

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
APRIL 10, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/88010604971?pwd=Vk1YaVhLdXkyQTJCRWFtaFVNNGpOdz09>

select join meeting and enter meeting ID: 880 1060 4971 Password: 090416

1:00 p.m. – Solid Waste Hearing

Regularly Scheduled Meeting

1:05 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting March 27, 2023

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

New Business

2:00 p.m. – Neighborhood Revitalization

2:15 p.m. – Executive Session – Legal

2:30 p.m. – Certified Site Program

2:45 p.m. – Executive Session – Legal

3:00 p.m. – Executive Session – Legal

3:20 p.m. – Executive Session – Non-Elected Personnel

3:40 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Jenifer Clatt, EMS

Stephanie Ollenborger, ROD

Don Sanders, Public Works

Chris Miller, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Kristina Kraft, Deputy Treasurer

Kaye Spooner

Gary Meyer

Erica Cordell, EM

Sunkota Watts, EMS

John Walker, Sheriff

Shari Kaminska, Community Development

Rachel Ware, Treasurer

Chloe Zaman, Data Collector

Malarie Chamberlain, Payroll Clerk

Doug Meyer

Solid Waste Hearing – Call to order

Chairman Liebau called the solid waste hearing to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the 2023 Solid Waste Plan for Elk County as presented. Motion carried 3-0.

Regular Meeting

Minutes Approval

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the minutes of March 27, 2023 as presented. Motion carried 3-0.

Public Forum

On behalf of John Cannon Shari Kaminska stated the 60 days has passed for the fence at section 21 township 30 range 13 owned by 4 B Ranch to be built/repared by SKOL Railroad. County Clerk Kerry Harrod will send a

second fence viewer order to SKOL Railroad by certified mail. Ms. Kaminska will present the commission with recent pictures of the fence.

Kaye Spooner would like everyone to watch a 90-minute video regarding election equipment.

Doug and Gary Meyer addressed issues with the road at 969 Elk/Greenwood County Line Road west off of Road 10. The commission will view the road at separate times.

#### EMS

Jenifer Clatt presented the March 2023 report. There were 11 total runs with total collections being \$12,493.84.

#### Appraiser

Chris Miller stated due to being short staffed the Appraiser's Office will be closed some mornings from 8:30 - 12:00 for field work.

#### Emergency Management

Erica Cordell stated ALICE training will be April 21, 2023 from 9:00-11:00 at the courthouse. Commissioner Russell moved and Commissioner Hendricks seconded the motion to pay Elk County employees who attend the ALICE training for 2 hours. Motion carried 3-0. The next LEPC meeting will be April 16, 2023 at 6:30p.m. at the Cox Building.

#### Public Works

##### Road

Don Sanders presented a KDOT request for revision to the functional classification system form. Commissioner Russell moved and Commissioner Hendricks seconded the motion to move forward with the closing of Rock Road and moving the RS Road from Turkey to Rock from Road 23 to Road 21. Motion carried 3-0.

Mr. Sanders stated dust control needs to be done at the south end by quarry on Limestone. Mr. Sanders will check on price for ¼ to ½ mile of road to be done.

The 2024 federal fund exchange will be decreasing by 12%.

##### Noxious Weed

Don Sanders stated he would like to purchase another spray truck to replace the old one. The noxious weed department has started bare ground treatments on the RS roads by the bridges and culverts. Some of the sidewalks need to be replaced around the courthouse.

##### Maintenance

Don Sanders stated the sewer line on the south side of the courthouse has been replaced.

##### Recycling

The Hazardous Material and E-Waste pick up is scheduled for May 6, 2023 starting at 9:00 a.m. at the Elk County Rodeo Grounds.

#### Register of Deeds

Stephanie Ollenborger presented the report for March 2023. They had a total of 40 instruments recorded and a total deposit of \$1,940.75.

#### Community Development

Shari Kaminska stated she has signed up for a duologue in Jetmore, Kansas regarding trail development. Ms. Kaminska stated she did apply for the E-Community Grant. There will be a meeting on April 25, 2023 at Arkansas City regarding broadband development in rural Kansas. Ms. Kaminska would like to have a vendor fair during the hazardous material and e-waste pickup on May 6, 2023.

#### Rural Fire

Todd Winscher stated the department had a busy weekend. Mr. Winscher would like to thank Wilson County for the help over the weekend. The supertanker in Howard is done.

#### Sheriff

John Walker presented the report for February and March. Sheriff Walker stated the generator at the windfarm is repaired and working.

#### Neighborhood Revitalization

Shari Kaminska presented a Neighborhood Revitalization Plan. The commissioners would like to change the 3% administrative fee to 5%., checks under \$10.00 will not be issued for rebates, time of completion to 1 year and change improvement amount from \$20,000 to \$10,000.

#### Executive Session 2:38 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Shari Kaminska not to return to open session until 2:48 p.m. Motion carried 3-0.

Back in session 2:48 p.m.

No action taken.

#### Certified Site Program

Commissioner Russell moved and Commissioner Hendricks seconded the motion to move forward with the Certified Sites Support Grant. Motion carried 3-0.

#### Recess 2:55 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess until 3:00 p.m. Motion carried 3-0.

Executive Session 3:00 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and County Treasurer Rachel Ware present not to return to open session until 3:15 p.m. Motion carried 3-0.

Back in session 3:15 p.m.  
No action taken.

Executive Session 3:15 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Public Works Supervisor Don Sanders present not to return to open session until 3:35 p.m.

Back in session 3:35 p.m.  
No action taken.

Executive Session 3:35 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean and County Clerk Kerry Harrod present not to return to open session until 3:42 p.m. Motion carried 3-0.

Back in session 3:42 p.m.  
No action taken.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$204,000.20. Motion carried 3-0.

Payroll

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the payroll in the amount of \$251,720.46. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 4:10 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II

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Jake Liebau, District III (Chairman)