

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
JUNE 26, 2023

If you would like to attend the meeting via zoom, go to:  
<https://us02web.zoom.us/j/82764679425?pwd=TIZQVFc5MHVhQWU5cFFOVHh1ZHpMUT09>  
select join meeting and enter meeting ID: 827 6467 9425 Password: 319094

Regularly Scheduled Meeting

1:00 p.m. - Call to Order  
Pledge of Allegiance & Prayer  
Minutes Approval – Regular Meeting June 12, 2023

1:05 p.m. – Public Forum  
1:15 p.m. – Department Reports  
Ambulance Rural Fire  
Appraiser Sheriff  
Emergency Management Treasurer  
Health County Counselor  
Public Works County Clerk  
Register of Deeds County Attorney  
Community Development

Old Business:  
Neighborhood Revitalization Program

New Business  
2:00 p.m. – Presentation of 2024 Budget Requests  
2:15 p.m. – Local Safety and Security Equipment Grant – Shari Kaminska  
2:30 p.m. – Land Bank Proposal – Shari Kaminska  
2:45 p.m. – Executive Session Non-Elected Personnel – Public Works  
3:00 p.m. –  
3:15 p.m. – Commission Discussion

Abatements:  
Presentation of Claims  
Other  
Adjournment  
Future Events: SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas

Commissioners Present:  
Perry Russell, District I County Clerk: Kerry Harrod  
Doug Hendricks, District II County Counselor: Paul Dean  
Jake Liebau, District III

Others:  
Stephanie Ollenborger, ROD Kandy Dowell, Health  
Ken Mitchell, EMS Todd Winscher, Rural Fire  
John Walker, Sheriff Rachel Ware, Treasurer  
Don Sanders, Public Works Erin Meader, District Court  
Shari Kaminska, CD Chris Miller, Deputy Appraiser  
Malarie Chamberlain, Payroll Clerk Stefni Hebb, Deputy Clerk  
Kristina Kraft, Deputy Treasurer Kaye Spooner

Call to Order  
Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the minutes of June 12, 2023 as amended. Motion carried 3-0.

Public Forum

Kaye Spooner stated she would like to see all elections be paper ballots and hand counted.

Health

Kandy Dowell stated they will be having the immunization audit on Thursday. Mrs. Dowell and Kristi Hanks went to an immunization conference in Salina.

Appraiser

Chris Miller presented the mapping agreement with Kimble Mapping. Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve and sign the GIS Map Maintenance Agreement with

Kimble Mapping in the amount of \$5,000. The Sheriff's Department will pay \$1,500 and the Appraiser's Office will pay \$4,500. Motion carried 3-0.

#### Rural Fire

Commissioner Hendricks moved and Commissioner Russell seconded the motion to hire Tyson Wilson as the Elk Falls Rural Fire Captain. Motion carried 3-0. Todd Winscher is looking into purchasing some used turn-out gear off Purple Wave.

#### Community Development

Shari Kaminska attended the Youth Entrepreneurship Challenge Summit last week in Manhattan.

#### Public Works

##### Road

Don Sanders stated the bridge project on Road 8 is complete. Mr. Sanders said they are starting on the second mile of ditch work on Native. Mr. Sanders stated he has spoken with some city officials regarding the Safe Street Grant. Noxious Weed

Mr. Sander stated that he has not heard back from KDOT regarding spraying of the highway right of ways.

##### Maintenance

The breakroom should be finished by Thursday of this week.

#### Presentation of 2024 Budget Requests

Discussion was had regarding the 2024 budget requests. Commissioner Russell moved to increase the 4-H Fair budget by \$2,500. Motion died for a lack of second. Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase the 4-H Fair budget \$5,000 to make it \$10,000 for 2024. The commission would strongly consider raising the 2025 4-H Fair budget to \$20,000 if it would be moved to one location. Motion carried 3-0. Kerry Harrod will send the requests to Phil Jarred for the 2024 budget preparation.

#### Local Safety and Security Equipment Grant

Shari Kaminska presented the Local Safety and Security Equipment Grant application. This grant will be used to move the radio equipment from the Flint Oak water tower to the Wholesale District tower and install new radio equipment in Longton. This is a 10% local grant. The county would be committed to pay \$9,311.00.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve Shari Kaminska to move forward with the Local Safety and Security Equipment Grant application with a 10% match making the County's share \$9,311.00 to move radio equipment. Motion carried 3-0.

#### Land Bank Proposal

Commissioner Hendricks moved and Commissioner Russell seconded the motion to offer to purchase the Moline Methodist Church in the amount of \$1.00 and put it in the Elk County Land Bank for future development. Motion carried 3-0.

Shari Kaminska stated she would like to apply for the Community Solution Grant. This is a \$5,000 or \$10,000 grant to engage the community to find solutions.

#### Executive Session 2:45 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean and Public Works Supervisor Don Sanders present not to return to open session until 2:50 p.m. Motion carried 3-0.

Back in session 2:50 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to hire Tresa Kay Benson in the Road Department at \$14.00 an hour. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Zach Foged's wage from \$17.98 an hour to \$18.28 an hour. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Brent Dewitt's wage from \$17.56 an hour to \$17.86 an hour. Motion carried 3-0.

#### Warrants

Commissioner Russell moved and Commissioner Hendricks seconded the motion to pay the warrants in the amount of \$126,876.11. Motion carried 3-0.

#### Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 3:05 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II

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Jake Liebau, District III (Chairman)