

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
SEPTEMBER 14, 2020

If you would like to attend the meeting via zoom go  
to: <https://us02web.zoom.us/j/84001686417?pwd=bjJENnR3eGoybVZPVjVkWlFIZkNSZz09> select  
join meeting and enter meeting ID: **840 0168 6417** Password: **244341**

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – August 31, 2020 Regular Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Communication Tower

New Business

2:00 p.m. – Tax Abatement – Jeff Brondige

2:15 p.m. – Tax Exemption 701 E. Elk

2:30 p.m. – CARES Act Funding Plan

3:00 p.m. – EMS/Health Facility

3:30 p.m. – Commissioners Discussion

4:30 p.m. – Fence Viewing Hendricks/Gomez

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Beverly Signer, Health

Don Sanders, Public Works

Jenifer Clatt, EMS

Kenneth Mitchell, EMS

Rochelle Cookson, Treas. Office

Martin Burke

Bonnie Foged

Jeff Brondige

Beth Koehler, EM

William Bischoff, Recycling

Kandy Dowell, Health

Sarah Evans, Public Works

Sherry Weir-Tuggle

Deanna Jones

Miranda Bruening

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse.

Commissioners Evans, Kaminska and Coble were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the August 31, 2020 regular meeting minutes as amended. Motion carried 3-0.

Public Forum

The Longton Fall Festival went well last weekend. The Howard Fall Festival will be on September 26, 2020.

EMS

Ken Mitchell presented the monthly report for August. The EMS department had 25 runs with collections totaling \$20,554.43.

## Public Works

### Road

Don Sanders stated the asphalt project in Elk Falls should be finished tomorrow. The department will start laying asphalt millings on Road 14 and East Third Street in Moline next. Mr. Sanders presented KDOT paperwork for the bridge replacement on Road 18 north of Rock to be signed. Commissioner Kaminska moved and Commissioner Coble seconded the motion to authorize Don Sanders to sign the letter stipulating that the County portion of the bridge project on Road 18 north of Rock will be approximately \$80,000. This will be a 2021 expenditure. Motion carried 3-0.

### Airport

Mr. Sanders stated the reflectors have been ordered for the runway. The final cost was \$2,520.20.

## Health

Kandy Dowell stated the County has had its second case of COVID. The Health Department has received the ELC funding.

## Emergency Management

Beth Koehler presented paperwork for an EOC Enhancement Grant. This is all part of the CARES Funding Act but a different category than the County. Mrs. Koehler will be submitting the Grant paperwork by this Thursday.

## Communication Tower

Mrs. Koehler stated the radio test has been conducted. The County was split into four quadrants which were determined by the rural fire captains. The mobile and the handheld radios were both tested. There were a few issues in the Southeast and the Southwest quadrants but over all the testing was successful.

## County Clerk

Kerry Harrod presented the KCAMP and the KAC voting delegate paperwork. Chairman Evans moved and Commissioner Coble seconded the motion to appoint Shari Kaminska as the voting delegate for KAC and KCAMP. Motion carried 3-0. Ms. Harrod presented the budget certificates for District Court and the Conservation District. Commissioner Kaminska moved and Commissioner Coble seconded the motion to authorize David Evans to sign the budget certificates for the District Court and the Conservation District. Motion carried 3-0.

## Fence Viewing Cannon/Snivley

The fence viewing was canceled due to the fence being looked at by the Commissioner of the 1<sup>st</sup> District and being determined it was satisfactory fixed.

## Executive Session 1:30p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session to discuss non-elected personnel for 15-minutes with Kandy Dowell and Paul Dean present. Motion carried 3-0.

Back in Session 1:45 p.m.

### Action:

Chairman Evans moved and Commissioner Kaminska seconded the motion to approve the ELC Grant that will result in Kandy Dowell receiving \$2,500 payment and Beverly Signer receiving \$1,544.80 payment through the ELC Grant. There will be a carry over balance \$2,646.23 for year 2021. Motion carried 3-0.

## Property Tax Exemption 701 E. Elk

Kerry Harrod presented the paperwork regarding the property located at 701 E. Elk, Howard Kansas. Commissioner Kaminska moved and Commissioner Coble seconded the motion to execute the application for tax exemption on 701 E. Elk Street. Motion carried 3-0.

## Tax Abatement – Jeff Brondige

Jeff Brondige stated he purchased the old stockyard by Moline and has intentions in building a hunting lodge on the property. Mr. Brondige wanted to know if there were any tax breaks the County could offer him. The Commission stated they would have to speak with the appraiser and get back with him.

## CARES Act Funding Plan

Discussion was had regarding the generators requested by Howard City, Grenola City, and Elk Falls City. Deanna Jones will contact the cities to have them write a letter stating why a generator would be needed on their letterhead. Mrs. Jones will submit the letters when she receives them. Commissioner Kaminska moved and Chairman Evans seconded the motion to amend the plan to allocate up to \$5,000 to Greenfield Township to repair their sign and a laptop and reduce the health reserve by \$5,000. Motion carried 3-0.

## EMS/Health Facility

Discussion was had regarding the locations of the water bibs inside and outside of the facility.

Warrants

The warrant fund totals are as follows:

County General \$34,346.54, Ambulance \$1,318.94, Election \$171.33, Rural Fire District \$2,434.78, Health \$304.03, Road \$24,272.16, Conservation District \$2,580.05, Noxious Weed \$1,872.77, Kansas 911 \$2,202.56, Diversion Fee \$350.00. Chairman Evans moved and Commissioner Kaminska moved to approve the warrants in the amount of \$69,853.16. Motion carried 3-0.

The warrant fund total for the SPARK/CARES Act are as follows:

County General \$781.96, Health \$179.99. Commissioner Kaminska moved and Commissioner Coble seconded the motion to pay the warrants in the amount of \$961.95. Motion carried 3-0.

Recess 3:25 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to recess until 4:30 p.m. and reconvene at the Hendricks/Gomez fence viewing site on Highway 99. Motion carried 3-0.

Back in Session 4:30p.m.

Hendricks/Gomez Fence Viewing

The fence was viewed and discussed. A Fence Viewer Order will be prepared by the County Counselor and mailed to the landowners.

Adjournment

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adjourn at 5:02 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Alan Coble, District II

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David Evans, District III (Chairman)