

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
APRIL 26, 2021

If you would like to attend the meeting via zoom go  
to: <https://us02web.zoom.us/j/86256421847?pwd=K2UxNDVoMGRrd0FyWHc1bDZITFFJdz09>  
select join meeting and enter meeting ID: 862 5642 1847 Password: 482270

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting April 12, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

City of Howard/County Contract

New Business

2:00 p.m. – EMS/Health Facility - Miranda Bruening, HB&K

2:30 p.m. – Project Update & Discussion – Martin Burke

2:45 p.m. – Executive Session Non-Elected Personnel

3:00 p.m. – Sheriff’s Office Plumbing

3:15 p.m. –

3:30 p.m. – Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: Elk County 2020 Audit May 17-19, 2021, KAC Annual Conference October 18-20, 2021

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Ken Mitchell, EMS

William Bischoff, Recycling

Nick Miller, Noxious Weed

Stephanie Ollenborger, ROD

Kristina Kraft, Treas. Office

Don Sanders, Public Works

Melody Lyman, SO

Beth Koehler, EM

Marissa Rivera, Treas. Office

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the April 12, 2021 regular meeting as presented. Motion carried 3-0.

Public Forum

William Bischoff stated he would like to thank the Road Department, Zavan Crupper, Chip Farmsworth, James Romans, and other volunteers for helping with the County Wide E-Waste. The E-Waste will be picked up on May 5, 2021 by a company in Wichita.

A letter was received from Caney Valley Electric stating they have contracted with a company that will be controlling harmful vegetation near powerlines.

### Sheriff

Melody Lyman stated the printer/copier has arrived and is working well. Sandy Server with KHP was down Friday doing training with the dispatchers running the State computer. The Sheriff's Office will be doing CPR and first aid training April 29, 2021 and training on the new wrap restraint will be May 7, 2021. The County will begin paying Glenn Blackburn on the May 2021 payroll for part time law enforcement services.

### Emergency Management

Beth Koehler presented the Interlocal Agreement for Maintenance of Emergency Siren for the City of Elk Falls. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to execute the Interlocal Agreement for Maintenance of Emergency Siren at Elk Falls Kansas. Motion carried 3-0.

### Public Works

#### Road

Don Sanders presented an agreement for engineering service from Kirkham & Michael for routine annual bridge inspections. There will be four bridges inspected at a cost of \$1,100. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the agreement for engineering services on four bridges in the amount of \$1,100. Motion carried 3-0. Mr. Sanders presented bid sheets for the corner at Rock and Road 28. The Commission will view the corner before a decision is made on the bids.

#### Noxious Weed

Nick Miller presented a County Option Noxious Weed Declaration Request to declare Cut-Leaf Teasel and Common Teasel noxious weeds in Elk County. County Counselor Paul Dean will prepare a resolution to declare Cut-Leaf Teasel and Common Teasel noxious weeds in Elk County and present it at the next meeting. Mr. Miller presented the Annual Noxious Weed Report. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the Annual Noxious Weed Report as presented. Motion carried 3-0.

#### Recycling

Don Sanders stated Burt Sprague has been hired part time and will start work today.

### SCKAA

The County will continue looking for a delegate to represent Elk County.

### Hay Ground

Jim Stange will put up hay south of the new EMS/Health Facility. Mr. Stange will be required to keep the pasture mowed and will be allowed to cut all trees except the trees on the east fence line. County Counselor Paul Dean will prepare an agreement and present it at the next meeting.

### Agreement for Police Service

The Agreement for Police Service between the City of Howard and Elk County was presented and signed.

### Executive Session 2:05 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 5 minutes to discuss non-elected personnel with County Clerk Kerry Harrod and County Counselor Paul Dean. Motion carried 3-0.

Back in session 2:10 p.m.

No action taken.

### Sheriff's Office Plumbing

Discussion was had regarding the plumbing in the sheriff's office needing repaired. The Commissioners will visit the sheriff's office and further discussion will be had at the next meeting.

### Executive Session 2:41 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session for 15 minutes to discuss legal matters with County Clerk Kerry Harrod, Public Works Supervisor Don Sanders and County Counselor Paul Dean. Motion carried 3-0.

Back in session 2:56 p.m.

No action taken.

### Project Update & Discussion

USD 282 Superintendent Martin Burke gave the Commission updates on the daycare/early childhood center, and the alternative school for 6<sup>th</sup>-12<sup>th</sup> grade students. Mr. Burke stated the school would be interested in purchasing the leftover acreage from the EMS/Health Facility project.

Warrants

The regular warrant fund totals are as follows:

County General \$8,112.04, Ambulance \$196.27, Election \$7.50, Employee Benefits \$5,485.00, Rural Fire District \$1,470.24, Health \$11.20, Road \$102,798.42, Diversion Fee \$3,528.00. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the regular warrants in the amount of \$121,608.67. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 3:29 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III