

Elk County Board of Commissioners
Approved Minutes
January 13, 2020

1:00 p.m. - Call to Order

Minutes Approval
December 30, 2019 Regular Meeting

1:05 P.M. --- Public Forum

1:15 P.M. --- Organizational Meeting

- a) Elect Chairman
- b) Appoint Health Officer
- c) Designate Official County Newspaper
- d) Adopt 2020 Holidays
- e) Approve Meeting Dates
- f) Approve Payroll and Warrant Dates
- g) Appoint Investment Officer
- h) Approve Closing of Courthouse to public on Dec. 30, 2020
- i) Approve Meal Reimbursement (currently \$15.00/meal; \$30/day)
- j) Adopt GAAP Resolution #20-01

Reports

Ambulance
Appraiser
Emergency Preparedness
Health
Public Works
Register of Deeds
Rural Fire
Sheriff
Treasurer
County Counselor
County Clerk

Old Business: Communications Tower

New Business

1:45 P.M. — Clock Tower Chimes
2:00 P.M. — ROZ Resolution 20-02
2:15 P.M. — Northeast Tower Radio Reprogramming
2:30 P.M. ---- Road 4
2:45 P.M. —
3:00 P.M. ---
3:15 P.M. --- Commissioner Discussion

Abatements: RE19-54, RE19-55, RE20-01, RE20-02, RE20-03, RE20-04, RE20-06, RE20-07, RE20-08, RE20-09, RE20-10, RE20-11, RE20-12, PP20-05

Presentation of Claims:

Other:

Adjournment:

Future Events:

Commissioners Present:

Shari Kaminska, District I
Alan Coble, District II
David Evans, District III (Chairman)

County Clerk: Kerry Harrod
County Counselor: Paul Dean

Others:

John Walker, SO
Stephanie Ollenborger, ROD
Don Sanders, Public Works
Todd Winscher, Rural Fire
Shirley Black

William Bischof, Recycling
Ken Mitchell, EMS
Rachel Ware, Treasurer
Kandy Dowell, Health
Gary Evans

Call to Order

Chairman Kaminska called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Kaminska, Evans, and Coble were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Coble moved and Commissioner Evans seconded the motion to approve the regular meeting minutes of December 30, 2019 as amended. Motion carried 3-0.

Public Forum

Shirley Black stated she would like to see the County repair the chimes in the clock tower of the courthouse. Mrs. Black said the estimate cost from Electric Time Company is \$1,341.00 plus shipping for the repairs. The chimes have been broken since July.

Elect Chairman

Commissioner Coble moved and Commissioner Kaminska seconded the motion to elect David Evans as the chairman for 2020. Motion carried 3-0.

Chairman Evans moved and Commissioner Kaminska seconded the motion to appoint Alan Coble as the vice chairman for 2020. Motion carried 2-1.

Appoint Health Officer

Commissioner Kaminska moved and Commissioner Coble seconded the motion to appoint Kandy Dowell as Health Officer. Motion carried 3-0.

Designate Official County Newspaper

Commissioner Kaminska moved and Commissioner Coble seconded the motion to designate the Prairie Star as the official newspaper. Motion carried 3-0.

Adopt 2020 Holidays

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adopt the 2020 holidays as presented. Motion carried 3-0. Commissioner Coble moved and Commissioner Kaminska seconded the motion to adopt the 2020 State holiday schedule for the County Attorney's Office. Motion carried 3-0.

Approve Meeting Dates

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the meeting dates as presented. Motion carried 3-0.

Approve Payroll and Warrant Dates

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the payroll and warrant dates as presented. Motion carried 3-0.

Appoint Investment Officer

Commissioner Kaminska moved and Commissioner Coble seconded the motion to appoint Rachel Ware as the investment officer. Motion carried 3-0.

Approve Closing of Courthouse to Public

Commissioner Coble moved and Commissioner Kaminska seconded the motion to close the courthouse on December 30, 2020 for year end balancing. Motion carried 3-0.

Approve Meal Reimbursement

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the meal reimbursement at \$15.00 a meal and no more than \$30.00 a day. Motion carried 3-0.

Adopt GAAP Resolution

Commissioner Kaminska moved and Commissioner Coble seconded the motion to adopt GAAP Resolution 20-01. Motion carried 3-0.

Update Signature Card

Commissioner Kaminska moved and Commissioner Coble seconded the motion to list the authorized signers on the checking account as follows Rachel Ware, Kerry Harrod, Rochelle Cookson, Kristina Kraft, Amy Bliss, David Evans and remove all other names. Motion carried 3-0.

EMS

Ken Mitchell presented the monthly report for December. The EMS department had 7 runs with collections totaling \$9,537.27. Mr. Mitchell stated the truck is back in service from having brake repairs done.

Register of Deeds

Stephanie Ollenborger handed in the monthly report for the month of December and yearend reports. They had a total of 36 instruments recorded and a total deposit of \$1,447.25.

Sheriff

John Walker stated the new patrol truck is here and waiting to be equipped before put into service. Under-Sheriff Walker said the 2008 Red Toyota is out of service with a blown engine.

Rural Fire

Todd Winscher stated the 2014 Ford Command Vehicle has been purchased and is waiting on being equipped with a radio, lights and decals.

Public Works

Road

Don Sanders presented an Agreement between the Kansas Department of Transportation and Elk County for a signage project for the secondary roads. This project is 100% paid by the State of Kansas. Commissioner Kaminska moved and Commissioner Coble seconded the motion to execute the agreement with KDOT for the secondary road signage project. Motion carried 3-0.

Mr. Sanders would like to purchase a new skid steer to replace the old one in the near future. Foley Equipment and Murphy Tractor are both scheduled to bring one down to try.

Maintenance

Don Sanders stated the 25th annual inspection of the landfill has been reported and everything looks to be okay. There should be one more inspection due at the 30-year mark and then the County should be through with it. The contractor that was to repair the 2nd floor AC has backed out. Carlson's agreed to do the repair work at the same price.

Recycling

A shipment of cardboard will be ready to go on Thursday. The cylinders on the forklift will be pulled and repacked to try to stop the leaking.

Treasurer

Rachel Ware stated she will be attending three conferences this year. The legislative meeting February 5-7 will be held in Topeka. The KCTA meeting June 10-12 will be held in Salina and the KCTA meeting September 9-11 will be held in Overland Park.

County Counselor

Paul Dean stated the road easement to the Judy Ranch has not been finalized yet. Mr. Dean will touch base with the parties involved.

Mr. Dean will also reach out to Mr. Calvin regarding his fencing issue.

County Clerk

Kerry Harrod presented the Network & PC Prepaid Support Contract from Advantage Computer. The Commission would like to know how much the County spent on this service in 2019. Ms. Harrod will research this and present it at the next meeting.

Clock Tower Chimes

Commissioner Kaminska moved and Chairman Evans seconded the motion to repair the courthouse clock tower chimes at a price of \$1,341.00 plus shipping and handling with the Electric Time Company Inc. Motion carried 2-1.

ROZ Resolution 20-02

Commissioner Kaminska moved and Commissioner Coble seconded the motion to sign and adopt the ROZ Resolution 20-02. Motion carried 3-0.

Northeast Tower Radio Reprogramming

A discussion was had regarding who would be paying for the radio reprogramming. This will be further discussed at the next meeting.

Proclamation for Isaiahh Loudermilk Day

Isaiahh Loudermilk is an Elk County native and graduate of West Elk High School. Mr. Loudermilk has recently represented his Elk County Community by his participation in the January 1, 2020 Rose Bowl as a defensive end for the Wisconsin Badgers Football Team. It is important to recognize the accomplishments of our local youth.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to proclaim January 17, 2020 as Isaiahh Loudermilk Day in Elk County in recognition of his participation in the 2020 Rose Bowl. Commissioner Kaminska will present a framed proclamation to Mr. Loudermilk on Thursday, January 16, 2020 during West Elk's assembly.

Executive Session 2:35 p.m.

Commissioner Coble moved and Commissioner Kaminska seconded the motion to go into executive session for 10 – minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 2:45 p.m.

No action taken.

Abatements

Commissioner Coble moved and Commissioner Kaminska seconded the motion to approve abatements RE19-54, 19-55, 20-01, 20-02, 20-03, 20-04, 20-06, 20-07, 20-08, 20-09, 20-10, 20-11, 20-12, and PP20-05. Motion carried 3-0.

Warrants

The warrant fund totals are as follows:

County General \$39,093.51, Ambulance \$2,945.55, Election \$761.89, Employee Benefits \$21,373.00, Fire Equipment Reserve \$735.55, Rural Fire District Trust \$8,788.91, Health \$812.72, Road \$26,233.31, Special Bridge \$3,650.00, Special Liability \$29,773.00, Noxious Weed \$1,415.25, Kansas 911 \$524.83. Commissioner Coble moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$136,107.52. Motion carried 3-0. Commissioner Coble moved and Commissioner Kaminska seconded the motion to approve the warrant for the 2019 Toyota Tundra for the Sheriff's Office in the amount of \$38,976.00. Motion carried 3-0.

Payroll

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve payroll in the amount of \$204,301.45. Motion carried 3-0.

Commissioner Discussion

Discussion was had regarding the EMS/Health Facility building. Kandy Dowell and Ken Mitchell will discuss plans and designs they would like to see used.

There will be initial map review meetings on January 28, 2020 for the Verdigris River. A morning meeting will be held in Howard at the Cox Building at 10:30 a.m. and an afternoon meeting will be held in Eureka at the Public Library at 2:00 p.m.

Adjournment

Commissioner Kaminska moved and Chairman Evans seconded the motion to adjourn at 3:15 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)