

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
MAY 31, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/86072944705?pwd=VzlkRElxa2V2LzA4THpBS0d6cENPQT09>

select join meeting and enter meeting ID: 860 7294 4705 Password: 335907

12:00 p.m. - Work Session County Wage Scale

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting May 9, 2022

1:05 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Certified Sites

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K – **Does not have anything to report!**

2:15 p.m. – Turkey Road – Murray Knox

2:30 p.m. – Elk County Event Center Report

2:45 p.m. – Elk County Conservation District 2023 Budget Request

3:00 p.m. – Executive Session Non-Elected Personnel

3:15 p.m. – Wage Scale

3:30 p.m. – Commission Discussion

Abatements: GS22-023, 22-024, 22-025, 22-26, 22-027, 22-028, 22-029, 22-030, 22-031, 22-032, 22-033, 22-034, 22-035, 22-036, 22-037, 22-038, 22-039, 22-040, 22-041, 22-042, 22-043, 22-044, 22-045, 22-046, 22-047, 22-048, 22-049, 22-050, 22-051, 22-052, PP22-053, 22-054

Presentation of Claims

Other

Adjournment

Future Events:

Call to Order:

Chairman Hendricks called the work session to order at 12:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod.

Work Session County Wage Scale

Discussion was had regarding the County Wage Scale. The County would like to increase wages to retain current employees and hire qualified applicants. It's been 5 years since the current wage scale has been adjusted. The Commission proposed a new wage scale for the department heads to review. More discussion will be had at the next scheduled meeting.

Close of Work Session

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn the work session at 1:00 p.m. Motion carried 3-0.

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Ken Mitchell, EMS

Erica Cordell, Co Atty Office

Stephanie Ollenborger, ROD

Beth Koehler, EM

Todd Winscher, Rural Fire

Nick Miller, Noxious Weed

Malarie Chamberlain, Office Clerk

Kaye Spooner

John Walker, Sheriff

Jenifer Clatt, EMS

Don Sanders, Public Works

Stefni Hebb, Deputy Clerk

Kandy Dowell, Health

Rachel Ware, Treasurer

Bill Bischoff

Call to Order

Chairman Hendricks call the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of May 9, 2022 as presented. Motion carried 3-0.

EMS

Ken Mitchell present two bids for a new ambulance from Osage and ARV. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to accept the bid from Osage Ambulance for a 2023 Ford E-450 gas ambulance to be built out and purchased in the summer of 2023 in the amount of \$219,803.55. Motion carried 3-0.

Sheriff

John Walker presented monthly reports for May. All inmates were moved out of the jail Friday due to a water leak Sheriff Walker stated the telephone system upgrade is finished. Amy Bliss will graduate the academy on June 10, 2022. Sheriff Walker presented a bid in the amount of \$5,000 from Sweeper Metal Fabrication for recommendations on safety issues and concerns in the jail.

Health

Kandy Dowell stated the cook stove doesn't work due to a malfunction of the fire suppression system. Mrs. Dowell will contact Miranda Bruening with HB&K.

County Clerk

Kerry Harrod stated the 2023 budget request are due to the Clerk's Office June 23, 2022 and will be presented to the Commission on June 27, 2022.

Emergency Management

Beth Koehler presented a Regional Hazard Mitigation Plan Participation form to be signed. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign the Regional Hazard Mitigation Plan Participation form. Motion carried 3-0.

Public Works

Road

Don Sanders presented the agreement for engineering services FAS & Off-System bridge inventory and appraisal agreement. Mr. Sanders stated the 2016 JD grader is down with transmission issues. It will be taken to Wichita for repairs tomorrow. Brent DeWitt was hired and will be working in the Moline area. Mr. Sanders presented a drawing for a new 60'x100' County Shop with a 40' lean to. Discussion was had regarding the construction of the building. Mr. Sanders will move forward getting specs and bids for the shop. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to hire Kirkham & Michael to do the bridge inspections for the year 132 bridges at \$124.75 each for a total of \$16,467. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase the wage of Justin McCoy by \$1.00 for completing his CDL. Motion carried 3-0.

Maintenance

The Bermuda grass seed is here for the EMS/Health facility.

Recycling

The department had a really good turn out for the E-Waste pickup. Thank you to everyone who helped make it a success.

Neighborhood Revitalization Program

Discussion was had regarding the application process, investment amounts, administration and application fees. Further discussion will be had at the next meeting.

Certified Sites

No updates.

Elk County Event Center Report

Kerry Harrod will email the report to the Commission for review.

Elk County Conservation District

Kerry Harrod presented the 2023 budget request for the Elk County Conservation District.

Executive Session 2:55 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session to discuss non-elected personnel for 10 minutes with County Counselor Paul Dean present. Motion carried 3-0.

Back in session 3:05 p.m.

No action taken.

Wage Scale

No action taken at this time.

Executive Session 3:26 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel for 5-minutes with County Counselor Paul Dean present. Motion carried 3-0.

Back in session 3:31 p.m.
No action taken.

Abatements

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatements GS22-023 through GS22-052. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatements PP22-053 and PP22-054. Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the warrants in the amount of \$164,857.22. Motion carried 3-0.

Payroll

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the May payroll in the amount of \$213,548.91. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn at 4:00 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III