

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
SEPTEMBER 12, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/81855615048?pwd=cWhSeW8zbUw1ek51YVpOQlo4bU9kZz09>

select join meeting and enter meeting ID: 818 5561 5048 Password: 840704

10:00 a.m.– Road Closing Viewing – Cherry St, Oak Valley

10:30 a.m.– Road Closing Viewing – Road going South to Evergreen between Flint & Evergreen Sec 5&6 Twp 31R13

1:00 p.m. – Road Closing Hearings

Regularly Scheduled Meeting

1:10 p.m. - Call to Order

Minutes Approval – Regular Meeting August 29, 2022

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Event Center Report

Wage Scale

Broad Band

New Business

2:00 p.m. – KDOT – District Engineer Wayne Gudmonson

2:30 p.m. – SEED Grant – Karen Howard Library & Diane Moline Library

3:00 p.m. – Executive Session Non-Elected Personnel

3:45 p.m. – Executive Session Non-Elected Personnel

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: SEK Dist. Meeting 09-29-22 @ 8:00am

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Ken Mitchell, EMS

John Walker, Sheriff

Beth Koehler, EM

Don Sanders, Public Works

Teresa Wells, Deputy Appraiser

Wayne Gudmonson

Ruth Dozier

Geneva Duke

Kaye Spooner

Jenifer Clatt, EMS

Kandy Dowell, Health

Todd Winscher, Rural Fire

Nick Miller, Noxious Weed

Kristina Kraft, Deputy Treasurer

Troy Howard

Loyd Dozier

Perry Russell

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Road Closing Hearing-Cherry St. Oak Valley

Discussion was had regarding the closing of the road. Commissioner Kaminska moved to close Cherry Street between Highway 160 and Mill Street. Motion died for lack of a second.

Road Closing Hearing-Road 29 between Flint & Evergreen

Discussion was had regarding the closing of the road. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to close Road 29 between Flint and Evergreen. Motion carried 3-0.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of August 29, 2022 as presented. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the special meeting minutes of September 7, 2022 as presented. Motion carried 3-0.

### Public Forum

Kaye Spooner would like the Election Office to order plenty of paper ballots for the 2022 General Election. There will be a meeting on September 24, 2022 at Coffeyville Senior Citizens Center from 11:00am to 2:00pm that will provide parents with the tools to advocate for their students in the classroom.

### EMS

Ken Mitchell presented the August 2022 report. There were 26 total runs with total collections being \$27,318.10. There is one student in EMS class. Mr. Mitchell presented the application for the EMS grant through the Board of EMS for a signature. Mr. Mitchell stated he is going to wait on the Education Incentive Grant Program Agreement from the County until after the State Grant is approved. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to apply for the Education Incentive Grant Program through the Kansas Board of EMS for one student. Motion carried 3-0.

### Sheriff

John Walker presented the August 2022 report. Sheriff Walker stated the generator is back up and running.

### Register of Deeds

Stephanie Ollenborger presented the August 2022 report. They had a total of 56 instruments recorded and a total deposit of \$2,911.50.

### Emergency Management

Beth Koehler stated on the BRIC Grant we will submit two projects with applications due September 15, 2022. The first being the portable generators and the second being the EMS portable rehabilitation contamination tent project. Mrs. Koehler stated the Hazardous Mitigation Grant is due October 14, 2022.

### Rural Fire

Todd Winscher stated he has applied for the Kansas State Fire Marshal Association Grant. Mr. Winscher said that it is a reimbursement grant. If the grant is approved the purchases will be bought in 2023.

### Public Works

#### Road

Don Sanders presented the two-week work report. The Green Ranch Bridge Project has to be completed by June 15, 2023 to receive the \$50,000 from FEMA. Mr. Sanders will contact some contractors to get some quotes. There have been two bridges submitted for grants. They are the bridge at Pioneer and Road 5 and the Osage Trail Bridge south of Moline. Work has been completed on several roads in Liberty township. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to enter into an engineering agreement with Kirk & Michael for construction of the Road 8 and Oxen bridge.

#### Maintenance

The Extension Office is close to completion.

### Kansas Department of Transportation

District Engineer Wayne Gudmonson discussed area projects. Mr. Gudmonson stated there is a local consult meeting every two years. It is very beneficial that the County is well represented at these meetings.

### Department of Commerce

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to apply for the Rural By Choice Champions Initiative through the Department of Commerce. Motion carried 3-0.

### Recess 2:43 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconds the motion to recess until 3:00 p.m. Motion carried 3-0.

Back in session.

### Executive Session 3:00 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for non-elected personnel for the purpose of a job interview with the candidate via zoom to include Beth Koehler and will not return to open session before 3:45 p.m. Motion carried 3-0.

Back in session 3:45 p.m.

No action taken.

### Executive Session 3:45 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for non-elected personnel for the purpose of a job interview with the candidate via zoom to include Beth Koehler and will not return to open session before 4:30 p.m. Motion carried 3-0.

Back in session 4:30 p.m.

No action taken.

### Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$228,079.67. Motion carried 3-0.

Payroll

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the payroll in the amount of \$227,365.75. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:49 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III