

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
MAY 30, 2023

If you would like to attend the meeting via zoom, go to:
<https://us02web.zoom.us/j/83269517526?pwd=MytYTHRGGWWw1Q2N4QVg4NmRtQUtFUT09>
select join meeting and enter meeting ID: 832 6951 7526 Password: 869155

10:30 a.m. - Road Viewing at the intersection of Rock and Road 23
1:00 p.m. - Road Closing Hearing at Courthouse

Regularly Scheduled Meeting

1:05 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – Regular Meeting May 8, 2023

1:10 p.m. – Public Forum
1:15 p.m. – Department Reports
Ambulance Rural Fire
Appraiser Sheriff
Emergency Management Treasurer
Health County Counselor
Public Works County Clerk
Register of Deeds County Attorney
Community Development

Old Business:
Neighborhood Revitalization Program

New Business
2:00 p.m. – Road Opening – Shane Phillips
2:15 p.m. – Executive Session Non-Elected Personnel
2:30 p.m. – Executive Session Non-Elected Personnel
2:45 p.m. – Authorize user for banking signature cards
3:00 p.m. – Executive Session Non-Elected Personnel
3:15 p.m. – Commission Discussion

Abatements: PP23-015
Presentation of Claims
Other
Adjournment
Future Events: SEK County Officials Meeting will be September 14, 2023 at Columbus Kansas

Commissioners Present:
Perry Russell, District I County Clerk: Kerry Harrod
Doug Hendricks, District II County Counselor: Paul Dean
Jake Liebau, District III

Others:
Shari Kaminska, Community Development Todd Winscher, Rural Fire
Don Sanders, Public Works Chris Miller, Deputy Appraiser
John Walker, Sheriff Jenifer Clatt, EMS
Kimberly Dupuis, EMS Erica Cordell, EM
Nick Miller, Noxious Weed Beverly Signer, Health
Chole Zeman, Data Collector Malarie Chamberlain, Payroll Clerk
Kaye Spooner Christy Walta
Ken Kelly Troy Phillips
Shane Phillips Ryan Peck
Mr. Wakefield

Road Viewing

Call to Order

Chairman Liebau called the road viewing to order at 10:33 a.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod, Public Works Supervisor Don Sanders and landowners Christy Walta and Ken Kelly.

Discussion

Land owners Christy Walta and Ken Kelly would like to close Rock Road between Road 21 to Road 23.

Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 10:42 a.m. Motion carried 3-0.

Road Closing Hearing

Call to order

Chairman Liebau called the road closing hearing to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Discussion

Commissioner Hendricks read a text message sent in objection of the closing of Rock Road between Road 23 to Road 21. The text message stated that Flint Oak is against closing the road. They feel that it is just another backwards step for the County and the future development. Mr. Oakes stated this will make an area over 4 miles north and 4 miles south without a cross road. This will make it difficult for rural fire to do their job. Ken Kelly and Christy Walta stated the Rural Fire Department can and will have access to this road. Commissioner Hendricks moved and Commissioner Russell seconded the motion to close Rock Road between Road 21 and Road 23 in Elk County, Kansas. Motion carried 3-0.

Adjournment

Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 1:07 p.m. Motion carried 3-0.

Call to Order

Chairman Liebau called the regular meeting to order at 1:07 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the minutes of May 8, 2023 as amended. Motion carried 3-0.

Public Forum

Kaye Spooner spoke about the Dominion Voting machines and the negative effects they are having on our elections.

Sheriff

John Walker stated Kelly Young started as a deputy on May 25, 2023. Ms. Young will have to attend the academy for certification. Sheriff Walker said there are fifteen vehicles at the county yard that have titles. Ten of the vehicles will go on Purple Wave and five will be sent to salvage. Sheriff Walker presented a quote from Action Communications for a MAX Radio Dispatch system including single position supporting 6 NX-5800 and 2 XTL-2500 radios. Commissioner Russell moved and Commissioner Hendricks seconded the motion to accept the quote from Action Communication in the amount of \$62,600.65 for the new MAX dispatch console system. This will be paid out of the 911 Fund. Motion carried 3-0. Sheriff Walker stated he did receive a call from a citizen by Elk Falls that was unhappy that there was not a reverse 911 message sent to them regarding the swatting call. Sheriff Walker did check with the Emergency Manager and there were two messages sent out. Sheriff Walker will check the system.

Emergency Management

Erica Cordell stated she attended the Homeland Security Council meeting in Chanute and the Summer Bash at the Howard Public Library. Ms. Cordell will be kicking off the summer reading program in Moline with the National Weather Service. There will be two presentations. The morning will be for the younger kids from 10:00 a.m. to noon and the afternoon for the older kids from 2:00 p.m. to 4:00 p.m.

Community Development

Shari Kaminska stated she attended the trail duolog in Lincoln County. The E-Community was convened on May 17 with the team members. They will meet again on June 14, 2023 and the regional coach Janet Miller will be there. Treasurer Rachel Ware stated she will be able to do the processing of the loan payment if the County decides to do any micro loans. Ms. Kaminska stated June 1st through June 30th will be a letter campaign for the match event for the Patterson Grant.

Appraiser

Chris Miller presented a quote for a vehicle to replace the 2007 F150. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the purchase of a 2020 Chevy Tahoe in the amount of \$42,201.00 to replace the 2007 F150 funds to be paid out of the County Equipment Reserve Fund. Motion carried 3-0. The 2007 F150 will be listed on Purple Wave.

Road

Don Sanders present reports. The cement has been poured on the Road 8 bridge project. River Road between Road 18 and Road 19 has been completed. Mr. Sanders stated they have reapplied for funding for the bridges. Drechsler Construction will be here Thursday for site preparation for the new shop.

Noxious Weed

KDOT contacted Elk County regarding spraying the right of ways on the highways. KDOT will pay the County to spray the highway right of ways.

Recycling

Don Sanders presented a contract from Montgomery County to pick up household hazardous waste. Commissioner Russell moved and Commissioner Hendricks seconded the motion to enter into an Intergovernmental Agreement with Montgomery County for the pick up of household hazardous waste. This contract can be terminated at any time with a 30-day notice. Motion carried 3-0.

Maintenance

The generator can be hooked up to the Sheriff's Office and the Courthouse and run both buildings. Mr. Sanders will get a quote from Carlson's.

Register of Deeds

Kerry Harrod presented the report for April 2023. They had a total of 44 instruments recorded and a total deposit of \$2,085.50.

Road Opening

Ryan Peck and Shane Phillips would like Road 4 opened to his property. Mr. Peck stated that the property is landlocked. Mr. Phillips would like the County to open and extend Road 4 to his property. Mr. Wakefield stated Mr. Phillips can access all of his property through the easement that is already in place.

Authorize User for Banking Signature Cards

Commissioner Hendricks moved and Commissioner Russell seconded the motion to allow Chairman Jake Liebau to be the signer on our banking account agreement with the Bank of Commerce. Motion carried 3-0.

Executive Session 2:22 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel with Rural Fire Chief Todd Winscher and County Counselor Paul Dean not to return to return to open session until 2:32 p.m. Motion carried 3-0.

Back in Session 2:32 p.m.

No action taken.

Executive Session 2:35 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with County Attorney Jill Gillett and County Counselor Paul Dean present not to return to open session until 2:40 p.m. Motion carried 3-0.

Back in Session 2:40 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the hire/transfer of Rachel Trefethen as a full-time County Attorney office manager at a wage of \$15.00 an hour. Motion carried 3-0. Commissioner Russell moved and Commissioner Hendricks seconded the motion to hire Mary Love as a part time County Attorney office secretary to work a regular 16-hour week at a wage of \$12.00 an hour. Motion carried 3-0.

Abatements

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve abatement PP23-015. Motion carried 3-0.

Payroll

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve payroll in the amount of \$244,229.76. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approved the warrants in the amount of \$126,977.58. Motion carried 3-0.

Nixle/Everbridge

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the letter to Nixle/Everbridge to terminate service as of January 31, 2024. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:06 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman)