

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
MARCH 13, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/83972913425?pwd=NGI0QkxRd3V0eGRGalRqSFINNnJoQT09>

select join meeting and enter meeting ID: 839 7291 3425 Password: 958652

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting February 27, 2023

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Ambulance

Rural Fire

Appraiser

Sheriff

Emergency Management

Treasurer

Health

County Counselor

Public Works

County Clerk

Register of Deeds

County Attorney

Community Development

Old Business:

Road 14 & Pioneer Fence

New Business

2:00 p.m. – Limestone/Road 27 – Nancy Thomas

2:15 p.m. – Extension Bldg Utilities

2:30 p.m. – Handbook Policy 30.14

2:45 p.m. – Health- 2024 Grant Application Signature

3:00 p.m. – Executive Session Non-Elected Personnel

3:15 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Don Sanders, Public Works

Stephanie Ollenborger, ROD

Kandy Dowell, Health

Ken Mitchell, EMS

Erica Cordell, EM

Rachel Ware, Treasurer

Shari Kaminska, Community Development

Stefni Hebb, Deputy Clerk

Malarie Chamberlain, Payroll Clerk

Teresa Wells, Deputy Appraiser

Kristina Kraft, Deputy Treasurer

Nick Miller, Noxious Weed

Denise Liebau

Kaye Spooner

Nancy Thomas

Joanna Hunter, City of Howard

William Bischof

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the minutes of February 27, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner read an article regarding changes in society.

EMS

Ken Mitchell presented the February 2023 report. There were 23 total runs with total collections being \$26,386.80. Mr. Mitchell stated Flint Hills Custom put the new bumper on #205. Mr. Mitchell presented a quote from C Cross Custom Welding LLC for the EMS/Health Department sign in the amount of \$4,955.00. This quote does not include installation and lighting. The Commission would like Mr. Mitchell to look at other options.

Emergency Management

Erica Cordell stated she participated in the Healthcare Coalition table talk in Chanute on Radiation with Kandy Dowell. Ms. Cordell met with the NWS and toured the storm damage in Grenola from the February 26, 2023 storm. Ms. Cordell stated after the in-person damage assessment, the NWS issued the following statement: "After further assessing radar data, and an in-person assessment of the damage and debris pattern in Grenola, the NWS determined straight line winds due to a rear inflow jet caused the damage. The damage and debris field was in a SW to NE fashion which was consistent with the motion of an enhanced bowing segment on radar. Estimated winds were around 75mph. Ms. Cordell stated she attended the monthly KEMA meeting in Woodson County. Elk County hosted the annual Storm Fury on the Plains with NWS giving the presentation.

Health

Kandy Dowell presented the State of Kansas Department of Health and Environment Grant Application Signature Page for signature. Commissioner Russell moved and Commissioner Hendricks seconded the motion to sign the grant application for the Health Department in the amount of \$18,804.78. Motion carried 3-0.

Public Works

Road

Don Sanders stated the northwest building at the Howard County Shop has been torn down and ready for new construction to begin.

Noxious Weed

Don Sanders presented two reports. Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign and approve the annual noxious weed progress report for 2023 and the 2023 management plan. Motion carried 3-0.

Maintenance

Don Sanders stated the HVAC systems have been installed at the Sheriff's Office and the Extension Office. The Sheriff's Office unit that was replaced was the north unit. The unit that runs the southside will still need to be replaced but is still functional at this time.

Register of Deeds

Stephanie Ollenborger presented the report for February 2023. They had a total of 56 instruments recorded and a total deposit of \$2,727.25.

Community Development

Shari Kaminska stated she has been doing a lot of community outreach. Ms. Kaminska has been to three council meetings and one chamber meeting.

Rural Fire

Todd Winscher stated #525 is back in service. Mr. Winscher stated the fire class last Friday went very well with over 60 attendees from 11 different counties.

Treasurer

Rachel Ware presented contracts from Advantage Computer to be signed. Mrs. Ware stated she is signing the county up for direct deposit for the Opioid Funds and will need the chairman's signature. Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign and approve the prepaid support contract from Advantage Computer in the amount of \$5,000. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign and approve the remote support plan from Advantage Computer in the amount of \$7,920. Motion carried 3-0.

Limestone & Road 27 Bridge

Nancy Thomas stated her concerns regarding the erosion around the bridge at Limestone and Road 27. The Commission will look at the bridge individually and discuss at the next meeting.

Executive Session 1:34 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session for legal counsel with County Counselor Paul Dean and County Clerk Kerry Harrod present not to return to open session until 1:46 p.m. Motion carried 3-0.

Back in session 1:46 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to amend policy #30.14 to read as follows: unless approved by the County Commission after review of the employment history and an opportunity to be heard by the respective employee and the department head proposing to hire. Additional sentence, the Sheriff's Department is statutorily exempt from this policy. Motion carried 3-0.

Extension Building Utilities

Discussion was had with Richard Fechter and Todd Winscher present regarding the Extension Building utilities. Commissioner Russell moved and Commissioner Hendricks seconded the motion to have the City of Howard install an additional meter at the Rural Fire/ Extension Building to split utility costs between the Rural Fire and the Extension Office the meter will be paid out of County General. Motion carried 3-0.

Executive Session 2:09 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean and County Clerk Kerry Harrod not to return to open session until 2:06 p.m. Motion carried 3-0.

Back in session 2:06 p.m.

Action: Annual employee reviews were completed in the County Clerk's Office. Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Stefni Hebb's pay from \$16.08 an hour to \$17.00 an hour. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Malarie Chamberlain's pay from \$12.81 an hour to \$14.00 an hour. Motion carried 3-0.

Executive Session 2:09 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Public Works Supervisor Don Sanders present not to return to open session until 2:14 p.m. Motion carried 3-0.

Back in session 2:14 p.m.

No action.

Child Abuse Prevention Month

Commissioner Hendricks moved and Commissioner Russell seconded the motion to sign the proclamation in support of Sunlight Children Services Child Abuse Prevention Month 2023. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$126,929.63. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:05 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman