

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
OCTOBER 11, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/82382830084?pwd=NWZVUW9xcckZKMxJ4NGNaZ05PNVBmdz09>  
select join meeting and enter meeting ID: 823 8283 0084 Password: 384745

Regularly Scheduled Meeting

1:10 p.m. - Call to Order

Minutes Approval – Regular Meeting September 26, 2022  
Special Meeting October 3, 2022

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Event Center Report

Wage Scale

New Business

2:00 p.m. – 2021 Audit Report – Phil Jarred

2:30 p.m. – Road Closure Petition – Rock Rd between Rd23 & Rd 21

2:45 p.m. – County Christmas Party

3:00 p.m. – Holiday Bonus

3:15 p.m. – Executive Session Legal - Hendricks

3:30 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Beth Koehler, EM

Ken Mitchell, EMS

Kandy Dowell, Health

Cathy Mitchell, Mayor Longton City

Christy Walta

Don Sanders, Public Works

Jenifer Clatt, EMS

Kaye Spooner

Phil Jarred, Jarred Gilmore&Phillips PA

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of September 26, 2022 as amended. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the special meeting minutes of October 3, 2022 as presented. Motion carried 3-0.

Public Forum

The City of Longton's mayor Cathy Mitchell presented a letter of support for the HEAL Grant through the Kansas Department of Commerce. The grant funds would be used to establish a health center in Longton. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign the letter of support for the Heal Grant for a rural health center in Longton. Motion carried 3-0.

EMS

Ken Mitchell presented the monthly report for September. There were 42 total runs with total collections being \$14,561.75. The new ambulance should be delivered in November 2022.

Emergency Management

Beth Koehler stated the LEPC Meeting will be Thursday, October 13, 2022. The topic will be cellular networks for first responders. The HMGP grant applications are due Friday, October 14, 2022. Eric Watts is planning to start working the first of November. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to

hire Eric Watts for the Emergency Management position to take the place of Beth Koehler due to her retiring at a rate of \$18.00 an hour starting on November 1, 2022. Motion carried 3-0.

#### Public Works

##### Road

Don Sanders stated they are working on Road 23.

#### County Clerk

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to hold the canvass on November 17, 2022 at 10:00 a.m. at the courthouse for the 2022 General Election. Motion carried 3-0.

#### Health

Kandy Dowell would like to purchase a seconded vehicle for the Health Department. The commission stated to get quotes on the vehicle and present them when she was ready.

#### Holiday Bonus

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to give all full-time employees a \$100 bonus and all part-time employees a \$50 bonus on the November payroll. Motion carried 3-0.

#### County Christmas Party

It was agreed upon by consensus to have the County Christmas party at Flint Oak at a maximum of \$25 per person with guest paying for their own.

#### Executive Session 1:36 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to discuss legal matters with County Counselor Paul Dean and Public Works Supervisor Don Sanders present not to return to open session until 1:46 p.m. Motion carried 3-0.

Back in session 1:46 p.m.

No action taken.

#### Executive Session 2:08 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean present not to return to open session until 2:15 p.m. Motion carried 3-0.

Back in session 2:15 p.m.

No action taken.

#### 2021 Audit Report

Phil Jarred presented the 2021 audit report. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to accept the 2021 audit report form Jarred Gilmore & Phillips PA as presented. Motion carried 3-0.

#### Road Closure Petition

Christy Walta presented a road closure petition for Rock Road between Road 23 and road 21. Don Sanders stated this road is a RS road and a different route will need to be established before the road can be closed. Mr. Sanders will work on changing the status of the road. The petition will be put on hold until the RS status is taken off.

#### Executive Session 2:57 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss potential purchase of real estate with County Counselor Paul Dean present and return to open session at 3:10 p.m. Motion carried 3-0.

Back in session 3:10 p.m.

No action taken.

There will be a special meeting Tuesday, October 18, 2022 at 10:00 a.m. at the Cox Building. The purpose of the special meeting will be to make a decision whether or not the county wants to bid in their judgment amounts and/or exceed those judgment amounts on any particular parcel of property.

#### Payroll

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the September payroll in the amount of \$246,570.81. Motion carried 3-0.

#### Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$107,016.47. Motion carried 3-0.

#### Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 3:18 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III