

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

October 14, 2025

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/88934874516?pwd=gW1ZLvVOFjEpznlgVnI1R3b4Jh5jRP.1>

select join meeting and enter meeting ID: 889 3487 4516 Password: 678003

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – September 8, 2025

September 29, 2025

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Real Estate @ 1285 Evergreen, Moline

PIO

New Business

2:00 p.m.

DOT Drug Testing Policy

KCAMP Voting Delegate

KWORCC Voting Delegate

Four County Mental Health KDOT – Letter of Support

Community Building Solutions Final Payment

Executive Session Non-Elected Personnel

Commission Discussion

Abatements

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Counselor: Paul Dean

County Clerk: Kerry Harrod

Others

Stephanie Ollenborger, ROD

Don Sanders, Public Works

Gillian Beaumont, EMS Director

Erica Cordell, EM

Kandy Dowell, Health

Chris Miller, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Kaye Spooner

Todd Winscher, Rural Fire

Diane Cucar, Community Development

John Walker, Sheriff

Rachel Ware, Treasurer

Jill Gillett, Attorney

Malarie Chamberlain, Payroll Clerk

Kristina Kraft, Deputy Treasurer

Call to Order

Chairman Hendricks called the regular meeting to order at 1:00 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of September 8, 2025 as presented. Motion carried 2-0. Commissioner Russell moved and Chairman Hendricks seconded the motion to approve the regular meeting minutes of September 29, 2025 as amended. Motion carried 2-0.

Public Forum

Kaye Spooner spoke of election integrity and the need to go back to manually run elections. The Burger Shack in Grenola is open. The County would like to thank Van Coble for participating in local consult meeting in Pittsburg

last week. The K99 expansion project has been moved to the top of the list as of now. There will be another meeting before the project happens. The county encourages everyone who can, to attend the meeting.

#### EMS

Gillian Beaumont presented reports for September. There were 14 total runs with total collections being \$2,296.16 for the month of September. Mrs. Beaumont stated collections are down due to the government shut down.

#### Emergency Management

Erica Cordell attended the KEMA monthly meeting on October 2, 2025 in Allen County. The October outdoor siren test completed with no issues.

#### Health

The Health Fair will be this Saturday from 8:00 a.m. to 10:30 a.m. at the Flint Hills Assembly of God Church.

#### Public Works

Don Sanders presented bridge inspection paperwork to be signed on the Osage Trail bridge in Moline. Mr. Sanders has a meeting scheduled with the State to discuss the FEMA reimbursement on the Green Ranch bridge this Thursday. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the engineering contract with Kirkham Michael & Associates for the Osage Trail Bridge. Motion carried 3-0.

#### Register of Deeds

Stephanie Ollenborger presented the report for September 2025. They had a total of 54 instruments recorded and a total deposit of \$2,731.50.

#### Community Development

Diane Cucar stated she finished loan training for E-Community last week. The County will be using "Elk County Find Your Horizon" for the website. Mrs. Cucar would like pictures of anything Elk County to use on the website. Mrs. Cucar will get bids on all layouts for the entrance at 1285 Evergreen.

#### Rural Fire

Todd Winscher stated the Longton truck is back in service. The generator is out on the Moline rescue truck. Mr. Winscher will be purchasing a new generator.

#### Sheriff

John Walker stated he needs a 15- minute executive session to discuss non-elected personnel.

#### Treasurer

Rachel Ware stated the county has received the wind farm check in the amount of \$1,186,343.36.

#### County Counselor

Paul Dean stated he has filed a motion to dismiss for lack of standing on their part on the county line road dispute. The judge has dismissed the Judy Ranch Road dispute. Mr. Dean requests an executive session for legal matters.

#### Public Information Officer

Erica Cordell will speak with Joe Lee regarding taking the roll of PIO for the County.

#### Real Estate @ 1285 Evergreen, Moline

Paul Dean stated will are still waiting on the deed.

#### Executive Session 1:36 p.m.

Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session to discuss non-elected personnel with Sheriff John Walker and County Counselor Paul Dean present not to return to open session until 1:53 p.m. Motion carried 3-0.

Back in session 1:53 p.m.

No action taken.

#### DOT Drug Testing Policy

Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the drug and alcohol testing policy and be added to the County Policy Handbook for the Public Works Department. Motion carried 3-0.

#### Four County Mental Health KDOT

Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the KDOT Public Transportation letter of support. Motion carried 3-0.

#### KCAMP Voting Delegate

Commissioner Liebau moved and Chairman Hendricks seconded the motion to appoint Commissioner Perry Russell as Elk County's KCAMP Voting Delegate. Motion carried 2-1.

#### KWORCC Voting Delegate

Commissioner Liebau moved and Chairman Hendricks seconded the motion to appoint Commissioner Perry Russell as Elk County's KWORCC Voting Delegate. Motion carried 2-0.

Community Building Solutions Final Payment

Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the final payment in the amount of \$150,607.00 for the Courthouse HVAC and Lighting project. Kerry Harrod will contact Jacob regarding the courthouse window project and tax credits.

Executive Session 2:11 p.m.

Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session to discuss non-elected personnel with Sheriff John Walker and County Counselor Paul Dean present not to return to open session until 2:16 p.m. Motion carried 3-0.

Back in session 2:16 p.m.  
No action taken.

Executive Session 2:17 p.m.

Commissioner Liebau moved and Chairman Hendricks seconded the motion to recess into executive session to discuss legal matters with County Counselor Paul Dean present not to return to open session until 2:27 p.m. Motion carried 2-0.

Back in session 2:27 p.m.  
No action taken.

County Christmas Party

Commissioner Russell moved and Commissioner Liebau seconded the motion to hold the County Christmas party at Flint Oak on December 5, 2025 at 6:30 p.m. There will be a gift exchange for anyone who would like to participate.

Warrants

Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the warrants in the amount of \$80,140.19. Motion carried 3-0.

Executive Session 2:41 p.m.

Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session to discuss legal matters with County Attorney Jill Gillett and County Counselor Paul Dean present not to return to open session until 3:01 p.m. Motion carried 3-0.

Back in session 3:01 p.m.  
No action taken.

Executive Session 3:05 p.m.

Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session to discuss legal matters with County Attorney Jill Gillett and County Counselor Paul Dean present not to return to open session until 3:09 p.m. Motion carried 3-0.

Back in session 3:09 p.m.  
No action taken.

Adjournment

Commissioner Russell moved and Commissioner Liebau seconded the motion to adjourn at 3:12 p.m. Motion carried 3-0.

ATTEST:

\_\_\_\_\_  
Kerry E. Harrod  
Elk County Clerk

\_\_\_\_\_  
Perry Russell, District I

\_\_\_\_\_  
Doug Hendricks, District II(Chairman)

\_\_\_\_\_  
Jake Liebau, District III