

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
March 28, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/82578737341?pwd=MHRxWXhyczA4RHYxelVDi9oUnp5dz09>

select join meeting and enter meeting ID: 825 7873 7341 Password: 976505

Regularly Scheduled Meeting

1:05 p.m. - Call to Order

Minutes Approval – Regular Meeting March 14, 2022

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

30 By 30

Resolution 05-06 Dangerous Dogs

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – Proposal for New Road on Rd 4 North – Shane & Jason Phillips

2:30 p.m. – Disaster Emergency Resolution

2:45 p.m. – Executive Session Non-Elected

3:00 p.m. – Telephones

3:15 p.m. –

3:30 p.m. – Commission Discussion

Abatements: PP22-017, PP22-018

Presentation of Claims

Other

Adjournment

Future Events: KCCA Spring Conference April 26-28, 2022, Council on Aging Meeting May 26, 2022 @ 10:30am

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Jenifer Clatt, EMS

Stephanie Ollenborger, ROD

Don Sanders, Public Works

Teresa Wells, Appraiser's Office

Joe Mueller, SO

Rachel Ware, Treasurer

Kaye Spooner

Shane Phillips

Miranda Bruening, HB&K

Beth Koehler, EM

Ken Mitchell, EMS

John Walker, Sheriff

Stefni Hebb, Clerk's Office

Jeremy McCully, Appraiser

Skylar Harrod, Public Works

William Bischoff

Ryan Peck

Jason Phillips

Call to Order

Chairman Hendricks call the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of March 14, 2022 as amended. Motion carried 3-0.

Public Forum

Kaye Spooner stated her project is going well.

EMS

Ken Mitchell stated the first out truck is burning oil. Mr. Mitchell is seeking bids for a new ambulance. The EMS Department is almost completely moved out of the old building.

Sheriff

John Walker presented the report for February. On March 20, 2022 an employee was injured on the job. The keycards for the courthouse issue should be fixed by the end of the week. Sheriff Walker has been working with USD 282 & 283 on possibly hiring a school resource officer. This would be a cost share with both schools during

the school year and then paid by the County through the summer. This would be a full-time position. Sheriff Walker has been in contact with ICE regarding holding some of their detainees as a way to pay for updating the jail. There will be a meeting with ICE on Wednesday at 10:00a.m. in the Commission Room. Discussion was had regarding purchasing an ice machine. The Commission would like for Sheriff Walker to look into prices of a chest freezer to store bagged ice. A pallet of water will be purchased to keep on hand for the Sheriff's Office and the Rural Fire Department. Sheriff Walker stated he will be sending two employees to a grant writing school this summer.

Rural Fire

Todd Winscher stated there was a fire on March 16th which they did have to call the Forestry Department to help with. There are 3 trucks down at this time.

Public Works

Road

Don Sanders presented reports. The bridge right of way on Road 8 and Oxen was discussed.

Emergency Management

Beth Koehler stated the BASE Grant has been delayed for 10 days due to the high volume of responses.

Neighborhood Revitalization Program

Discussion was had regarding setting up a Neighborhood Revitalization Program. The program will possibly be setup on a 5-year plan, with a 5% administration fee and a \$50 or \$100 application fee. This program would be for commercial industrial, rehabilitation of residential and possibly occupied residential properties. The minimum value would be \$10,000 investment. A plan will be prepared for the program and a hearing date will be set.

30 X 30 Plan

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adopt resolution 22-05 in opposition of the 30 X 30 Land Preservation Goal. Motion carried 3-0.

Resolution 05-06 Dangerous Dogs

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to rescind resolution 05-06 and remove all restrictions on ownership of pit bulls, Doberman pinschers, and rottweilers. Motion carried 3-0.

Certified Sites Program

Discussion was had regarding the certified site program. The County has 1 year to complete this program.

EMS/Health Facility

Discussion was had regarding the leaks found in the roof and preventative maintenance of the roof, damage of ceiling tiles, remotes for the overhead doors. Miranda Bruening will check with Independence Overhead Door regarding the remotes. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the pay application in the amount of \$73,656.48 to Accel Construction. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve change order #6 on the EMS/Health Facility that increases cost by \$16,150.00. Motion carried 3-0.

Proposal for New Road on Road 4 North

Attorney Ryan Peck, Shane Phillips and Jason Phillip were present to discuss the possible extension to Road 4 north to their landlocked property. The Phillips will present a petition for the extension of Road 4 into their property to the Commission.

Disaster Emergency Resolution

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve resolution 22-04 for the local disaster emergency. Motion carried 3-0.

Executive Session 2:53 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel for 10 minutes with John Walker and Paul Dean present. Motion carried 3-0.

Back in session 3:03 p.m.

No action taken.

New Telephone System

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve a quote from Advantage Computer for new phones in the courthouse and health department in the amount of \$15,826. Motion carried 3-0. This will be paid for by a grant.

Executive Session 3:20 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into execution session to discuss legal matters for 10 minutes with Paul Dean present. Motion carried 3-0.

Back in session 3:30 p.m.

No action taken.

Executive Session 3:38 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Paul Dean present. Motion carried 3-0.

Back in session 3:48p.m.

No action taken.

Commissioner Discussion

The Elk County Council on Aging has moved its office to Moline.

Abatements

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve abatements PP 22-017 and PP 22-018. Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the warrants in the amount of \$244,008.34. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:32 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III