

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

October 30, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/84245695817?pwd=VUN6d0xpMnEzT1NVVWRuN2hjWDBNBZz09>

select join meeting and enter meeting ID: 842 4569 5817 Password: 906488

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting October 10, 2023

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Policies – Bereavement/Funeral Leave

New Business

2:00 p.m. – Day Insurance Solutions – Scott Day

2:30 p.m. – A-Lert Roof Systems – Justin Wall

2:45 p.m. – ROZ Resolution

2:50 p.m. – Executive Session

3:00 p.m. – County Christmas Party

3:15 p.m. – Holiday Bonus

3:30 p.m. – Four County Mental Health KDOT – Letter of Support

3:35 p.m. – Council on Aging Transportation – Letter of Support

3:45 p.m. – Bukaty Companies – Hailey Marple

4:00 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I (phone)

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Kandy Dowell, Health

Kimberly Dupuis, EMS

Shari Kaminska, Community Development

Chris Miller, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Tina Blackburn, SO

Nick Miller, Noxious Weed

Scott Day, Day Insurance Solutions

Kaye Spooner

Stephanie Ollenborger, ROD

Jenifer Clatt, EMS

Don Sanders, Public Works

Erica Cordell, EM

Malarie Chamberlain, Payroll Clerk

Beverly Signer, Health

Kristina Kraft, Deputy Treasurer

Justin Wall, A-Lert

Hailey Marple, Bukaty Companies

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the regular meeting minutes of October 10, 2023 as presented. Motion carried 3-0.

Emergency Management

Erica Cordell stated the Nation Weather Service held a Partner Workshop in Independence October 4, 2023 for our region that she attended. The October KEMA meeting was held in Cherokee County. Ms. Cordell attended the

Public Information Officer training in Wichita October 10-12th and the Healthcare Coalition Meeting on October 24th in Chanute with Kandy Dowell. The LEPC meeting was held October 19, 2023. The Integrated Preparedness Planning Workshop is Thursday, November 2, 2023 at 6:30 p.m. at the Cox Building. This is a whole community effort in planning out the next 1–3-year calendar of a progressive approach in what Elk County deems priorities for our programs, training, areas to improve and how we will focus our core capabilities with the county. This is the final step to complete this year’s requirements to the EMPG funding. Ms. Cordell has completed the required 13 online certification classes for this program. Sheriff Walker and Ms. Cordell met with Genasys last week to start the ground work for the new alert system. The Emergency Management Office has teamed up with the Red Cross, Elk County Rural Fire, and the Howard Fire Department to host the free smoke alarm campaign. There will be a free hands-only CPR and very basic first aid class on November 8th at 6:00 p.m. at the Moline Library. This is not a certification course but rather a basic knowledge class in these areas. Dave Jackson has had some issues getting the Grenola siren repaired due to the height of the tower. Mr. Jackson has rented a lift and is working on the tower today.

Public Works

Road

Don Sanders stated they are finishing up the Road 20 north of Flint project.

Maintenance

Dan Jacobson was hired for the maintenance department and started work today.

Register of Deeds

Stephanie Ollenborger presented the report for September 2023. They had a total of 41 instruments recorded and a total deposit of \$3,161.00.

Community Development

Shari Kaminska, Don Sanders, and Van Coble attended the Local Consult in Iola. Ms. Kaminska would like to thank Van Coble for taking the time to attend the Local Consult. This meeting was to lobby for local highway projects. Ms. Kaminska stated she and Longton City Mayor Kathy Mitchell will be attending the SEK Housing Conference in Independence. Bids were received for the cleanup of the Moline property. The Neighborhood Revitalization Program paperwork was submitted to the Attorney Generals Office last week. Ms. Kaminska gave an update on RWD #1. A measurement was taken and it was determined there is 40 inches of useable water left, which would last 6 months at the current usage rate.

Rural Fire

Todd Winscher stated there will be no Rural Fire meetings for the next two months due to the holidays.

Executive Session 1:38 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss disposition of real property with Shari Kaminska and County Counselor Paul Dean present not to return to open session until 1:53 p.m. Motion carried 3-0.

Back in session 1:53 p.m.

No action taken.

Cleanup of Property Bid

Commissioner Russell moved and Commissioner Hendricks seconded the motion to accept the bid from Mid-West Land Management to clean up the Moline property in the amount of \$1,450. Motion carried 3-0.

Maintenance Position

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the pay rate of \$15.50 an hour for Dan Jacobson for the maintenance position. Motion carried 3-0.

Day’s Insurance Solutions

Scott Day presented health insurance renewal information. There will be an 11.6% increase due to Blue Cross Blue Shield rate increase and high claims. Mr. Day stated there will be a 2% rate increase for Delta Dental and no rate increase for Vision Care Direct.

A-Lert Roof Systems

Justin Wall presented information on seamless metal roofing.

Rural Opportunity Zone Student Loan Repayment Program

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve resolution #23-12 to allocate \$9,000 a year for the purpose of matching payments from the State of Kansas to qualified resident individuals for the ROZ student loan repayment program. Motion carried 3-0.

County Christmas Party

Commissioner Russell moved and Commissioner Hendricks seconded the motion to have the county Christmas party on December 8, 2023 at 6:30pm at Flint Oak at a price of \$2,450. Anyone that brings a spouse or guest will need to pay \$29.00 to the County Clerk’s Office by November 30, 2023. A gift certificate of \$25.00 will be given to those employees who are scheduled to work and are unable to attend the party. Motion carried 3-0.

Holiday Bonus

Commissioner Hendricks moved and Commissioner Russell seconded the motion to give the full-time employees a \$100.00 bonus and the part-time employees a \$50.00 bonus on the November payroll. Motion carried 3-0.

Executive Session 2:35 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with County Clerk Kerry Harrod, County Counselor Paul Dean, Ken Mitchell (phone), Jenifer Clatt and Kimberly Dupuis not to return to open session until 2:50 p.m. Motion carried 3-0.

Back in session 2:50 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the change of a part-time position to full-time position for Joseph Mueller in the EMS Department at \$12.60 an hour. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the increase for Kimberly Dupuis from \$11.66 an hour to \$12.66 an hour per the memorandum of agreement that was signed on October 10, 2023. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the increase for Jenifer Clatt from \$12.52 an hour to \$13.52 an hour per the memorandum of agreement that was signed on October 10, 2023. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the increase for Kenneth Mitchell from \$16.38 an hour to \$17.38 an hour per the memorandum of agreement that was signed on October 10, 2023. Motion carried 3-0.

Four County Mental Health Letter of Support

Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign the letter of support for continued funding for the connection transportation services for Four County Mental Health. Motion carried 3-0.

Council on Aging Transportation Letter of Support

Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign the letter of support for the general transportation. Motion carried 3-0.

SEK Mental Health Center Letter of Support

Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign the letter of support for the SEK Mental Health Center for federal grant funds for the Kansas Department of Transportation. Motion carried 3-0.

Payroll

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the payroll in the amount of \$231,124.29. Motion carried 3-0.

Warrants

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the warrants in the amount of \$67,595.77. Motion carried 3-0.

Fence Viewing Order

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the fence viewing order on the David H. Frost and David H. Frost III property. Motion carried 3-0.

Break

Commissioner Russell moved and Commissioner Hendricks seconded the motion to take a 15-minute break. Motion carried 3-0.

Bukaty Companies

Hailey Marple presented health insurance quotes.

Health Insurance

Commissioner Hendricks moved and Commissioner Russell seconded the motion to continue with Day Insurance Solutions for the year 2024. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:57 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III