action taken.

Executive Session 2:57p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session for attorney-client privilege to discuss legal matters to include County Counselor Paul Dean not to return to open session until 3:03 p.m. Motion carried 2-0.

Back in session 3:03 p.m.

No action taken.

Abatements

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve abatement TK24-010. Motion carried 2-0.

Warrants

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the regular warrants in the amount of \$243,164.80. Motion carried 2-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the Youth Entrepreneurship Challenge warrant in the amount of \$2,500. Motion carried 2-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:20 p.m. Motion carried 2-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman)