

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JANUARY 30, 2023

If you would like to attend the meeting via zoom, go
to: <https://us02web.zoom.us/j/86228992520?pwd=M1A5YUxXLzJHQnZNdGp5cmRBY0kzUT09>
select join meeting and enter meeting ID: 862 2899 2520 Password: 616509

12:30 p.m. – Employee Evaluation

Regularly Scheduled Meeting

1:00 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – Regular Meeting January 9, 2023

1:10 p.m. – Public Forum
1:15 p.m. – Department Reports
Ambulance Rural Fire
Appraiser Sheriff
Emergency Management Treasurer
Health County Counselor
Public Works County Clerk
Register of Deeds

Old Business:

New Business
2:00 p.m. – Wage Scale
2:15 p.m. – New Beginnings Board
2:30 p.m. – Courthouse Server – Advantage Computer
2:45 p.m. – Executive Session Legal
3:00 p.m. – Executive Session Non-Elected Personnel
3:15 p.m. – Commission Discussion

Abatements: RE23-004, RE23-005, RE23-006, RE23-007
Presentation of Claims
Other
Adjournment
Future Events:

Commissioners Present:
Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III

County Clerk: Kerry Harrod
County Counselor: Paul Dean

Others:

Don Sanders, Public Works
Jeremy McCully, Appraiser
Ken Mitchell, EMS
Todd Winscher, R Fire
Nick Miller, Noxious Weed
Stefni Hebb, Deputy Clerk
Shari Kaminska
Kaye Spooner
Stephanie Ollenborger, ROD
Erica Cordell, EM
John Walker, Sheriff
Kandy Dowell, Health
Kristina Kraft, Deputy Treasurer
Teresa Wells, Deputy Appraiser
Steve & Kevin, Advantage Computer

Call to Order

Chairman Liebau called the meeting to order at 12:30 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod.

Executive Session 12:30 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session to discuss non-elected personnel not to return to open session until 12:45 p.m. Motion carried 3-0.

Back in session 12:45 p.m.
No action taken.

Executive Session 12:50 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss non-elected personnel with Don Sanders present not to return to open session until 1:00 p.m. Motion carried 3-0.

Back in session 1:00 p.m.
No action taken.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 1:00 p.m. Motion carried 3-0.

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioners Hendricks and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the minutes of January 9, 2023 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner stated she has been asked to be a part of a nationwide survey regarding election issues. Ms. Spooner asked County Clerk Kerry Harrod questions regarding voter rolls, voting machines, hand counts and reporting.

Emergency Management

Erica Cordell stated she attended her first Regional Homeland Security Council Meeting and her first LEPC Meeting. Ms. Cordell stated there will be three more LEPC Meetings this year and would like for the Commission to attend one. The next LEPC meeting will be April 13, 2023 at the Cox Building.

Health

Kandy Dowell stated the COVID-19 testing payments have been extended until March 31, 2023.

Public Works

Road

Don Sanders stated they had a meeting with KDOT and bridge contractors on the Road 8 bridge project. Mr. Sanders said demolition is going to start next week and the completion date is July 2, 2023.

An onsite meeting was had last week with the Kansas Division of Emergency Management, KDOT and FEMA concerning the Green Ranch Bridge.

Maintenance

Mr. Sanders stated the Sheriff's generator is having fuel issues. A quote was presented in the amount of \$6,000 for repairs on the generator. This generator supports the Sheriff's Office and the 911 System. Mr. Sanders said he is seeking bids for a new generator.

The Sheriff's Office is in need of a new heating and air unit and duct work. The sewer is open and working now.

Register of Deeds

Stephanie Ollenborger presented the December 2022 report. They had a total of 33 instruments recorded and a total deposit of \$1,824.25. Mrs. Ollenborger also presented the 2022-year end reports.

Rural Fire

Todd Winscher presented a quote for a lift kit for the rescue truck in Moline. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the purchase of the air lift bags for the rescue truck in Moline in the amount of \$6,250. Motion carried 3-0.

Sheriff

John Walker stated in March 2022 lightning hit the tower at the windfarm and took the generator and mother board out. A local contractor was hired to fix it but the job has never been completed. Sheriff Walker will contact another vendor for a quote on repairing it.

Sheriff Walker had questions regarding where the \$55 goes for housing out of county inmates. Sheriff Walker will talk with County Treasurer Rachel Ware.

Wage Scale

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the new adjustable hiring tool. Motion carried 3-0.

New Beginnings Board

Commissioner Hendricks moved and Commissioner Russell seconded the motion to appoint Ann Mitchell to her second 3-year term on the New Beginnings Board. Motion carried 3-0.

Courthouse Server – Advantage Computer

Kevin and Steve with Advantage Computer stated the new server could be installed next week. The server does come with a 3-year warranty. Commissioner Russell moved and Commissioner Hendricks seconded the motion to accept the quote from Advantage Computer in the amount of \$25,424.00. Motion carried 3-0.

Executive Session 1:50 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean present not to return to open session until 2:00 p.m. Motion carried 3-0.

Back in session 2:00 p.m.

No action taken.

Executive Session 2:08 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session for non-elected personnel with County Counselor Paul Dean and Shari Kaminska present not to return to open session until 2:25 p.m. Motion carried 3-0.

Back in session 2:25 p.m.

Action: Commissioner Hendricks moved and Commissioner Russell seconded the motion to hire Shari Kaminska for the part-time Local Business and Retention Office at \$20.00 an hour. Motion carried 3-0.

Commission Discussion

Discussion was had regarding updating and maintaining the electrical work in the courthouse. The old health office will become the new employee breakroom.

Executive Session 2:55 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to go into executive session for legal matters with County Counselor Paul Dean and Public Works Supervisor Don Sanders present not to return to open session until 3:00 p.m. Motion carried 3-0.

Back in session 3:00 p.m.

No action taken.

Abatements

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve abatements RE23-004, RE23-005, RE23-006 and RE23-007. Motion carried 3-0.

Warrants

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the warrants in the amount \$141,666.85. Motion carried 3-0.

Payroll

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the payroll in the amount of \$256,593.27. Motion carried 3-0.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 3:22 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman)