

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes  
September 25, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/83654130699?pwd=Wkp3WXltdWE4cmtkK3c2c0k5NUtkUT09>

select join meeting and enter meeting ID: 836 5413 0699 Password: 673350

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting September 11, 2023 & Special Meeting September 19, 2023

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

EMS

Policies – Bereavement/Funeral Leave

Certified Sites Program

New Business

2:00 p.m. – Fence Viewing Request -Cannon

2:15 p.m. – Genasys Contract

2:30 p.m. – Revised Interlocal Agreement

2:45 p.m. – Aaron- Washington National Supplement

3:00 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I (phone)

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Don Sanders, Public Works

Kimber Dupuis, EMS

Erica Cordell, EM

Jenifer Clatt, EMS

Stefni Hebb, Deputy Clerk

Kristina Kraft, Deputy Treasurer

Kaye Spooner

John Walker, Sheriff

Ken Mitchell, EMS

Kandy Dowell, Health

Stephanie Ollenborger, ROD

Malarie Chamberlain, Payroll Clerk

Beverly Signer, Health

Aaron Brinkerhoff, Washington National

Carl Mitchell, Elk Falls City Mayor

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell (phone) were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the special meeting minutes of September 19, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner spoke of the smartmatic election systems not being secure. Elk Falls City Mayor Carl Mitchell would like the County to haul rock for the repairs on 7<sup>th</sup> Street. The Commission and Public Works Supervisor is in favor of hauling the rock for Elk Falls City.

EMS

Ken Mitchell stated he purchased a flag at the State Fair for the EMS/Health Facility. Todd Winscher asked Mr. Mitchell to mark where he would like it and Mr. Winscher will install the pole.

### Emergency Management

Erica Cordell stated she attended the KEMA conference 2 weeks ago. There will be a fire extinguisher training for Elk County employees on October 2, 2023 at 11:00 a.m. on the Courthouse lawn. The Elk County first responders will have a landing zone training on October 21, 2023 from 10:00 a.m. to 12:00 p.m. at the Extension Building. Ms. Cordell has been working with the National Weather Service to get a threat matrix setup to keep up to date on the weather for the upcoming fall festival. The next LEPC meeting will be October 19, 2023 at 6:30 p.m. at the COX Building. The LEPC meetings are open to the public.

### Public Works

#### Road

Don Sanders stated they are doing a lot of shop cleanup, repairs and brush clearing. Mr. Sanders said the new F-350 is set to be delivered the middle October. Commissioner Hendricks moved and Commissioner Russell seconded the motion to purchase a 2024 F-350 in the amount of \$64,394. Motion carried 3-0.

#### Noxious Weed

Mr. Sanders stated a couple of mowers have been down and they are waiting on parts.

### Rural Fire

Todd Winscher stated they will be having a grain bin rescue training in March.

### EMS

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the 24-hour pay scale for the EMS starting on the October 2023 payroll. Motion carried 3-0.

### Policies – Bereavement/Funeral Leave

Discussion was had regarding leave. County Counselor Paul Dean will make changes and present them at the next meeting.

### Genasys Contract

Erica Cordell stated the Nixle System contract ends January 2024. Ms. Cordell would like to get started implementing in the Genasys System to make a smooth transition. Commissioner Hendricks moved and Commissioner Russell seconded the motion to pursue a contract with Genasys to make a smooth transition in January. Motion carried 3-0. This will be paid out of the EMPG funds.

### Contract for Administrative Services

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the contract for administrative services through South-Central Kansas Economic Development District, Inc. (SCKEDD). Motion carried 3-0.

### Revised Interlocal Agreement

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the revised Interlocal Agreement for the Neighborhood Revitalization Program (NRP). Motion carried 3-0.

### Resolution 23-11

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adopt Resolution 23-11, a resolution adopting a Neighborhood Revitalization Plan and designating a neighborhood revitalization area. Motion carried 3-0.

### Executive Session 1:56 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean present not to return to open session until 1:59 p.m. Motion carried 3-0.

Back in session 1:59 p.m.

No action taken.

### Fence Viewing Request

Commissioner Hendricks moved and Commissioner Russell seconded the motion to hold a fence viewing concerning the Shouse Bar S and Jay Harman on Thursday, November 2, 2023 at 1:00 p.m. The parties will meet on Road 27 west side of the road between Hawk and June Bug north of the stone house. Motion carried 3-0.

### Community Development

Shari Kaminska presented mold, asbestos and lead based paint reports for the Moline Methodist Church. The final recommendation report from KDHE has not come in yet. There will be no action until the final report is reviewed. Ms. Kaminska stated she attended the Makerspace Summit last Wednesday and it was very interesting. Ms. Kaminska will be attending the Kansas Economic Development Alliance Conference. The local consult meeting with KDOT for District 4 will be October 12, 2023 from 9:00 to 12:00 p.m. in Iola.

### Washington National Supplement Insurance

Aaron Brinkerhoff presented information on Washington National Solutions. This is a supplemental insurance company who offers plans to County employees that is deducted from their paycheck. This service is at no cost to the County. Mr. Brinkerhoff will contact County Clerk Kerry Harrod with more information.

### Commission Discussion

The City of Howard has terminated the contract with the Elk County Sheriff's Office for police services.

Warrants

Commissioner Hendricks moved and Chairman Liebau seconded the motion to approve the warrants in the amount of \$95,283.06. Motion carried 3-0.

Adjournment

Chairman Liebau moved and Commissioner Hendricks seconded the motion to adjourn at 3:17 p.m. Motion carried 2-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II

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Jake Liebau, District