

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

October 10, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/83681134087?pwd=bXZRWDVoV245V0ErK2JScitpSFBMZz09>

select join meeting and enter meeting ID: 836 8113 4087 Password: 847331

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting September 11, 2023 & Regular Meeting September 25, 2023

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Policies – Bereavement/Funeral Leave

Certified Sites Program

New Business

2:00 p.m. – Executive Session Non-Elected Personnel - EMS

2:15 p.m. – Executive Session Non-Elected Personnel - Road

2:30 p.m. – Grenola Siren

2:45 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

John Walker, Sheriff

Don Sanders, Public Works

Kimber Dupuis, EMS

Ken Mitchell, EMS

Shari Kaminska, Community Development

Malarie Chamberlain, Payroll Clerk

Jeremy McCully, Appraiser

Erica Cordell, EM

Jenifer Clatt, EMS

Kristina Kraft, Deputy Treasurer

Stefni Hebb, Deputy Clerk

Kaye Spooner

Call Meeting to Order

Chairman Liebau called the meeting of October 10, 2023 to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the minutes of September 11, 2023 as presented. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the minutes of September 25, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner read an article on Knowink BPro Election software for poll pads. Ms. Spooner stated the equipment/software is not safe to be used in elections because the results can be changed by election officials.

Public Works

Don Sanders stated all mowers are running. Ditch work is being done on Road 20 between Flint and Harvest. One truck is down due to issues with the DEF system and has been hauled to Wichita. The new building is enclosed and interior framing is almost complete. The electrical has been started and the plumber will be here next week. Mr. Sanders stated three miles of road has been graveled at the Blodget on the northwest end of the county.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the agreement for engineering services between Elk County Kansas and Kirkham, Michael and Associates, Inc. for the bridge on Osage Trail in Moline, Kansas. Motion carried 3-0.

#### Sheriff

John Walker stated he has hired two new dispatchers and he is down one officer. Deputy Young will attend KLETC training starting October 30, 2023 through February 23, 2024. The old generator and the red patrol truck has been listed on Purple Wave. The new voice recording system is in. A deer was hit with the 2017 Toyota Tundra. Sheriff Walker will get quotes for the repairs.

The Elk & Chautauqua County Community Substance Abuse Prevention Coalition elected officers at the last meeting on September 27, 2023. The chairman will be Kandy Dowell, vice-chairman will be Joe Love, secretary will be Mary Love, treasurer will be Tina Blackburn and the event planner will be Stephanie Ollenborger. The All-Hands-on Deck Grant was received in the amount of \$110,000. Sheriff Walker said they have received a total of \$142,500 in grant money.

#### Recess 1:23 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to recess for 5 minutes. Motion carried 3-0.

Back in session 1:28 p.m.

#### Appraiser

Jeremy McCully presented the Eagleview Contract. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve contract with Eagleview for mapping services for the Appraiser's Office. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to increase Chloe Zaman's hourly wage from \$13.00 to \$14.50. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to increase Christina Miller's hourly wage from \$16.00 to \$17.50. Motion carried 3-0. Pay increases will be effective on the October 2023 payroll.

#### Community Development

Shari Kaminska stated the Local Consult with KDOT is this Thursday from 9:00 to 12:00 in Iola. A possible open house at the Methodist Church will be held October 20-23, 2023. Ms. Kaminska will get bids on mold remediation on the Methodist Church. The Kansas Association of Counties conference will be December 5, 2023 in Wichita. Rural Water District I only has around three foot of water it can access. This amount of water is estimated to last 60-70 days with the current usage and weather conditions. The dock needs to be extended at least 65 feet to get to water.

#### County Counselor

Paul Dean stated the Frost/Bobrov fence issue has already been filed in District Court. Commissioner Hendricks moved and Commissioner Russell seconded the motion upon counsel's recommendation to take no further action on the fence viewing on the Frost property. Motion carried 3-0.

#### Emergency Management

The next LEPC meeting will be October 19, 2023 at 6:30 p.m. at the Cox Building.

#### Grenola Siren

The Grenola siren did not work during the scheduled testing. The City of Grenola and Elk County will split the repair cost 50/50.

#### EMS

Ken Mitchell presented the department report for September. There were 28 total runs with total collections being \$12,881.92.

#### Executive Session 2:30 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean, County Clerk Kerry Harrod, EMS Director Ken Mitchell, Jenifer Clatt EMT and Kimber Dupuis EMT not to return to open session until 2:45 p.m. Motion carried 3-0.

Back in session 2:45 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to enter into a memorandum of agreement with the Elk County EMS for a voluntary temporary pay reduction while the department is in the process of rebuilding personnel. Motion carried 3-0. This will be a \$2.00 an hour deduction in pay. The agreement will be revisited at the first of the year unless personnel is hired on before. As we hire on additional personnel they will go back to regular pay. The change will take place on the October payroll. This reduction is noted to be a voluntary nature by current EMS personnel. Commissioner Russell moved and Commissioner Hendricks seconded the motion to do a voluntary temporary pay deduction for Ken Mitchell from \$18.38 an hour to \$16.38 an hour. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to do a voluntary temporary pay deduction for Jenifer Clatt from \$14.52 an hour to \$12.52 an hour. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to do a voluntary temporary pay deduction for Kimberly Dupuis from \$13.66 an hour to \$11.66 an hour. Motion carried 3-0.

Executive Session 2:54 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean, County Clerk Kerry Harrod and Public Works Supervisor Don Sanders not to return to open session until 3:04 p.m. Motion carried 3-0.

Back in session 3:04 p.m.

No action taken.

KCAMP Delegate

Commissioner Hendricks moved and Chairman Liebau seconded the motion to nominate Perry Russell as Elk County's KCAMP Delegate. Motion carried 3-0.

Payroll

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the payroll in the amount of \$240,409.47. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$244,464.50. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:46 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II

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Jake Liebau, District