

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
FEBRUARY 27, 2023

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/88991396153?pwd=Y2lYY2o2Y1VsZXFwdERTdmlrT3g1dz09>

select join meeting and enter meeting ID: 889 9139 6153 Password: 992788

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting February 13, 2023

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Local Business & Retention Officer	

Old Business:

New Business

2:00 p.m. – Executive Session Non-Elected Personnel

2:15 p.m. –

2:30 p.m. –

2:45 p.m. –

3:00 p.m. – Executive Session Legal

3:15 p.m. – Commission Discussion

Abatements: RE 23-012, RE 23-013, PP 23-014

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Don Sanders, Public Works

Shari Kaminska

John Walker, Sheriff

Stephanie Ollenborger, ROD

Teresa Wells, Deputy Appraiser

Malarie Chamberlain, Office Clerk

Todd Winscher, Rural Fire

Erica Cordell, EM

Johnnie Franks, Undersheriff

Jill Gillett, County Attorney

Stefni Hebb, Deputy Clerk

Kaye Spooner

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the minutes of February 13, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner expressed her concerns regarding Dominion voting machines.

EMS

Commissioner Hendricks moved and Commissioner Russell seconded the motion to hire SunKota Watts as an EMT at \$11.50 an hour. Motion carried 3-0. The backup truck is back in service.

Appraiser

Teresa Wells stated she needs a new computer and presented a quote from Advantage Computer. Commissioner Hendricks moved and Commissioner Russell seconded the motion to purchase a new computer from Advantage Computer in the amount of \$1300. Motion carried 3-0.

Emergency Management

Erica Cordell stated she has been working on the FEMA NIMS prerequisites.

Public Works

Road

Don Sanders stated Rebecca Maltbe was hired as the new office manager.

Noxious Weed

Nick Miller is attending a noxious weed directors conference this week.

Maintenance

Don Sanders stated Fahnestock is currently installing the AC unit at the Sheriff's Office. Commissioner Hendricks moved and Commissioner Russell seconded the motion to hire Fahnestock to install the heat and air unit in the Extension Office in the amount of \$6,704 half being paid by the Extension Office. Motion carried 3-0.

Register of Deeds

Stephanie Ollenborger presented the report for January 2023. They had a total of 77 instruments recorded and a total deposit of \$3,377.50.

Community Development

Shari Kaminska spoke about different grants available. Ms. Kaminska would like to help existing businesses and attracting new businesses through internet/social media. Ms. Kaminska will be attending the City Council and Chamber Meetings. The CDBG's are due May 1, 2023. The Commission gave Ms. Kaminska consent to engaged with Network Kansas. Discussion was had regarding finding grants to help with setting up additional communication towers.

Rural Fire

Todd Winscher stated truck #525 in Howard is down and truck #508 is back in service. On March 4, 2023 there will be a grass fire tactic class at the Cox Building from 9:00 to 1:00p.m. lunch will be provided. Mr. Winscher would like to install a meter at the extension building. Mr. Winscher will talk to Richard Fechter and the City of Howard regarding the meter.

Sheriff

John Walker stated Rachel Trefethen was hired as a dispatcher and will start on Thursday. Sheriff Walker stated the main circuit board in the generator on the hill was replaced and fuel put in the tank and it still will not run. Danny Signer will replace the spark module in it. Sheriff Walker said they found out last week that the voice recorder in the Sheriff's Office has stopped working. A tech will be sent out to see how much it will cost to repair it. The system is a little over 6 years old.

County Attorney

Jill Gillett stated she will be looking for a part time employee for her office.

Executive Session 2:14 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean, Sheriff John Walker, Undersheriff Johnnie Franks and County Attorney Jill Gillett present not to return to open session until 2:27 p.m. Motion carried 3-0.

Back in session 2:27 p.m.

No action taken.

Executive Session 2:33 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean and Public Works Supervisor Don Sanders present not to return to open session until 2:40 p.m. Motion carried 3-0.

Back in session 2:40 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to accept the transfer of Rebecca Maltbie from Sheriff Dispatch to Public Works Office Manager to be paid \$14.50 an hour. Motion carried 3-0.

Road 14 & Pioneer Fence

Commissioner Russell moved and Commissioner Hendricks seconded the motion to give 10 calendar days to have fence removed from the County's right of way. Motion carried 3-0. If the fence is not removed by March 9, 2023 the County will remove it.

Recess 3:08 p.m.

Commissioner Hendricks moved and Chairman Liebau seconded the motion to recess until 3:10 p.m. Motion carried 3-0.

Back in session 3:10 p.m.

Abatements

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve abatements RE23-012, RE23-013 and PP23-014. Motion carried 3-0.

Payroll

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the payroll in the amount of \$258,783.71. Motion carried 3-0.

Warrants

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the regular warrants in the amount of \$60,912.51. Motion carried 3-0.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the warrant in the amount of \$143,000 out of the Special Bridge Fund. Motion carried 3-0.

Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 3:21 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman)