

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JULY 10, 2023

If you would like to attend the meeting via zoom, go
to:<https://us02web.zoom.us/j/88126445510?pwd=bGZKdYtGRDhnaXNBekJJQIBCeFhDQT09>
select join meeting and enter meeting ID: 881 2644 5510 Password: 484921

Ground Breaking Ceremony

9:00 a.m. – County Shop Howard, KS

2024 County Budget Preparation

10:00 a.m. – Phil Jarred

Regularly Scheduled Meeting

1:00 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – Regular Meeting June 26, 2023

1:05 p.m. – Public Forum
1:15 p.m. – Department Reports
Ambulance Rural Fire
Appraiser Sheriff
Emergency Management Treasurer
Health County Counselor
Public Works County Clerk
Register of Deeds County Attorney
Community Development

Old Business:
Neighborhood Revitalization Program

New Business
2:00 p.m. – Fence View Request Road 27– John Cannon
2:15 p.m. – KDOT
2:30 p.m. – 2024 Budget
2:45 p.m. – Executive Session Non-Elected Personnel
3:00 p.m. – Executive Session Legal
3:15 p.m. – CDBG – CVR Grant
3:30 p.m. – Recompete Grant
4:00 p.m. – Executive Session Non-Elected Personnel
4:15 p.m. – Commission Discussion

Abatements:
Presentation of Claims
Other
Adjournment
Future Events: SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas

Commissioners Present:

Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III

Others:

Stephanie Ollenborger, ROD
Erin Meador, District Court
Kandy Dowell, Health
Todd Winscher, Rural Fire
Rachel Ware, Treasurer
Stefni Hebb, Deputy Clerk
Lisa Townsley, Moline City Clerk
Ruth Walker
Emily Franks
Greg Drechsler

County Clerk: Kerry Harrod
County Counselor: Paul Dean (Zoom)

Ken Mitchell, EMS
Don Sanders, Public Works
Erica Cordell, EM
John Walker, Sheriff
Shari Kaminska, Community Development
Kristina Kraft, Deputy Treasurer
Kaye Spooner
Ed Morgan
Phil Jarred

Call to Order

Chairman Liebau called the 2024 Budget Preparation meeting to order at 10:00 a.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Liebau and Russell were present as well as County Clerk Kerry Harrod.

2024 County & Rural Fire Budget

Phil Jarred and Emily Franks presented the 2024 County & Rural Fire Budgets. Discussion was had on the county budget regarding making changes to some funds to help keep the mill levy down. Mr. Jarred will make changes and

email the revised copies to the County Clerk. Discussion was had on the rural fire budget. They will have 5 mills, which is the same number of mills as last year.

Adjournment 11:24 a.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 11:24 a.m. Motion carried 3-0.

Call Regular Meeting to Order

Chairman Liebau called the regular meeting of July 10, 2023 meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean by zoom.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the minutes of June 26, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner expressed her disapproval of voting machines. Ms. Spooner would like everyone to take the time and go see the movie Sound of Freedom.

Christy Walta asked what the status was on the road closing on Rock and Road 23. County Counselor Paul Dean will work on finishing the road closure order.

Ed Morgan and Ruth Walker would like the County to help with the expense to repair the Shaffer House Museum. The County does own the Shaffer House. The County will pay \$15,000 to the Shaffer House for repairs out of the County General Building Maintenance Fund.

EMS

Ken Mitchell stated Jenifer Clatt is at the KEMSIS Conference today and tomorrow. KEMSIS is a system used for report writing and patient care reports. Mr. Mitchell has a call into Stryker to find out about getting rid of the old ambulance cots. The bid on the old ambulance is up to \$3,500 on Purple Wave with one day left to bid.

Emergency Management

Erica Cordell stated the last scheduled event with the NWS presentation for our youth, was June 15, 2023 at the West Elk Summer Program. It was a very engaged group of 4th and 5th graders. Ms. Cordell attended the July KEMA meeting in Cherokee County. Elk County has officially submitted the Local Emergency Operations Plan (LEOP) for formal review. Ms. Cordell will be attending the Homeland Security Exercise and Evaluation Program (HSEEP) July 12 & 13, 2023. This is a required course toward her emergency management certification. The next Local Emergency Planning Committee (LEPC) meeting is July 20, 2023 at 6:30 p.m. at the Cox Building.

Health

Kandy Dowell stated they had their immunization audit. Mrs. Dowell stated she did have some expired backup batteries, so they have been replaced. Mrs. Dowell stated she will be getting quotes for a pickup.

Rural Fire

Todd Winscher stated at the first of the year Rural Fire applied for a matching grant through the Forestry Service. The Rural Fire Department received the grant and will use the funds to purchase a skid for the back of the ranger in Longton.

Sheriff

John Walker presented department reports for June. A part-time dispatch position was filled. Brian Nelson was hired as a part-time deputy. Deputy Watts will be attending the academy August 7-November 10. On June 22, 2023 the 911 system was moved to a different server. The new radio console will be live this afternoon. The office has been going through reports from the past 5 years and sending them to the State. The A/C has been cleaned and is working now. Sheriff Walker stated there will be a drug education meeting for kids at the Courthouse on July 26, 2023 at 7:00 p.m. everyone is welcome to attend.

Register of Deeds

Stephanie Ollenborger presented the report for June 2023. They had a total of 32 instruments recorded and a total deposit of \$2,151.25.

Community Development

Shari Kaminska will be attending a grant conference in Dodge City. The next E-Community meeting will be July 19, 2023 at Sweet & Spicy. The BASE Grant has a soft deadline of July 14, 2023 to get documents sent stating that the County owns land for the building site. The Community Solutions Grant for community engagement in the amount of \$5,000. The awards will be given out August 8, 2023.

Public Works

Road

Don Sanders presented reports. There has been 3 days of dust control done on Limestone. Mr. Sanders stated ditch work on Native is still being done. Mr. Sanders is applying for the Safe Streets Grant.

Maintenance

The courthouse breakroom is finished.

Fence Viewing Request on Road 27

Shari Kaminska presented a fence view request. The fence in question divides the NE/4 and SE/4 of section 14-30-12. Shouse Bar S Ranch owns NE/4 14-30-12 and Harman, etal owns the SE/4 of 14-30-12. This fence is between

Junebug and Hawk on Road 27. Commissioner Hendricks moved and Commissioner Russell seconded the motion to hold a fence viewing on August 14, 2023 at 10:30 a.m. Parties will meet at the old homestead south of Junebug on Westside of Road. Motion carried 3-0.

Executive Session 2:00 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with Ken Mitchell and County Counselor Paul Dean present not to return to open session until 2:05 p.m. Motion carried 3-0.

Back in Session 2:05 p.m.

No action taken.

Executive Session 2:08 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss legal matters with County Clerk Kerry Harrod and County Counselor Paul Dean present not to return to open session until 2:15 p.m. Motion carried 3-0.

Back in session 2:15 p.m.

No action taken.

CDBG-CVR Grant

Shari Kaminska stated the deadlines have been extended for the grant.

Recompete Grant

Shari Kaminska stated the grant is due by October 5, 2023.

Executive Session 2:32 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with Sheriff Walker and County Counselor Paul Dean present not to return to open session until 2:42 p.m. Motion carried 3-0.

Back in session 2:42 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Summer Stobaugh hourly wage from \$11.25hr to \$12.25hr. Motion carried 3-0. Commissioner Hendricks moved and Commissioner Russell seconded the motion to increase Susan Klein's hourly wage from \$12.37hr to \$13.37hr. Motion carried 3-0.

Executive Session 2:45 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss the potential purchase of real estate with Shari Kaminska and County Counselor Paul Dean present not to return to open session until 3:00 p.m. Motion carried 3-0.

Back in session 3:00 p.m.

No action taken.

Resolution 23-02

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve and sign Resolution 23-02 vacating a portion of Rock Road in Elk County. Motion carried 3-0.

Special Meeting

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjust the meeting time to 9:30 a.m. on July 13, 2023 and meet ¼ mile west of Road 15 on Hwy 160 for potential purchase of real estate. Motion carried 3-0.

Payroll

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the June payroll in the amount of \$252,673.24. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to pay the warrants in the amount of \$333,155.09. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:16 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District