

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes
February 12, 2024

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/81723599185?pwd=NTJpZjROc01DQ0R6eDkwei9wQWgvUT09>

select join meeting and enter meeting ID: 817 2359 9185 Password: 179932

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – January 29, 2024 - February 5, 2024 – February 8, 2024

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Real Estate @ 1285 Evergreen Moline, KS

New Business

2:00 p.m. – Courthouse HVAC and Windows

2:15 p.m. – Executive Session – Non-Elected Personnel (Clerk)

2:30 p.m. – Executive Session – Employee Review (Kaminska)

2:45 p.m. –

3:00 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Kristina Kraft, Deputy Treasurer

Chris Miller, Deputy Appraiser

Erica Cordell, EM

Stefni Hebb, Deputy Clerk

Shari Kaminska, Community Development

Kaye Spooner

Ken Mitchell, EMS

Don Sanders, Public Works

Stephanie Ollenborger, ROD

Nick Miller, Noxious Weed

Jenifer Clatt, EMS

Malarie Chamberlain, Payroll Clerk

Benjamin Butterfield

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the regular meeting minutes of January 29, 2024 as presented. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the special meeting minutes of February 5, 2024 as presented. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the special meeting minutes of February 8, 2024 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner stated she would be attending the election board workers training and equipment testing for the Presidential Preference Primary Election.

EMS

Ken Mitchell presented the department report for January. There were 19 total runs with total collections being \$20,133.58. Mr. Mitchell stated the new employee will start paramedic classes in August.

Appraiser

Chris Miller presented three NRP applications and they have all been accepted.

Emergency Management

Erica Cordell stated the Grenola siren failed the siren test last week. Action Communications was contacted and will be looking and working to resolve this issue. Genasys sign-ups are making progress. The Storm Fury on the Plains annual storm spotter workshop with the NWS will be February 29, 2024 at 6:30 p.m. at the Cox building in Howard.

Public Works

Road

Don Sanders presented reports.

Noxious Weed

Don Sanders presented a quote for a 2021 F550 with 37,680 miles for \$73,284 from Century Trucks & Vans out of Texas. Commissioner Hendricks moved and Commissioner Russell seconded the motion to pursue the purchase of the 2021 F550 for the Noxious Weed Department in the amount of \$73,284. Motion carried 3-0. The truck will be paid out of the Public Works Special Equipment Reserve Fund (\$60,000) and the Noxious Weed budget (\$13,284.39).

Register of Deeds

Stephanie Ollenborger presented the report for January 2024. They had a total of 38 instruments recorded and a total deposit of \$2,435.25.

Rural Fire

Todd Winscher stated the Moline rescue truck has been sent to Wolfe's Auto for a major oil leak.

County Clerk

Kerry Harrod presented the membership renewal for the National Association of Counties. Commissioner Hendricks moved and Commissioner Russell seconded the motion to renew the NACO membership for 2024 in the amount of \$450.00. Motion carried 3-0.

Community Development

Shari Kaminska stated the legislative delegation will be at the Swinging Bridge on Saturday, February 17, 2024 at 9:00 a.m. The Youth Entrepreneurship Challenge will be February 28, 2024 at Elk Valley. There will be 38 kids participating in the challenge. The trade show portion of the challenge will be from 9:00 a.m. to 11:00 a.m. on February 28, 2024 that is open to the public. The electric at the Methodist Church in Moline has been turned on.

Executive Session 1:36 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session to discuss the potential purchase of real estate with County Counselor Paul Dean present not to return to open session until 1:41 p.m. Motion carried 3-0.

Back in session 1:41 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to put down \$1,000 earnest money on the property at 1285 Evergreen Moline and approve the contract pending the termite inspection and title insurance closing within 30 days. Motion carried 3-0.

Shouse Bar S Ranch/Harman Fence

Commissioner Hendricks stated he was contacted regarding that no progress has been made on the fence. County Counselor Paul Dean stated the landowner would have to get legal counsel and that there was nothing more the county could do.

Courthouse HVAC & Windows

Shari Kaminska stated there is grant funding available through the National Heritage Trust. There are several different resources out there. Ms. Kaminska will look further into the grants available.

Executive Session 1:58 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to recess into executive session for non-elected personnel to discuss wages to include County Clerk Kerry Harrod and County Counselor Paul Dean not to return to open session until 2:04 p.m. Motion carried 3-0.

Back in session 2:04 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to give Stefni Hebb a merit increase from \$17.60hr to \$18.10hr. Motion carried 3-0.

Executive Session 2:07 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session for non-elected personnel to discuss employee review to include County Counselor Paul Dean and Shari Kaminska not to return to open session until 2:12 p.m. Motion carried 3-0.

Back in session 2:12 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to give Shari Kaminska a merit increase from 20.70hr to 21.70hr. Motion carried 3-0.

Commissioner Discussion

The Elk Falls High School Gymnasium has been listed in the National Register of Historic Places as of January 5, 2024.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$121,210.40. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Russell seconded the motion to adjourn at 2:45 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman)