

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
MARCH 27, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/88013169909?pwd=My85TitEaFBUTHZLWEZhc3J0TzVSQT09>

select join meeting and enter meeting ID: 880 1316 9909 Password: 257189

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting March 13, 2023

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Ambulance

Rural Fire

Appraiser

Sheriff

Emergency Management

Treasurer

Health

County Counselor

Public Works

County Clerk

Register of Deeds

County Attorney

Community Development

Old Business:

Limestone/Road 27

New Business

2:00 p.m. – Executive Session Non-Elected Personnel

2:15 p.m. – Executive Session Non-Elected Personnel

2:30 p.m. – Executive Session Non-Elected Personnel

2:45 p.m. – ADA Coordinator

3:00 p.m. – CIC Annual Peopleware Agreement Renewal

3:15 p.m. – Road Opening Request

3:30 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Stephanie Ollenborger, ROD

Ken Mitchell, EMS

Jenifer Clatt, EMS

Stefni Hebb, Deputy Clerk

Kandy Dowell, Health

Malarie Chamberlain, Payroll Clerk

Jeremy McCully, Appraiser

Jill Gillett, County Attorney

Shari Kaminska, Community Development

Erica Cordell, EM

Kristina Kraft, Deputy Treasurer

Don Sanders, Public Works

Kaye Spooner

Troy Phillips

Amiee Sanders

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the minutes of March 13, 2023 as presented. Motion carried 3-0.

EMS

Ken Mitchell stated Sunkoda Watts will be taking shifts starting Friday without an instructor.

Health

Kandy Dowell asked the commission if she could have a tree removed from the south side of the EMS/Health Facility. The commission gave Mrs. Dowell consent to remove the tree.

Public Works

Rebecca Maltbie presented the department reports. Mrs. Maltbie stated two fences were found to be in the County's right of way. One fence at Road 12 and Oxen and the other at County Line Road and Road 10. Don Sanders stated 26 posts and wire is in the County's possession from the Pioneer and Road 14 fence.

County Clerk

Kerry Harrod stated the SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas.

County Attorney

Jill Gillett presented a yearly report on the number of court cases for the past 4 years.

Emergency Management

Erica Cordell stated the Solid Waste hearing is scheduled for April 10, 2023 at 1:00 p.m. in the Commission Room. Ms. Cordell attended the Homeland Security Council meeting in Chanute and gave a presentation to the Moline Library Homeschool Group regarding severe weather and safety preparations for storms. Ms. Cordell attended and had a booth at the WEEPATs community carnival at West Elk for Emergency Management.

Limestone/Road 27

Chairman Liebau stated the bridge/road was viewed and it does need repaired at some point in time. Public Works supervisor Don Sanders will add it to his project list.

Executive Session 1:06 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with Register of Deeds Stephanie Ollenborger and County Counselor Paul Dean present not to return to open session until 1:15 p.m. Motion carried 3-0.

Back in session 1:15 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to give Lori Winscher a .50 cent merit raise from \$15.21 an hour to \$15.71 an hour. Motion carried 3-0.

Executive Session 1:16 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with County Attorney Jill Gillett and County Counselor Paul Dean not to return to open session until 1:21 p.m. Motion carried 3-0.

Back in session 1:21 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to give Sara McCabe a .90 cent merit raise from \$13.10 an hour to \$14.00 an hour. Motion carried 3-0.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to hire Jessika McTaggart as a part-time secretary at \$12.00 an hour not to exceed 16 hours a week in the County Attorney's Office. Motion carried 3-0.

Executive Session 1:23 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with Appraiser Jeremy McCully and County Counselor Paul Dean present not to return to open session until 1:26 p.m. Motion carried 3-0.

Back in session 1:26 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the promotion of Christina Miller to Deputy Appraiser with a pay raise from \$13.98 an hour to \$16.00 an hour. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to give Chloe Zaman a \$1.30 merit raise from \$11.70 an hour to \$13.00 an hour. Motion carried 3-0.

ADA Coordinator

Commissioner Hendricks moved and Commissioner Russell seconded the motion to appoint Kerry Harrod as the Elk County ADA Coordinator effective March 27, 2023. Motion carried 3-0.

CIC Annual Peopleware Agreement Renewal

Commissioner Russell moved and Commissioner Hendricks seconded the motion to renew the annual contract with Computer Information Concepts in the amount of \$30,840.00. Motion carried 3-0.

Road Opening Request

A road opening petition has been filed with Elk County from Patrick Shane Phillips. The subject land lies near Road 4.

Executive Session 1:38 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean present not to return to open session until 1:46 p.m. Motion carried 3-0.

Back in session 1:46 p.m.

No action taken.

County Development

Shari Kaminska stated she will submit the E-Community Applications this week. This is for the entrepreneurship support from Network Kansas. There will be no charge for applying. Ms. Kaminska is looking for individuals for the leadership team and/or the financial review team. Ms. Kaminska would like to hire Trenton Varney to build a website for Elk County. The fee would be \$500 for setup and a nominal annual fee for web hosting service in the amount of \$26.00. The commission gave consent to proceed with hiring Trenton Varney to build the website. The Elk County Community Foundation will be applying for the Patterson Family Foundation Grant. It is a matching fund grant. The Elk County Community Foundation will need to raise \$70,000 for its part of the funds. The funds will need to be raised by the end of 2023. Ms. Kaminska has been looking into a grant for farmers markets to help promote local farmers. The grant would be due by May 2, 2023.

Executive Session 2:10 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Attorney Jill Gillett and County Counselor Paul Dean present not to return to open session until 2:23 p.m. Motion carried 3-0.

Back in session 2:23 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to rescind the motion previously taken hiring Jessika McTaggart in the County Attorney's Office. Motion carried 3-0.

Warrants

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the warrants in the amount of \$188,589.08. Motion carried 3-0.

Executive Session 2:39 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal matters with Public Works Supervisor Don Sanders and County Counselor Paul Dean present not to return to open session until 2:53 p.m. Motion carried 3-0.

Back in session 2:53 p.m.

No action taken.

Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 2:54 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman)