

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
January 31, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/82990732983?pwd=c2d3R2NLbnZ3Y0dFQWUvaFhINHZxQT09>

select join meeting and enter meeting ID: 829 9073 2983 Password: 706205

Regularly Scheduled Meeting

1:05 p.m. - Call to Order

Minutes Approval – Regular Meeting January 10, 2022

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

American Rescue Plan

Burn Ban Discussion

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – KDOT – Kristy Kelley

2:30 p.m. – Executive Session Non-Elected Personnel

2:45 p.m. – Bank Signature Card Update

3:00 p.m. –

3:15 p.m. –

3:30 p.m. – Commission Discussion

Abatements: OIL22-003, PP22-010, PP22-011, RE22-002, RE22-004, RE22-005, RE22-006, RE22-007, RE22-008, RE22-009, TK22-001

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Stephanie Ollenborger, ROD

Don Sanders, Public Works

Beth Koehler, EM

Jenifer Clatt, EMS

Wayne Gudmonson, KDOT

Kristina Kraft, Treasurer's Office

Todd Winscher, Rural Fire

John Walker, Sheriff

Ken Mitchell, EMS

Kristy Kelley, KDOT

Teresa Wells, Appraiser's Office

Miranda Bruening, HB&K

Call to Order

Chairman Hendricks call the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Public Forum

United States representative for Kansas's 1st congressional district Roger Marshall was in Howard last week. The meeting lasted about an hour and was well attended.

Sheriff

John Walker present his reports for January. Sheriff Walker will purchase a Verizon jetpack MiFi 8800L in the amount of \$199.99 to be able to have internet access in the field. Sheriff Walker will also be getting an unlimited data plan for \$45.00 a month through Verizon.

Public Works

Road

Don Sanders present reports. Mr. Sanders stated the department has been working on guardrails and cutting trees and brush. The department has started hauling rock on Killdeer and east of Road 7. Mr. Sanders would like to purchase a 1,200-gallon tanker truck in the amount of \$4,500 from the rural fire department to use for dust control distribution.

Noxious Weed

Mr. Sanders stated the only piece of equipment they're running now is the brush cutter.

Maintenance

Mr. Sanders stated they are still having fuel problems with the Sheriff's Office generator. Royal T Construction will be repairing the Extension Office roof in the amount of \$1,551.00. Mr. Sanders would like to install a coil in the central heat unit at the Extension Office and take out all the window units, update lighting, paint and put in new flooring.

Recycling

Mr. Sanders said the changes made a few months ago are working out well. Volume has increased and they are baling plastic and aluminum now.

Rural Fire

Todd Winscher stated the Howard rescue truck is in service. Mr. Winscher purchased a laptop from the Sheriff's Office in the amount of \$250.00 for the command vehicle. The Rural Fire and Rescue Department had 76 runs in 2021.

American Rescue Plan

Kerry Harrod stated the second payment will be May 10, 2022.

Burn Ban Discussion

Discussion was had regarding burning in the county. It was determined that the Rural Fire Chief Todd Winscher will call the Chairman if a burn ban needs to be issued.

EMS

Ken Mitchell submitted computer quotes. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the quote from McDonalds Computer Service LLC out of Arkansas City for two desktop computers, signature pad and all the other peripherals that go with that in the amount of \$2,540.00. Motion carried 3-0. Mr. Mitchell presented a drawing of the sign for the new facility. The first out ambulance is down again and is scheduled to be fix this Saturday.

Emergency Management

Beth Koehler stated the National Weather Service will be doing their Storm Fury session on March 3, 2022. There will be a Foreign Animal Disease exercise on March 24, 2022 at 6:00 p.m.

County Attorney

Jill Gillett stated she would like to pay for half of the six laptops purchased by the Sheriff's Office out of the County Attorney's Diversion Fund in the amount of \$750.00. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to journal entry \$750.00 from the Diversion Fund to the Sheriff's Equipment Reserve Fund for the purchase of computers. Motion carried 3-0.

EMS/Health Facility

Miranda Bruening with HB&K stated the doors have been installed. The punch-list meeting will be this Friday at 10:00 a.m. on the interior and exterior of the building. Ms. Bruening will be at the site on February 11, 2022 for the substantial completion. The final pay application will be at the end of February and the retainage payout will be after total completion. An open house will be scheduled when the building is completed.

Kansas Department of Transportation

Wayne Gudmonson and Kristy Kelley with KDOT was present to discuss highway projects through Elk County. Concerns were brought to Mr. Goodmanson's attention regarding Highway 160 asphalt repairs, shoulder deterioration, a hole down by Oak Valley and the approach to several bridges. The spread of a noxious weed called teasel in the highway right of way was discussed and the State's mowing/spraying practices.

Executive Session 2:30 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session for 5-minutes to discuss non-elected personnel with Beverly Signer and Paul Dean present. Motion carried 3-0.

Back in session 2:35 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to add Barbara Myers to the payroll as a part-time nurse to have deductions taken from her check. Motion carried 3-0.

Bank Signature Card

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to remove Amy Bliss and add Stefni Hebb to the bank signature card and leave all others as is. Motion carried 3-0.

Executive Session 2:43 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss legal matters with Todd Winscher and Paul Dean present. Motion carried 3-0.

Back in session 2:53 p.m.

No action taken.

ROZ

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt Resolution 22-02 authorizing participation in the ROZ Student Loan Repayment Program for 2022 in the amount of \$4,500. Motion carried 3-0.

Commissioner Discussion

Discussion was had on wind and solar house bills. County Day at the capital in Topeka will be February 16, 2022. The Farm Bureau Legislative Dany in Elk County will be February 26, 2022.

County Tax Sale

Paul Dean gave an update on the status of the tax sale.

Abatements

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve abatements OIL22-003, PP22-010, PP22-011, RE22-002, RE22-004, RE22-005, RE22-006, RE22-007, RE22-008, RE22-009 and TK22-001. Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the warrants in the amount of \$124,306.27. Motion carried 3-0.

Payroll

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the January payroll in the amount of \$226,225.49. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn at 3:21 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III