

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
FEBRUARY 13, 2023

If you would like to attend the meeting via zoom, go  
to: <https://us02web.zoom.us/j/82588691944?pwd=aXFtYmNsR2NHY0lrK2FGS3hEQklyQT09>  
select join meeting and enter meeting ID: 825 8869 1944 Password: 354082

Regularly Scheduled Meeting

1:00 p.m. - Call to Order  
Pledge of Allegiance & Prayer  
Minutes Approval – Regular Meeting January 30, 2023

1:10 p.m. – Public Forum  
1:15 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	Local Business & Retention Officer

Old Business:

New Business  
2:00 p.m. – Executive Session Non-Elected Personnel - Appraiser  
2:15 p.m. –  
2:30 p.m. –  
2:45 p.m. – Commission Discussion

Abatements:  
Presentation of Claims  
Other  
Adjournment  
Future Events:

Commissioners Present:  
Perry Russell, District I  
Doug Hendricks, District II  
Jake Liebau, District III

County Clerk: Kerry Harrod  
County Counselor: Paul Dean

Others:  
Don Sanders, Public Works  
Erica Cordell, EM  
Ken Mitchell, EMS  
Todd Winscher, R Fire  
Nick Miller, Noxious Weed  
Stefni Hebb, Deputy Clerk  
Shari Kaminska  
Kaye Spooner

Jenifer Clatt, EMS  
Joanna Hunter, City of Howard  
John Walker, Sheriff  
Kandy Dowell, Health  
Kristina Kraft, Deputy Treasurer  
Teresa Wells, Deputy Appraiser  
Malarie Chamberlain, Office Clerk

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the minutes of January 30, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner stated she is looking into the cost of elections through the County Clerk's Office.

EMS

Ken Mitchell presented the January 2023 report. There were 21 total runs with total collections being \$22,771.00. Mr. Mitchell stated the 11-month inspection of the EMS/Health Facility went well. Several small items will be repaired. Mr. Mitchell said Rusty Eck received the motor for the ambulance and it should be installed by next week.

### Emergency Management

Erica Cordell stated she had the rear wheel bearings on the Jeep replaced by Murphy Auto in the amount of \$318.00. The annual storm fury on the plains storm spotter training will be March 2, 2023 at 6:30 p.m. at the Cox Building. The public is welcome and encouraged to attend.

### Public Works

#### Road

Don Sanders stated rock should be finished being laid on Flint Road between Road 22 and Road 25.

#### Maintenance

Don Sanders presented quotes for the Extension Office heating and air unit for the office area only, the Sheriff's Office heating and air unit with duct work, a air unit for the 911 equipment room and a generator for the Sheriff's Office. Commissioner Russell moved and Commissioner Hendricks seconded the motion to accept the bid from Fahnestock in the amount of \$8,474.00 for the heating and air unit with duct work for the Sheriff's Office. The Maintenance Budget will pay \$4,000 and County General will pay \$4,474.00. Motion carried 3-0. The Extension Office heat and air and the Sheriff's Office generator will be tabled at this time. \

### Rural Fire

Todd Winscher stated the washer extractor purchased with the grant from the Kansas State Fire Marshals Association is in.

### Sheriff

John Walker presented the January report. Sheriff Walker stated Summer Stobaugh has been hired as a dispatcher. Kayla Kraft has put in her 2-week notice and Terry Love has resigned. The mother board for the generator at the windfarm has been installed and propane has been ordered.

### Local Business & Retention Office

Shari Kaminska stated she ordered a computer but it hasn't come in yet.

### Executive Session 1:51 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean and Deputy Appraiser Teresa Wells present not to return to open session until 1:58 p.m. Motion carried 3-0.

Back in session 1:58 p.m.

No Action.

### Appraiser

Teresa Wells stated the Appraiser's Department would like to start looking for an SUV to replace the 2007 F-150. The department will get quotes and present to the commission.

### Executive Session 2:00 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Emergency Manager Erica Cordell present not to return to open session until 2:10 p.m. Motion carried 3-0.

Back in session 2:10 p.m.

No action taken.

### Executive Session 2:10 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean, Public Works Supervisor Don Sanders and Todd Winscher present not to return to open session until 2:31 p.m. Motion carried 3-0.

Back in session 2:31 p.m.

No action taken.

### Executive Session 2:32 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with County Counselor Paul Dean and Public Works Supervisor Don Sanders present not to return to open session until 2:43 p.m. Motion carried 3-0.

Back in session 2:43 p.m.

No action taken.

### Warrants

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approved the warrants in the amount of \$59,182.92. Motion carried 3-0.

### Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 2:47 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II

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Jake Liebau, District III (Chairman)