

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
DECEMBER 14, 2020

If you would like to attend the meeting via zoom go
to: <https://us02web.zoom.us/j/84055376635?pwd=RXBYMVIEQU5zVmNwMUV6MUVVYM1I2dz09>
select join meeting and enter meeting ID: 840 5537 6635 Password: 841375

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – November 30, 2020 Regular Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

New Business

2:00 p.m. – Financial Paperwork Road Dept – Bank of Commerce

2:15 p.m. – Recycling Program Discussion

2:30 p.m. – Executive Session Non-Elected Personnel

2:45 p.m. – CARES Funding

3:00 p.m. – EMS/Health Discussion

3:30 p.m. – Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Don Sanders, Public Works

Jenifer Clatt, EMS

Beth Koehler, EM

Todd Winscher, Rural Fire

Deanna Jones

Sherry Tuggle

Kandy Dowell, Health

Kenneth Mitchell, EMS

Jessie Cummings

Miranda Bruening, HB&K

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse.

Commissioners Evans, Kaminska and Coble were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the regular meeting minutes of November 30, 2020 as presented. Motion carried 3-0.

Public Forum

The County has received the payment in the amount of \$1,074,507.73 per the terms of the Payment In Lieu of Taxes Agreement between Caney River Wind Project, LLC and The Board of County Commissioners of Elk County.

EMS

Ken Mitchell presented the monthly report for November. The department had 20 runs with total collections of \$9,594.87. Mr. Mitchell stated he would like to apply for the KRAF Grant for a stair chair. Commissioner Kaminska moved and Commissioner Coble seconded the motion to apply for the KRAF Grant for a stair chair for the EMS Department not to exceed \$3,000 for the County's share. Motion carried 3-0.

Health

Kandy Dowell stated the County has 76 COVID cases with 13 of them being active. On December 22nd or 23rd the County's public health employees and EMS employees will be receiving their COVID vaccinations.

Emergency Management

Beth Koehler presented two repair estimates for the 2011 Jeep. Mrs. Koehler stated she would like to go with the lowest estimate from Pool's Body shop out of Winfield.

Rural Fire

Todd Winscher stated the new tanker is ready and stationed in Longton. Mr. Winscher would like to get three more WEX fuel cards. Kerry Harrod will order three additional cards for the Rural Fire Department.

Public Works

Road

Don Sanders presented an Agreement for Construction on the bridge at Road 18 and Rock from Kirkham & Michael. The project on Killdeer west of Road 12 was completed last Thursday. Commissioner Kaminska moved and Commissioner Coble seconded the motion to execute the agreement for engineering inspection services for the bridge project at Road 18 and Rock. The agreement is between Elk County and Kirkham & Michael Associates. Motion carried 3-0.

Noxious Weed

Mr. Sanders stated the County should look into declaring thistle as a noxious weed. A sample resolution was presented to review. Mr. Sanders will gather more information regarding the process of declaration within the County of a noxious weed.

Recycling

Mr. Sanders spoke with Martin Burke with USD 282 regarding the program. They will continue working together to come up with a plan to keep the recycling program going.

Register of Deeds

Kerry Harrod presented the monthly report for November. There were 39 instruments recorded with total collection of \$1,843.50. Stephanie Ollenborger would like to purchase a desk for her office. Commissioner Kaminska moved and Commissioner Coble seconded the motion to authorize the purchase of a work station for the Deputy Register of Deeds in the amount of \$1,238.00. Motion carried 3-0.

County Clerk

Kerry Harrod presented the Commission with the National Association of Counties membership renewal and the League of Kansas Municipalities membership information. The Commission would like to table these renewals until the new commission is sworn in. Ms. Harrod stated the County still needs a representative for the South-Central Kansas Area Agency on Aging and Disability Board of Directors.

Financial Paperwork Road Department

Jessi Cummings with The Bank of Commerce presented the lease purchase agreement for the 2021 Western Star 4900 tractor. The County will finance \$55,574 with a 1.72% interest rate for 2 years. Commissioner Coble moved and Commissioner Kaminska seconded the motion to sign the lease purchase agreement with The Bank of Commerce for the amount of \$55,574 for the 2021 Western Star tractor. Motion carried 3-0.

CARES Funding

Deanna Jones presented a spreadsheet for the direct aid. Discussion was had regarding the salaries of employees affected by COVID quarantine. Mrs. Jones will determine how much funding the County can put back for salaries. Kerry Harrod will do journal entries from the CARES Fund to the General Fund, EMS, and Sheriff Funds when the amount is determined. Three more Coronavirus Relief Fund Grant Applications for Small Businesses were received.

Break 2:55p.m.

Commissioner Coble moved and Commissioner Kaminska seconded the motion to take a 5-minute break. Motion carried 3-0.

Back in session 3:00 p.m.

EMS & Health Facility

Miranda Bruening with HB&K discussed building permits and inspections, window tints, trash carts and bonds. The bids will be opened on Monday, December 28, 2020 at 2:00 p.m. in the Courtroom of the Courthouse.

Executive Session 3:25 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 10-minutes to discuss financial affairs of a third party with Paul Dean present. Motion carried 3-0.

Back in session 3:35 p.m.

Action:

Chairman Evans moved and Commissioner Coble seconded the motion to award Heather's Hideaway of Howard \$4,000, The Hair Mill of Moline \$2,300 and A Cut Above of Howard \$700 from the CARES Funding. Motion carried 3-0.

Warrants

Commissioner Kaminska moved and Commissioner Coble seconded the motion to pay the CARES warrants in the amount of \$32,691.36. Motion carried 3-0. Chairman Evans moved and Commissioner Kaminska seconded the motion to pay the second batch of CARES warrants in the amount of \$41,038.95. Motion carried 3-0.

The regular warrant fund totals are as follows:

County General \$36,012.99, Sheriff Equipment Reserve \$728.98, Ambulance \$1,258.88, Election \$4,251.05, Rural Fire District \$2,098.73, Health \$340.08, Historical Society \$1,000, Road \$63,945.47, Road Equipment Reserve \$40,000, Noxious Weed \$475.26, Kansas 911 \$579.99, Emg Prep-EOC Grant Cares \$35.43. Commissioner Coble moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$150,726.86. Motion carried 3-0.

Adjournment

Commissioner Coble and Commissioner Kaminska seconded the motion to adjourn at 4:20 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)