

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
August 14, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/89979763776?pwd=cUZTVUZVVkY4UXBrcW9HWkZoSExWQT09>
select join meeting and enter meeting ID: 899 7976 3776 Password: 870613

9:00 a.m. - 2022 County Audit

1:00 p.m. – Public Hearing for CDBG-CVR Grant

Regularly Scheduled Meeting

1:15 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting July 31, 2023

1:15 p.m. – Public Forum

1:20 p.m. – Department Reports

Ambulance

Rural Fire

Appraiser

Sheriff

Emergency Management

Treasurer

Health

County Counselor

Public Works

County Clerk

Register of Deeds

County Attorney

Community Development

Old Business:

New Business

2:00 p.m. – DOT Drug Screening – Teresa Star - KDOT

2:30 p.m. – Executive Session Non-Elected Personnel – Public Works

2:45 p.m. –

3:00 p.m. –

3:15 p.m. – Executive Session Non-Elected Personnel - Sheriff

3:30 p.m. –

3:45 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas

Commissioners Present:

Perry Russell, District I

County Clerk: Kerry Harrod

Doug Hendricks, District II

County Counselor: Paul Dean

Jake Liebaw, District III

Others:

Stephanie Ollenborger, Register of Deeds

Shari Kaminska, Community Development

Kandy Dowell, Health

Ken Mitchell, EMS

Jenifer Clatt, EMS

Erica Cordell, EM

Todd Winscher, Rural Fire

Don Sanders, Public Works

John Walker, Sheriff

Stefni Hebb, Deputy Clerk

Kaye Spooner

Christy Walta

Mike Wilson

Beverly Signer, Health

Kristina Kraft, Deputy Treasurer

Teresa Star

Joanna Hunter, City of Howard

2022 Elk County Audit

Chairman Liebaw called the 2022 County audit to order at 9:00a.m. Phill Jarred went over the audit. Commissioner Russell moved and Commissioner Hendricks seconded the motion to accept the 2022 audit Report by Jarred Gilmore & Phillips as presented. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 9:43 a.m. Motion carried 3-0.

CDBG-CVR Grant Hearing

Chairman Liebaw called the public hearing for the CDBG-CVR grant to order at 1:00 p.m. The purpose of this grant is to transform the Kansas public health system through infrastructure improvements that include public health workforce and foundational capabilities. Shari Kaminska stated she will be making a case for Batson’s Drug Store/Family Market for a delivery vehicle.

Chairman Liebaw closed the grant hearing at 1:09 p.m.

Call Meeting to Order

Chairman Liebau called the meeting of August 14, 2023 to order at 1:10 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the minutes of July 31, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner stated on Wednesday and Thursday of this week there is an election summit online at lindellevent.com for anyone who would like to watch. Shari Kaminska stated the Elk County Community Foundation has raised the matching funds for the Patterson Grant. They will be opening a grant cycle soon and any non-profit organization in the county can apply.

EMS

Ken Mitchell present the department report for July. There were 17 total runs with total collections being \$15,205.55. Mr. Mitchell stated he will be shopping for tablets for the new reporting system.

Emergency Management

Erica Cordell stated she attended the August KEMA meeting in Independence. They had a presentation from the organization, Team Rubicon. It is an organization comprised of volunteers, largely military veterans. They are also always looking for new volunteers, if interested go to their website at teamrubiconusa.org. Ms. Cordell stated all the sirens worked without issues during the August test. Ms. Cordell attended two trainings in Yates Center on August 10 and 11, 2023. The first was Homemade Explosives Awareness, Recognition and Response. The second one was Incident Response to bombings. Ms. Cordell received a certificate for both classes.

Rural Fire

Todd Winscher stated a truck from the Elk Falls station will be going to Signer's to be repaired. Gear was donated from Clearwater for rural fire.

Health

Kandy Dowell would like to apply for a workforce development grant in the amount of \$81,353.03 over the next 4 years. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve Kandy Dowell to move forward with the work force development grant application. Motion carried 3-0. Mrs. Dowell stated there will be a car seat safety check at West Elk during their second football game.

Register of Deeds

Stephanie Ollenborger presented the report for July 2023. They had a total of 42 instruments recorded and a total deposit of \$3,095.25.

Public Works

Road

Don Sanders presented reports. Mr. Sanders stated the iron bridge in Moline was inspected and will need repairs. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the lease purchase agreement for the new county shop with the Bank of Commerce. Motion carried 3-0.

Noxious Weed

No spraying has been done due to the extreme heat.

Maintenance

Mr. Sanders would like to seek bids for the work to be done on the generator.

County Development

The E-Community meeting will be this Wednesday at Sweet & Spicy. Shari Kaminska stated KDHE was at the Moline Church last week to do testing. The County does not own the church building. Mr. Kaminska stated all the home county cities and schools are all opting into the NRP.

Sheriff

John Walker presented a quote on a new recording system from Revcord. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the quote from Revcord to replace the recording system in the Sheriff's Office in the amount of \$9,871 to be paid out of the 911 Fund. Motion carried 3-0. Sheriff Walker stated he is down to one dispatcher and is short one officer. Sheriff Walker stated he did hire Kelly Kirkpatrick as a dispatcher and John Renison as an officer.

DOT Drug Screening

Teresa Star went over the DOT drug screening process for counties.

Executive Session 2:17 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with Don Sanders, Kerry Harrod and Paul Dean present not to return to open session until 2:27 p.m. Motion carried 3-0.

Back in session 2:27 p.m.

No action taken.

Executive Session 2:30 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with Kandy Dowell and Paul Dean present not to return to open session until 2:40 p.m. Motion carried 3-0.

Back in session 2:40 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Beverly Signer's hourly pay from \$17.12 to \$18.00 for a merit increase. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Kristina Hank's hourly pay from \$22.05 to \$22.55 for a merit increase. Motion carried 3-0.

Executive Session 2:43 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss legal matters with John Walker and Paul Dean not to return to open session until 2:57 p.m. Motion carried 3-0.

Back in session 2:57 p.m.

No action taken.

Commissioner Discussion

The Revenue Neutral Rate Notices sent out were incorrect. County Clerk Kerry Harrod will correct the notices and resend them.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$277,470.52. Motion carried 3-0.

Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 3:24 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District