

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
MAY 24, 2021

If you would like to attend the meeting Via Zoom, go  
to: <https://us02web.zoom.us/j/85237711821?pwd=VHJXRmNyeEN0VIRWSDUxeWdRWEFPQT09>  
select join meeting and enter meeting ID: 852 3771 1821 Password: 259894

Regularly Scheduled Meeting

1:00 p.m. - Call to Order  
Minutes Approval – Regular Meeting May 10, 2021

1:10 p.m. – Public Forum  
1:25 p.m. – Department Reports

Old Business:  
SCKAAA Delegate  
Severed Minerals Discussion

New Business  
2:00 p.m. – EMS/Health Facility - Miranda Bruening, HB&K  
2:15 p.m. – Appraiser’s Appointment of Term – Jeremy McCully  
2:30 p.m. – American Rescue Plan  
2:45 p.m. – 30 By 30 Plan – Mary Powell  
3:00 p.m. – NACO Membership  
3:15 p.m. – Executive Session Non-Elected Personnel – County Clerk  
3:30 p.m. – Commissioner Discussion

Abatements:  
Presentation of Claims  
Other  
Adjournment  
Future Events: KAC Annual Conference October 18-20, 2021

Commissioners Present:  
Shari Kaminska, District I  
Doug Hendricks, District II  
Jake Liebau, District III

County Clerk: Kerry Harrod  
County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire	Jeremy McCully, Appraiser
Beth Koehler, EM	Kandy Dowell, Health
Jenifer Clatt, EMS	John Walker, Sheriff
Stephanie Ollenborger, ROD	William Bischoff, Recycling
Don Sanders, Public Works	Jill Gillett, Co Attorney
Kristina Kraft, Treas. Office	Teresa Wells, Appraiser Office
Marissa Rivera, Treas. Office	Stefni Hebb, Co Clerk Office
Anne Dare	Joe Newland, State Representative
Miranda Bruening, HB&K	Mark Julius, Accel Construction

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the May 10, 2021 regular meeting as amended. Motion carried 3-0.

Public Forum

State Representative Joe Newland was present to hear any concerns the County may have. Representative Newland represents most of Elk County. Discussion was had regarding the tax lid and Sente Bill 13 and how it affects counties. The windfarm was discussed and expansion did not sound likely. William Bischoff gave the comparisons for county-wide refuse for e-waste roll off. Mr. Bischoff stated 2021 was \$513.60 and 2020 was \$448.00. The hazardous waste cost for 2021 was \$5,071.60 due to poisonous material and 2020 was \$2,606.60.

### EMS

Jenifer Clatt stated Unit #203 is still in the shop for repairs on the AC. Mrs. Clatt stated bullet proof vests and helmets for the EMS have been supplied by Region 6.

### Health

Kandy Dowell stated the department is still giving COVID-19 vaccinations. Mrs. Dowell said they have received the first reimbursement check in the amount of \$8,616.00 for administering the COVID vaccine from the State.

### Emergency Management

Beth Koehler stated there is a residential safe room rebate program for eligible homeowners through the Sunflower Residential Safe Room Program.

### Rural Fire

Todd Winscher said the jaws of life demonstration went well last Friday at Howard. Mr. Winscher stated the Moline jaws of life unit is broke and needs to be replaced. Commissioner Kaminska moved and Commissioner Liebau seconded the motion authorize Rural Fire to spend up to \$5,000 to purchase a replacement jaws of life for the Moline Unit. Motion carried 3-0.

### Sheriff

Sheriff Walker stated the floor is back in and will be getting the prisoners back next week. A class was held on the wrap restraint for unruly inmates last week.

### Public Works

#### Road

Don Sanders stated KDOT was down Wednesday to go over the inspection on the bridge at Road 18 and Rock. It was determined that there needs to be a couple of things fixed before sign-off can be done. Mr. Sanders presented four bids on the Road 28 corners. Further discussion will be had at the next meeting. Mr. Sanders presented an agreement for the waterline project from Fredonia to Howard. There will be cuts made in the county roads. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to waive the waterline road cut fees in Elk County. Motion carried 3-0. Discussion was had regarding the fence in the county right of way tied onto the bridge abutment on Road 14 north of Howard. County Counselor Paul Dean will send out a letter to the landowner to move the fence.

#### Maintenance

Mr. Sanders stated the repairs to the Sheriff's Office plumbing has been completed. There was a little increase in cost that was previously spoken about. Mr. Sanders said the contractor did a good job and is satisfied with the finished project.

#### Recycling

Mr. Sanders stated the weekend trailer drops are going well. The recycling work days will be Monday, Wednesday and Thursday. There will no longer be pick-ups in Grenola City and Elk Falls City.

### County Clerk

Kerry Harrod stated the 2022 budget preparation and 2020 audit will be held on July 20, 2021.

### SEKAAA Delegate

Elk County is still looking for a delegate.

### Severed Minerals

Discussion was had regarding severed minerals with County Appraiser Jeremy McCully. Further discussion will be had at the next meeting.

### EMS/Health Facility

Miranda Bruening and Mark Julius spoke about a whole house generator. The County will purchase the generator and install the transfer switch. There will be a site meeting on June 1, 2021 at 2:00 p.m. Ms. Bruening stated construction is a week behind schedule due to inclement weather.

### Appraiser Appointment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the agreement appointing Jeremy McCully as the Elk County Appraiser for \$30,000 annually for a 4-year term. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt resolution 21-05, which is a resolution appointing a county appraiser. Motion carried 3-0.

### American Rescue Plan

Discussion was had regarding the American Rescue Plan. The County will have to request the funds. The funds can be used for county infrastructure. The County Clerks Office will make application to request the funds.

30 by 30 Plan

Mary Powell presented information regarding the 30 by 30 Plan and discussion was had. No action was taken at this time.

NACo

Discussion was had regarding the benefits of joining the National Association of Counties (NACo). The County will pay a membership fee of \$450 to join NACo at the next meeting.

Break 3:00 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to take a 10-minute break. Motion carried 3-0.

Back in session 3:10 p.m.

Executive Session 3:10 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10-minutes to discuss non-elected personnel with County Clerk Kerry Harrod and County Counselor Paul Dean present. Motion carried 3-0.

Back in session 3:20 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase Amy Bliss from \$14.86 an hour to \$15.15 an hour effective June 2021 payroll and to increase Stefni Hebb from \$12.70 an hour to \$13.08 an hour effective June 2021 payroll. Motion carried 3-0. These are both one step increases.

Neighborhood Revitalization Program

Discussion was had regarding the Neighborhood Revitalization Program. Further discussion will be had at the next meeting.

Executive Session 4:00 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 5-minutes to discuss non-elected personnel with Don Sanders and County Counselor Paul Dean present. Motion carried 3-0.

Back in session 4:05 p.m.

Action: Commissioner Liebau moved and Commissioner Kaminska seconded the motion to hire Gordan Everett for seasonal help in the Noxious Weed Department at \$14.50 an hour with no benefits. Motion carried 3-0.

Commissioner Discussion

Kansas Senator Mike Fagg will be at the June 14, 2021 meeting and Kansas State Representative Doug Blex will at the June 28, 2021 meeting.

Warrants

The regular warrant fund totals are as follows:

County General \$31,011.33, Ambulance \$792.76, Election \$32.50, Rural Fire District \$268.04, Health \$1,045.98, Road \$84,719.19, Noxious Weed \$3,370.00, Diversion Fee \$19,893.68. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the regular warrants in the amount of \$141,133.48. Motion carried 3-0.

Payroll

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve payroll in the amount of \$221,057.06. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn at 4:53 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III