

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes
November 14, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/81506545136?pwd=azZDUFPWTm4xRWIMWjBlakR5ZUFHZz09>
select join meeting and enter meeting ID: 815 0654 5136 Password: 145432

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting October 30, 2023, Special Meeting November 2, 2023

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Policies – Bereavement/Funeral Leave

New Business

2:00 p.m. – Fence Viewing

2:15 p.m. –

2:30 p.m. –

2:45 p.m. –

3:00 p.m. –

3:15 p.m. –

3:30 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: Canvass November 16th @ 10:00 a.m., AFLAC Open Enrollment November 20th, Insurance Open Enrollment November 21st, County Christmas Party December 8 @ 6:30 p.m.

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Stephanie Ollenborger, ROD

John Walker, Sheriff

Kandy Dowell, Health

Ken Mitchell, EMS

Erica Cordell, EM

Stefni Hebb, Deputy Clerk

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the special meeting minutes of November 2, 2023 as presented. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the regular meeting minutes of October 30, 2023 as presented. Motion carried 3-0.

EMS

Ken Mitchell presented the department report for October. There were 19 total runs with total collections being \$13,449.38.

Sheriff

John Walker presented the report for October. Sheriff Walker stated the generator sold for \$1,500 and the red pickup sold for \$4,500 on Purple Wave this morning. The server at the Sheriff's Office is full and will need to be replaced. Discussion was had regarding a Flock Camera System being placed at the county line on Highway 99 and Highway 400 and another camera at the Montgomery – Elk County line. This camera system is hooked into the

NCIC system. The system will take pictures of passing vehicles and will flag any stolen vehicles that enter the county. Sheriff Walker stated he could use his impound fund to purchase the camera system. Sheriff Walker would like to transfer some of his 2023 budget into a special equipment reserve fund.

Register of Deeds

Stephanie Ollenborger presented the report for October 2023. They had a total of 59 instruments recorded and a total deposit of \$2,583.25.

Emergency Management

Erica Cordell stated she attended the November KEMA meeting in Yates Center on November 2, 2023. An Integrated Preparedness Planning Workshop was held on November 2, 2023. On November 4, 2023 a Landing Zone Training was held at the Extension Office. The county siren test for November went successfully with all sirens operating properly. The first hands-only CPR/Stop the Bleed class at Moline Library was held on November 8, 2023 with good attendance.

Recess 1:25 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess for 10-minutes. Motion carried 3-0.

Back in session 1:35 p.m.

Executive Session 1:55 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal for personnel policy general not to return to open session until 2:00 p.m. Motion carried 3-0.

Back in session 2:00 p.m.

No action taken.

Fence Viewing

Discussion was had regarding the Shouse Bar S Ranch and James Harman III fence that divides the NE/4 and SE/4 of 14-30-12. A fence viewing order will be prepared by Paul Dean and presented at the next meeting. It will then be registered in the Register of Deeds Office and mailed to the landowners.

Bereavement/Funeral Leave Policy

If you are a full-time employee, you will be allowed paid time off up to three days per year for bereavement leave. This per day paid time off will be equal to each employee's regular hours worked daily. This is in addition to leave of two hours for the funeral of an Elk County employee. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the updated bereavement policy as presented. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$172,142.12. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 2:43 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III