

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JULY 31, 2023

If you would like to attend the meeting via zoom, go
to: <https://us02web.zoom.us/j/89114843167?pwd=NHprYkJOtFFMzZJ1T1B2VFJyV09Tdz09>
select join meeting and enter meeting ID: 891 1484 3167 Password: 247183

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting July 10, 2023

Special Meeting July 13, 2023

Special Meeting July 17, 2023

Special Meeting July 18, 2023

1:05 p.m. – Public Forum

1:15 p.m. – Department Reports

Ambulance

Rural Fire

Appraiser

Sheriff

Emergency Management

Treasurer

Health

County Counselor

Public Works

County Clerk

Register of Deeds

County Attorney

Community Development

Old Business:

New Business

2:00 p.m. – Cannon Fence Viewing - **CANCELED**

2:15 p.m. – Emergency Operations Plan (EOP) Approval

2:30 p.m. – KDEM Approved EOP

2:45 p.m. – Chairman Signature for Howard State Bank

3:00 p.m. – Workforce Development Grant - Health

3:15 p.m. – Industrial Park RE Discussion

3:30 p.m. – CDBG- CVR Grant

3:45 p.m. – Commission Discussion

Abatements: RE 23-016, RE 23-017, RE23-023, RE23-024, OIL23-019, OIL23-020, OIL23-021, OIL23-022

Presentation of Claims

Other

Adjournment

Future Events: SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas

Commissioners Present:

Perry Russell, District I

County Clerk: Kerry Harrod

Doug Hendricks, District II

County Counselor: Paul Dean

Jake Liebau, District III

Others:

Ken Mitchell, EMS

Jenifer Clatt, EMS

Kristina Kraft, Deputy Treasurer

Chris Miller, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Don Sanders, Public Works

Erica Cordell, EM

Nick Miller, Noxious Weed

Shari Kaminska, Community Development

Christy Walta

Kaye Spooner

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the regular meeting minutes of July 10, 2023 as presented. Motion carried 3-0.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the special meeting minutes of July 13, 2023 as presented. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the special meeting minutes of July 17, 2023 as presented. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the special meeting minutes of July 18, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner stated she would like would like everyone to watch a video on the counting of paper ballots. This video can be found on Rumble.

Christy Walta asked about the status of the Rock Road closing.

Shari Kaminska stated Wholesale District 20 has put a stage 3 emergency water conservation status in place. Only humans and animals can use water in the southern part of Elk County (Grenola, Moline, Elk Falls, Longton).

EMS

Ken Mitchell presented the department report for July 2023. There were 20 total runs with total collections being \$19,377.21. Mr. Mitchell stated the department is down to 3 employees.

Emergency Management

Erica Cordell stated she attended the Homeland Security Exercise and Evaluation Program class on July 13 & 14 and received her certificate. Ms. Cordell attended the Homeland Security Council meeting July 18, 2023 in Chanutte. The third LEPC meeting was held on July 20, 2023. Ms. Cordell stated the air conditioner in the Jeep is not working correctly. Ms. Cordell had a virtual training for NWS a new platform of Slack, moving from their use of NWSchat for their live weather updates and where partners can place active weather reports during storms. This new platform will go live on August 1, 2023 and NWSchat will no longer be in use at that time. Commissioner Russell moved and Commissioner Hendricks seconded the motion for Emergency Manager Erica Cordell to prepare and apply for the EMP Grant for 2023. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to sign the Title 6 Civil Rights Grant for Elk County Emergency Management. Motion carried 3-0.

Public Works

Road

Don Sanders present reports. The concrete has been poured for the Public Works building. Discussion was had regarding the financing though the Bank of Commerce for the new building.

Community Development

Shari Kaminska stated the inspection for the mold, asbestos and lead paint on the Moline Methodist Church will be August 8th and 9th.

County Clerk

Kerry Harrod stated the 2022 County Audit will be August 14, 2023.

Cannon Fence Viewing

The fence viewing has been canceled. The parties will work together to repair the fence.

County Emergency Operations Plan Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign the letter to adopt the CEOP plan. Motion carried 3-0.

Chairman Signature Card

Commissioner Hendricks moved and Commissioner Russell seconded the motion to allow Chairman Jake Liebau to be on the Howard State Bank signature card. Motion carried 3-0.

Executive Session 2:00 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion go into executive session to discuss non-elected personnel to include County Counselor Paul Dean and Public Works supervisor Don Sanders not to return to open session until 2:05p.m. Motion carried 3-0.

Back in session 2:05 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to increase Amy Nungesser's hourly wage from \$ 16.38 to \$16.68. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to increase Julia Coble's hourly wage from \$11.36 to \$12.36. Motion carried 3-0.

Industrial Park RE Discussion

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve and sign the purchase agreement contract to purchase the Moline property of 11 acres in the amount of \$25,750. Motion carried 3-0.

Executive Session 2:30 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss the potential purchase of real estate with County Counselor Paul Dean and Shari Kaminska present not to return to open session until 2:48 p.m. Motion carried 3-0.

Back in session 2:48 p.m.

No action taken.

Abatements

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve abatements RE 23-016, 23-023, 23-024, OIL23-020, 23-021, 23-022. Motion carried 3-0.

CDBG-CVR Grant

Commissioner Hendricks moved and Commissioner Russell seconded the motion to hold a Public Hearing for the CDBG-CVR Grant on August 14, 2023 at 1:00 p.m. at the Courthouse. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrant in the amount of \$2,476.44 for the RNR mailing. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrant in the amount of \$5,000.00 for down payment of the Moline property. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the regular warrants in the amount of \$121,606.31. Motion carried 3-0.

Payroll

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the July payroll in the amount of \$229,356.41. Motion carried 3-0.

Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 3:23 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District