

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
AUGUST 9, 2021

If you would like to attend the meeting via zoom, go
to: <https://us02web.zoom.us/j/89096427729?pwd=SGZWRUN5cG9LWmlPaXFHcUhPeHI6QT09>
select join meeting and enter meeting ID: 890 9642 7729 Password: **183549**

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting July 26, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

Fence on Rd 14 North of Pioneer

American Rescue Plan

New Business

2:00 p.m. – EMS/Health Facility - Miranda Bruening, HB&K

2:15 p.m. – Elk County Event Center

2:45 p.m. – Executive Session Non-Elected Personnel

3:00 p.m. – Land Bank

3:15 p.m. – Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: SEK Officials Regional meeting September 23, 2021, KAC Annual Conference October 18-20, 2021

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Ken Mitchell, EMS

John Walker, Sheriff

Beth Koehler, EM

Teresa Wells, Appraiser Office

Rachel Ware, Treasurer

Miranda Bruening, HB&K

Kristina Kraft, Treas. Office

Kandy Dowell, Health

Jenifer Clatt, EMS

Stephanie Ollenborger, ROD

Don Sanders, Public Works

Jill Gillett, County Attorney

Mark Julius, Accel Construction

Call to Order

Chairman Hendricks called the regular meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the July 26, 2021 regular meeting as presented. Motion carried 3-0.

Public Forum

Beth Koehler stated Brian Plymesser and Danny Shipley from the Windfarm inquired about the possibility of installing charging stations for electric vehicles at the Courthouse. Mrs. Koehler will get more information regarding the plans for the charging stations.

EMS

Ken Mitchell handed in the monthly report for July. The EMS department had 23 runs with collections totaling \$12,206.56. Mr. Mitchell stated the stair chair has been shipped.

Sheriff

John Walker handed in the monthly report for July. The deputy's office and the day clerk office has been switched around. There has been six cubicles setup for the deputies. Telephone line will have to be installed in each cubical by AT&T. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to have AT&T install the phone line for the deputy's cubicles at a total cost of \$1,040. Motion carried 3-0. Discussion was had regarding reducing the speed limit from Highway 99 on Limestone Road to the rock quarry. Sheriff Walker will be on vacation August 13th-August 22nd. The Crown Vic patrol car is having mechanical issues. Sheriff Walker would like to thank everyone who helped with the Sheriff's Office remodel.

Health

Kandy Dowell stated there are four active Covid -19 cases in Elk County.

Register of Deeds

Stephanie Ollenborger presented the monthly report for July. They had a total of 66 instruments recorded and a total deposit of \$3,748.50.

Treasurer

Rachel Ware presented an engagement letter from Yerkes & Michels, CPA, LLC to handle the County's American Rescue Plan Act (ARPA) Funds.

Emergency Management

Beth Koehler stated on Wednesday at 1:20 p.m. the FCC and FEMA will be doing a wireless emergency alert test.

Public Works

Road

Don Sanders stated the Road 8 project has been put on hold. The tubes are in for the Road 4 project and the road will be closed for about a week. The Road 27 & Road 28 project going into Fall River is scheduled to start last week of August or the first week of September. On Limestone between Road 23 to Road 27 is on the schedule for rock. The department has two graders that are broke down, so the back up grader and the newly purchased graders are out and running.

County Clerk

Kerry Harrod stated the Southeast Kansas County Officials Association Regional meeting will be Thursday, September 23, 2021 in Iola. Registration will be from 8:30 a.m. to 9:30 a.m. at the Bowlus Fire Arts Building. Ms. Harrod presented a notice from KCAMP stating the 2022 property and liability coverage and risk management services will be increasing.

Executive Session 1:50 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Ken Mitchell, Don Sanders and Paul Dean present. Motion carried 3-0.

Back in session 2:00 p.m.

No action taken.

EMS/Health Facility

Miranda Bruening with HB&K stated a pay schedule was sent to be paid out today. Discussion was had regarding who is going to pay the cost of burying the AT&T line that was missed in the original plans, which way the sewer line will go to tie in and delays in material.

Executive Session 2:43p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 7 minutes to discuss legal matters with John Walker and Paul Dean present. Motion carried 3-0.

Bank in session 2:50 p.m.

No action taken.

SCKAAA Delegate

The County is still looking for a delegate.

Executive Session 2:55 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session for 5 minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 3:00 p.m.

No action taken.

American Rescue Plan

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to engage Yerkes & Michels, CPA, LLC out of Independence, Kansas to administer our American Recovery Plan Act (ARPA Funds) in consideration of 5% of the grant funds. Motion carried 3-0.

Executive Session 3:13 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Paul Dean present. Motion carried 3-0.

Back in session 3:23 p.m.

No action taken.

Elk County Event Center

Discussion was had regarding the 8 applicants. The Commission reserve the right to add individuals to the committee at any time. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to appoint Leroy Malone, Elizabeth Hendricks, Su-An Murphy, Doreen Koop, Alan Coble, Bill Cannon, Stephanie Mills-Bogdahn and Keith Walker to the steering committee to study the Elk County Event Center and furthermore would like to ask Leroy Malone to be the chairman of that committee. Motion carried 3-0.

Executive Session 3:40 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel for 5-minutes with Kerry Harrod and Paul Dean present. Motion carried 3-0.

Back in session.

Land Bank

Discuss was had regarding the land bank. Paul Dean will prepare a resolution and present it at the next meeting.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$270,966.54. Motion carried 3-0.

Payroll

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the July payroll in the amount of \$220,621.99. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:17 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III