

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
NOVEMBER 28, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/83310095311?pwd=MW1UTUxnSXdzRnZMV3hxdjZ1aHFMQT09>

select join meeting and enter meeting ID: 833 1009 5311 Password: 698502

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting October 31, 2022
Regular Meeting November 14, 2022
Special Meeting November 21, 2022

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Event Center Report

Wage Scale

New Business

2:00 p.m. – Executive Session - EM

2:30 p.m. – Resolution For Fees – District Court

2:45 p.m. –

3:00 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Stephanie Ollenborger, ROD

Beth Koehler, EM

Kandy Dowell, Health

Emily Wolfe, EMS

Stefni Hebb, Deputy Clerk

Perry Russell

Erin Meador, Dist Ct

Don Sanders, Public Works

Eric Watts, EM/Deputy

Ken Mitchell, EMS

Jenifer Clatt, EMS

John Walker, Sheriff

Kaye Spooner

William Bischoff

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of October 31, 2022 as presented. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of November 14, 2022 as amended. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the special meeting minutes of November 21, 2022 as presented. Motion carried 3-0.

Public Forum

Enel Green Power made a donation to the Rural Fire Department in the amount of \$9,000. The County would like to thank Enel Green Power for the generous donation. The deadline is December 7, 2022 for the Toy Drive.

EMS

Ken Mitchell presented the Education Incentive Grant Program Agreement Student Form for an EMT. The agreement will be between Elk County and Nina Teska. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign the Education Incentive Grant Program for Nina Teska in the amount of \$1,254.75. Motion carried 3-0.

Sheriff

John Walker stated there was a car seat check on Friday.

Emergency Management

Beth Koehler stated on December 13th there will be an Animal Disaster Class in Erie. There will be a KEMA meeting on Thursday at the Cox Building. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to withdraw our request for public assistance from the COVID pandemic. Motion carried 3-0.

County Clerk

Kerry Harrod stated the County had a 60% turnout for the 2022 General Election. Ms. Harrod stated the 2022 County Audit will be May 16-17, 2023.

Public Works

Road

Don Sanders stated he has ordered two new Ford trucks. The delivery date is 10-12 months out. The County does not have to purchase either one of the trucks when they are ready to be delivered. The County will be receiving a check in the amount of \$47,564.95 from KCAMP for the truck that was totaled.

Mr. Sanders presented two financing bids for the construction of the new public works building. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to move forward with Dressler Construction to build the new public works building in the amount of \$665,162.27. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to finance \$320,000 toward the construction of a new public works building through Bank of Commerce at an interest rate of 4.39% for 5 years beginning on the date of distribution. Motion carried 3-0.

Rural Fire

Todd Winscher stated the \$9,000 for Enel Green Power will be used to update a truck. Mr. Winscher would like trade equipment with another fire department for the old freightliner instead of putting it on Purple Wave.

Road Closing

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt resolution #22-12. Motion carried 3-0. This resolution is to close a portion of Road 29 in Oak Valley.

Resolution For Fees

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt resolution #22-11 to increase juror fees from \$20 a day to \$30 a day. Motion carried 3-0.

Executive Session 2:04p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel with Emergency Manager Beth Koehler and County Counselor Paul Dean present not to return to open session until 2:10 p.m. Motion carried 3-0.

Back in session 2:10 p.m.

No action taken.

Economic Development Position

Discussion was had regarding hiring a part-time person to work 20 hours a week. A job position will be published in the newspaper.

Executive Session 2:37 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean present not to return to open session until 2:41 p.m. Motion carried 3-0.

Back in session 2:41 p.m.

No action taken.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$55,465.21. Motion carried 3-0.

Commissioner Discussion

Fence Viewing on December 12, 2022 at 10:00 a.m. meeting at Indigo and Road 30.

County Christmas Party on December 2, 2022 at 6:30 p.m. at Flint Oak.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 2:46 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III