

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
APRIL 24, 2023

If you would like to attend the meeting via zoom, go to:
<https://us02web.zoom.us/j/84271005562?pwd=MmpXLY95b2NZQjJHZGVEdmZocEMzUT09>
select join meeting and enter meeting ID: 842 7100 5562 Password: 691775

12:30 p.m. - Employee Review

Regularly Scheduled Meeting

1:00 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – Regular Meeting April 10, 2023

1:10 p.m. – Public Forum
1:15 p.m. – Department Reports
Ambulance Rural Fire
Appraiser Sheriff
Emergency Management Treasurer
Health County Counselor
Public Works County Clerk
Register of Deeds County Attorney
Community Development

Old Business:

New Business
2:00 p.m. – Elk County Fair Allocations – David Criger
2:15 p.m. – 2024 Maintenance Budget
2:30 p.m. – Executive Session Non-Elected Personnel
2:45 p.m. – Neighborhood Revitalization
3:00 p.m. – Commission Discussion

Abatements:
Presentation of Claims
Other
Adjournment
Future Events: SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas

Commissioners Present:
Perry Russell, District I County Clerk: Kerry Harrod
Doug Hendricks, District II County Counselor: Paul Dean
Jake Liebau, District III

Others:
Todd Winscher, Rural Fire Stephanie Ollenborger, ROD
John Walker, Sheriff Erica Cordell, EM
Ken Mitchell, EMS Jenifer Clatt, EMS
Sunkota Watts, EMS Don Sanders, Public Works
Stefni Hebb, Deputy Clerk Malarie Chamberlain, Payroll Clerk
Kristina Kraft, Deputy Treasurer Beverly Signer, Health
Shari Kaminska, Community Development Chris Miller, Deputy Appraiser
Kaye Spooner David Criger

Call to Order
Chairman Liebau called the meeting to order at 12:30 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod.

Executive Session 12:30 p.m.
Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel not to return to open session until 12:45 p.m. Motion carried 3-0.

Back in session 12:45 p.m.
No action taken.

Executive Session 12:46 p.m.
Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with Ken Mitchell present not to return to open session until 1:00 p.m. Motion carried 3-0.

Back in session 1:00 p.m.
No action taken.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the minutes of April 10, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner spoke of counties in different states freeing themselves of voting machines.

Don Sanders stated the public works department will have a booth setup for career day at West Elk for the grade school kids on Friday from 8:30 a.m. to 10:00 a.m.

EMS

Ken Mitchell stated the two grants that were in process were both declined. The EMS inspector will be here this Friday for the annual inspection.

Emergency Management

Erica Cordell stated the county received the letter of approval from KDHE for the Solid Waste Plan. Ms. Cordell attended the monthly KEMA meeting with a tour of the NWS in Wichita. The second LEPC meeting was held with Southern Star giving a presentation. The ALICE training at the Courthouse had 12 participants and we are thankful to have Deputy Bliss certified to teach. The 5-year Emergency Operations Plan is currently under informal review of what is currently finished. Ms. Cordell will do a presentation at the afterschool program in Elk Valley.

Public Works

Road

Commissioner Hendricks moved and Commissioner Russell seconded the motion to have a road closure viewing Tuesday, May 30, 2023 at 10:30 a.m. meeting at the intersection of Rock and Road 23. Motion carried 3-0.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to have a road closure hearing Tuesday, May 30, 2023 at 1:00 p.m. at the Courthouse. Motion carried 3-0.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to purchase a 2023 F-350 from Kline Motors in the amount of \$58,244 to be paid out of the Road Department budget. Motion carried 3-0.

Maintenance

Mr. Sanders stated the floor is in and the electrical work is almost finished in the breakroom.

Recycling

The Hazardous Material and E-Waste pickup is scheduled for May 6, 2023 at the Elk County Rodeo Grounds.

County Development

Shari Kaminska stated West Elk has applied for a Childcare Capacity Accelerator Grant for daycare at the school. West Elk needs community input. A survey can be completed to help develop the grant application. Ms. Kaminska has sent out a few grant applications to some business owners. The grant is for rural businesses for energy upgrades. Ms. Kaminska will contact SCKEDD regarding the Housing Preservation Grant.

Rural Fire

Todd Winscher stated truck #513 is down with clutch issues.

Sheriff

John Walker stated Courtney Zimmerman was hired as a dispatcher. Sheriff Walker said one dispatcher resigned and one deputy was terminated. The courthouse panic alarm that was installed in 2006 is not working. Sheriff Walker presented two quotes from Response Technologies to replace the alarm system. The Commission would like Sheriff Walker to seek more bids before action is taken.

Elk County Fair Allocations

David Criger would like the commission to consider increasing the County Fairs allocations. Mr. Criger stated Elk County is the lowest budgeted county fair in the State. Mr. Criger said the county needs to think of its youth. The Commission stated they will consider increasing the allocations during the 2024 budget preparation.

2024 Maintenance Budget

The Sheriff's Department will budget for jail specialty equipment and generator. The Maintenance Department will continue budgeting for all other expenses.

Executive Session 2:05 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean and Ken Mitchell present not to return to open session until 2:15 p.m. Motion carried 3-0.

Back in session 2:15 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the pay raise for Kimberly Dupuis from \$13.41hr to \$13.66hr. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the pay raise for Jenifer Clatt from \$13.77hr to \$14.52hr. Motion carried 3-0.

Executive Session 2:26 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean and Don Sanders present not to return to open session until 2:31 p.m. Motion carried 3-0.

Back in session 2:31 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve merit raises for Dave Nungesser from \$18.38hr to \$18.68hr, Danny Williams from \$17.52hr to \$17.82hr, Brandon Rogers from \$18.38hr to \$18.63hr and Bert Sprague from \$9.73hr to \$10.73hr. Motion carried 3-0.

Executive Session 2:38 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Shari Kaminska present not to return to open session until 2:52 pm. Motion carried 3-0.

Back in session 2:52pm

No action taken.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to pay the warrants in the amount of \$163,935.36. Motion carried 3-0.

Executive Session 3:00 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session for non-elected personnel with County Counselor Paul Dean present not to return to open session until 3:05 p.m. Motion carried 3-0.

Back in session 3:05 p.m.

No action taken.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:05 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman