

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
August 28, 2023

If you would like to attend the meeting via zoom, go to:  
<https://us02web.zoom.us/j/84277431529?pwd=MFRsNStyUysrbkJoUDZrbkxMFo1Zz09>  
select join meeting and enter meeting ID: 842 7743 1529 Password: 481363

**1:00 p.m. – County & Rural Fire Budget & RNR Hearing**

Regularly Scheduled Meeting

1:10 p.m. - Call to Order  
Pledge of Allegiance & Prayer  
Minutes Approval – Regular Meeting August 14, 2023

1:15 p.m. – Public Forum  
1:20 p.m. – Department Reports

|                       |                  |
|-----------------------|------------------|
| Ambulance             | Rural Fire       |
| Appraiser             | Sheriff          |
| Emergency Management  | Treasurer        |
| Health                | County Counselor |
| Public Works          | County Clerk     |
| Register of Deeds     | County Attorney  |
| Community Development |                  |

Old Business:

New Business  
2:00 p.m. – Council on Aging Office Space  
2:15 p.m. – Executive Session Non-Elected Personnel  
2:30 p.m. –  
2:45 p.m. – Commission Discussion

Abatements:

Presentation of Claims  
Other  
Adjournment

Future Events: SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas

Commissioners Present:

Perry Russell, District I  
Doug Hendricks, District II (phone)  
Jake Liebau, District III

County Clerk: Kerry Harrod  
County Counselor: Paul Dean (zoom)

Others:

Todd Winscher, Rural Fire  
Stephanie Ollenborger, ROD  
Erica Cordell, EM  
Chris Miller, Deputy Appraiser  
Nick Miller, Noxious Weed  
Chloe Zaman, Appraiser Office  
Shari Kaminska, Community Development

Ken Mitchell, EMS  
Don Sanders, Public Works  
Jeremy McCulley, Appraiser  
Kandy Dowell, Health  
Malarie Chamberlain, Payroll Clerk  
Kristina Kraft, Deputy Treasurer  
Kaye Spooner

Call County & Rural Fire RNR and Budget Hearings to Order

Chairman Liebau called the revenue neutral rate and budget hearings to order at 1:00 p.m. in the Commissioner's room of the Elk County Courthouse. Commissioners Hendricks by telephone and Commissioner Russell was present as well as County Clerk Kerry Harrod and County Counselor Paul Dean (zoom).

County Revenue Neutral Rate & Budget Hearings

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve resolution 23-04 a resolution of the County of Elk to levy a property tax rate exceeding the revenue neutral rate. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve resolution 23-05 a roll call vote of Elk County to levy a property tax exceeding the revenue neutral rate. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve and adopt the 2024 County Budget as presented. Motion carried 3-0.

Rural Fire District #1 Revenue Neutral Rate & Budget Hearings

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve resolution 23-06 a resolution of the Elk County Rural Fire District #1 to levy a property tax rate exceeding the revenue neutral rate. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve resolution 23-07 a roll call vote of Elk County Rural Fire District #1 to levy a property tax exceeding the revenue

neutral rate. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve and adopt the 2024 Elk County Rural Fire District #1 budget as presented. Motion carried 3-0.

#### Close of Hearing

Chairman Liebau closed the County & Rural Fire RNR and Budget Hearings at 1:08 p.m.

#### Call to Order

Chairman Liebau called the regular meeting to order at 1:10 p.m. Commissioners Hendricks (telephone) and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean (zoom).

#### Minutes Approval

Commissioner Russell moved and Chairman Liebau seconded the motion to approve the regular meeting minutes of August 14, 2023 as amended. Motion carried 2-0

#### Appraiser

Jeremy McCully presented a quote for Eagleview, which is a mapping system to help measure properties. This system would help save money and time in the appraiser's office. Eagleview Mapping will be added to the September 11<sup>th</sup> agenda for further discussion.

#### Emergency Management

Erica Cordell stated the EMPG grant application was submitted. Ms. Cordell passed the three-day training course for intermediate incident command system for expanding incidents. Ms. Cordell will be leaving this afternoon for Topeka to attend another mandatory training class for the Kansas exercise design course for discussion-based exercises.

#### Rural Fire

Todd Winscher stated there is work that needs to be done to the shop in Longton.

#### Public Works

##### Road

Don Sanders stated the Native Road project is complete. Mr. Sanders stated a set of tubes and bands have been purchased for the Kansas Department of Transportation in the amount of \$13,050. These will be used for the next projects. The road graders will make one more pass until we get some rain. Mr. Sanders presented the Notice of Leases from the Bank of Commerce for the new building. Commissioner Russell moved and Chairman Liebau seconded the motion to sign the notice of leases for the Bank of Commerce. Motion carried 2-0.

##### Maintenance

The Foley 3-year contract for maintenance on the big generator will expire in December 2025. Mr. Sanders will sign and send the paperwork back to Foley. Chairman Liebau stated Carlson's will be here by the end of the week to finish the generator project.

##### Noxious Weed

New employee James White was hired and started work this morning. The County does mow RS roads and bus routes as priority.

#### County Attorney

Jill Gillett stated she lost an employee. Ms. Gillett has hired Jennifer Stark as a part-time employee.

#### Council on Aging Office Space

Commissioner Russell moved and Commissioner Hendricks seconded the motion to allow the Council on Aging to rent the old EMS office in the Extension Building in the amount of \$150 a month for rent and utilities. Motion carried 3-0.

#### Executive Session 2:00 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with Don Sanders and Paul Dean present not to return to open session until 2:05 p.m. Motion carried 3-0.

#### Back in session 2:05 p.m.

Action: Commissioner Russell moved and Chairman Liebau seconded the motion to increase Andrew Owens hourly wage from \$14.18 to \$14.68 for a merit increase. Motion carried 2-0. Commissioner Russell moved and Chairman Liebau seconded the motion to approve the hire of James White for the Noxious Weed Department at a starting wage of \$14.00 an hour. Motion carried 2-0.

#### Community Development

Discussion was had regarding the Neighborhood Revitalization Program hearing and resolution. Commissioner Russell moved and Chairman Liebau seconded the motion to set the public hearing for the NRP for September 11, 2023 at 1:00 p.m. at the Courthouse. Motion carried 2-0.

#### Warrants

Commissioner Russell moved and Chairman Liebau seconded the motion to approve the warrant to Greenwood Title for the land purchased in Moline in the amount of \$20,999.22. Motion carried 2-0.

Commissioner Russell moved and Chairman Liebau seconded the motion to approve the regular warrants in the amount of \$72,796.87. Motion carried 2-0.

Adjournment

Commissioner Russell moved and Chairman Liebau seconded the motion to adjourn at 2:18 p.m. Motion carried 2-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II

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Jake Liebau, District