

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JULY 11, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/85269942339?pwd=dfdK419CvDt-19-VDhhupsEI7Yv96s.1>

select join meeting and enter meeting ID: 852 6994 2339 Password: 653162

10:00 a.m. - 2023 Budget Preparation– Phil Jarred

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting June 27, 2022

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Certified Sites

Event Center Report

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – 2023 Budget

2:30 p.m. –

2:45 p.m. –

3:00 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Phil Jarred, CPA

Ken Mitchell, EMS

Beth Koehler, EM

Miranda Bruening, HB&K

Dawn

Todd Winscher, Rural Fire

Teresa Wells, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Don Sanders, Public Works

Stephanie Ollenborger, ROD

Kandy Dowell, Health

Erin Meador, Dist Court

Garret Brown, CPA

Melody Lynam, SO

Erica Cordell, Co Atty Office

Call to Order

Chairman Hendricks called the 2023 Budget Preparation meeting to order at 10:00 a.m. in the Commissioners Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod.

2023 County & Rural Fire Budget

Phil Jarred presented the 2023 County & Rural Fire Budgets. Discussion was had regarding the budgets. The revenue neutral rate and budget hearing date will be August 29, 2022 at 1:00 p.m. in the commission room of the courthouse. County Clerk Kerry Harrod will publish the Notice of RNR & Budget Hearing in the local paper.

Recess 10:57 a.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to recess until 1:00 p.m. Motion carried 3-0.

Back in session 1:00 p.m.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the June 27, 2022 regular meeting as presented. Motion carried 3-0.

EMS

Ken Mitchell stated Jenifer Clatt is training on the reporting system today. The ambulance is at Flint Hills Custom in Severy waiting to be repaired.

Register of Deeds

Stephanie Ollenborger presented the monthly report for June. They had a total of 47 instruments recorded and a total deposit of \$3,139.25.

Sheriff

Melody Lyman stated the Sheriff's Office has rented a storage unit. Decker and Chip Crum has been working on the repairs to the jail. Mrs. Lyman presented a quote from Protec Security Services for the key card security system for the courthouse. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the quote from Protec Security Services, Inc. to install a new key card security system for the courthouse in the amount of \$8,415.80. Motion carried 3-0.

Rural Fire

Todd Winscher stated he and Nick Miller will be attending drone training class on October 10-12, 2022 in Salina. The Road & Weed Departments will pay for wages while Todd Winscher and Nick Miller are in training and the Rural Fire Department will reimburse the departments. Mr. Winscher has been working on the Kansas Firefighting Grant. If awarded the grant the funds will be used to purchase 33 sets of firefighting gear.

Public Works

Road

Don Sanders stated the BIP Grant will not be applied for. Mr. Sanders has stopped blading due to being so dry. The department will be doing ditch work.

Noxious Weed

The department has been spraying in the mornings and working on dust control equipment in the afternoons.

2023 Budget

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to publish the County and the Rural Fire notice of budget and RNR hearing set for August 29, 2022 at 1:00 p.m. in the commission room of the courthouse. Motion carried 3-0.

Executive Session 1:50 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel for 5-minutes with Kandy Dowell and Paul Dean present. Motion carried 3-0.

Back in session 1:55 p.m.

No action taken.

EMS/Health Facility

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the final pay application in the amount of \$4,320.00 to Excel Construction. Motion carried 3-0.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$146,355.23. Motion carried 3-0.

Payroll

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to pay the payroll in the amount of \$237,879.25. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 2:18 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III