

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes
December 11, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/84559845140?pwd=amJxWm5SKzBuUjJvaDVzRXVJOWZZQT09>

select join meeting and enter meeting ID: 845 5984 5140 Password: 460260

1:00 p.m. – Budget Amendment Hearing

Regularly Scheduled Meeting

1:05 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting November 27, 2023

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

| | |
|-----------------------|------------------|
| Ambulance | Rural Fire |
| Appraiser | Sheriff |
| Emergency Management | Treasurer |
| Health | County Counselor |
| Public Works | County Clerk |
| Register of Deeds | County Attorney |
| Community Development | |

Old Business:

Policy Review Section 50 - Sick/Vacation Benefits

New Business

2:00 p.m. – Resilient Food Systems Infrastructure Program

2:15 p.m. – Moline Methodist Church Building Discussion

2:30 p.m. – COLA Raises

2:45 p.m. – Maintenance Discussion

3:00 p.m. – Commission Discussion

Abatements: PP23-025, PP23-027, PP23-031, PP23-032, PP23-033, OIL23-028, OIL23-029, OIL23-030

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Ken Mitchell, EMS

Don Sanders, Public Works

Erica Cordell, EM

Jenifer Clatt, EMS

John Walker, SO

Beverly Signer, Health

Stephanie Ollenborger, ROD

Shari Kaminska, Community Development

Erin Meador, District Court

Joseph Mueller, EMS

Chris Miller, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Call to Order

Chairman Liebau called the budget hearing to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Budget Amendment Hearing

Discussion was had regarding the Health, Ambulance, Special Bridge, and the Road & Bridge budget amendments.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the 2023 budget amendments as presented. Motion carried 3-0.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn the budget amendment hearing. Motion carried 3-0.

Call to Order

Chairman Liebau called the regular meeting to order at 1:05 p.m.

Minutes Approval

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the regular meeting minutes of November 27, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner expressed concern regarding addresses before and after elections and the dominion voting machines.

EMS

Ken Mitchell presented the department report for November. There were 15 total runs with total collections being \$8,060.18.

Appraiser

Chris Miller stated the Appraiser's Office would like to setup an Equipment Reserve Fund for their office. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve any department to create an Equipment Reserve Fund. The transfer of funds at the end of the year will still need to be approved by the commission. Motion carried 3-0.

Emergency Management

Erica Cordell stated the Genasys Alert System is actively doing a sign-up campaign. Ms. Cordell went to Moline and Longton last week. There is a link on Facebook to sign up for the system. The current system will be discontinued at the end of January and if not signed up on the new system emergency alerts will not be received. Ms. Cordell attended and successfully completed GO 400 Advanced Incident Command System for Incidents on November 28 and 29, 2023. The December monthly outdoor siren test had no issues.

Public Works

Road

Don Sanders stated they have been repairing box culverts. The Road 12 and Killdeer low water crossing project has been completed. Mr. Sanders stated they are still working with engineering on the Green Ranch project.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the project agreement between the Kansas Department of Transportation and Elk County for the bridge replacement on Osage Trail.

Motion carried 3-0.

Noxious Weed

Mowers have been shut down due to fire danger.

Maintenance

Dan Jacobson resigned. Mr. Jacobson's last day for the maintenance department will be Thursday.

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Register of Deeds

Stephanie Ollenborger presented the report for November 2023. They had a total of 49 instruments recorded and a total deposit of \$2,906.75.

Sheriff

John Walker presented the report for November. Sheriff Walker stated he has hired Dan Jacobson as a jailer and John Beaumont as a deputy. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the Sheriff's Office to enter into agreement with Axon Enterprise for the purchase of body cameras in the amount of \$49,910.50. This will be a 5-year plan to be paid out of the Sheriff's budget. Motion carried 3-0.

District Court

Commissioner Russell moved and Commissioner Hendricks seconded the motion to allow District Court to upgrade the A/V system in the courtroom through Electronic Contracting Company in the amount of \$35,418.39. Motion carried 3-0.

Policy Review Section 50 – Sick & Vacation Benefits

Discussion was had regarding the sick and vacation benefits. No action was taken. Commissioner Russell will have a workshop with Ken Mitchell to discuss these benefits.

Executive Session 1:48 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with Ken Mitchell, Jenifer Clatt and Paul Dean present not to return to open session until 2:03 p.m. Motion carried 3-0.

Back in session 2:03 p.m.

No action taken.

Resilient Food Systems Infrastructure Program

Shari Kaminska presented information on the Resilient Food Systems Infrastructure Program through the Kansas Department of Agriculture to build resilience in the middle of the supply chain, which is after harvest and before retail. This grant is to strengthen local and regional food systems by creating new revenue strings for our States producers of human consumption products. This program is for all foods except for meat and poultry. Funds will support expanding capacity for aggregation, processing, manufacturing, storing, transporting, wholesaling, and distributing locally and regionally produced food products.

Moline Methodist Church Building Discussion

Commissioner Hendricks moved and Commissioner Russell seconded the motion to purchase the Moline Methodist Church in the amount of \$1.00 for the Elk County Land Bank. Motion carried 3-0.

Cost of Living Adjustments

Commissioner Hendricks moved and Commissioner Russell seconded the motion to give a 3 ½ percent cost of living adjustment for county employees effective on the January 2024 payroll. Motion carried 3-0.

Maintenance Discussion

Don Sanders stated he is looking for a new maintenance employee. Mr. Sanders has an existing employee in the Road/Noxious Weed department that has IT experience that could move to the maintenance position, plus help out with the correspondence between the County, CIC and Advantage Computer.

Executive Session 2:50 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with Don Sanders and Paul Dean present not to return to open session until 2:55 p.m. Motion carried 3-0.

Back in session 2:55 p.m.
No action taken.

Commission Discussion

Discussion was had regarding the Elk Falls Rural Fire building needing insulated. No action was taken.

Warrants

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the warrants in the amount of \$72,539.82. Motion carried 3-0.

Payroll

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the payroll in the amount of \$260,935.52. Motion carried 3-0.

Abatements

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve abatements PP23-025, PP23-027, PP23-031, PP23-032, PP23-033, OIL23-028, OIL23-029, and OIL23-030. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 2:43 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III