

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
OCTOBER 13, 2020

If you would like to attend the meeting via zoom go
to: <https://us02web.zoom.us/j/83395032637?pwd=NEdPeENtQzZtcWgweDh5ZkZLWW04UT09>
select join meeting and enter meeting ID: 833 9503 2637 Password: 646685

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – September 28, 2020 Regular Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Communication Tower

New Business

2:00 p.m. – Memorandum of Understanding

2:15 p.m. – Interlocal Agreement for Maintenance of Emergency Siren

2:30 p.m. – COVID Small Business Grant

2:45 p.m. – CARES Act Funding

3:00 p.m. – Evaluations

3:15 p.m. – Health/Dental Insurance

3:30 p.m. – Non-Quarantine Personnel Discussion

3:45 p.m. – Neighborhood Revitalization Plan

4:00 pm. – EMS/Health Facility Discussion

4:30 p.m. – Commissioner Discussion

4:30 p.m. - Fence Viewing Hendricks/Gomez

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Stephanie Ollenborger, ROD

Don Sanders, Public Works

Kandy Dowell, Health

Beverly Signer, Health

Jeremy McCully, Appraiser

Sarah Evans, Public Works

Deanna Jones

Beth Koehler, EM

John Walker, SO

Jenifer Clatt, EMS

Erica Cordell, Co Atty Office

Rochelle Cookson, Treas. Office

Treasa Wells, Appraiser Office

Joanna Hunter, City of Howard

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse.

Commissioners Evans and Kaminska were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Chairman Evans moved and Commissioner Kaminska seconded the motion to approve the September 28, 2020 regular meeting minutes as amended. Motion carried 2-0.

Public Forum

A letter was received stating the Howard National Bank will be considered by the Kansas Historic Sites Board of Review for nomination to the National Register of Historic Places and the Register of Historic Kansas Places at their next meeting on Saturday, November 7, 2020.

The City of Elk Falls sent a letter expressing their gratitude for the work the County Road Department did on the streets.

A letter was received from Four County Mental Health requesting a written letter of support for the KDOT General Public Transportation Grant from the County Commission. Kerry Harrod will prepare the letter of support and present it at the next meeting.

Sheriff

Undersheriff John Walker presented a quote from Maple Valley Communications for 5 Prime Witness Body Cameras. Commissioner Kaminska moved and Chairman Evans seconded the motion to approve the quote from Maple Valley Communications for 5 body cameras for the Sheriff's Department at a cost of \$2,336.00 to be divided between the Sheriff's Equipment Fund and the County Attorney's Diversion Fund. Motion carried 2-0. Undersheriff Walker also presented a quote for 5 laptop computers for the patrol vehicles. The Commission stated the CARES Funding was already allocated but if any funding is not used, they would consider purchasing the laptop computers. Undersheriff Walker stated he has been working on grants through the State for seat belt enforcement.

EMS

Jenifer Clatt stated all the LUCAS CPR Devices have been received. A representative from Stryker came down and trained the employees who were working last Tuesday. A training will be conducted for the officers and other EMS personnel at a later date.

Health

Kandy Dowell stated Elk County has had a total of thirteen COVID cases with only 2 being active.

Emergency Preparedness

Beth Koehler stated there will be a LEPC meeting Thursday, October 15, 2020 at the Cox Building in Howard or via zoom.

Register of Deeds

Stephanie Ollenborger present reports for August and September. In August they had a total of 61 instruments recorded and a total deposit of \$3,453.50 and in September they had a total of 55 instruments recorded and a total deposit of \$2,577.00.

Public Works

Road

Don Sanders stated they are moving west on Killdeer and will be laying rock by Thursday. The motor graders have been shut down due to the dust. Mr. Sanders said they have passed the first round of acceptance on the Elk River bridge that crosses Road 8. This bridge is scheduled to be replaced in 2023.

Noxious Weed

Mr. Sanders stated section surveys have been started.

Recycling

Mr. Sanders stated the main recycling employee is having health issues and is not able to work. The department is working through this situation as best as they can but schedules might be canceled or changed. If anyone would like to volunteer their time it would be greatly appreciated.

Interlocal Agreement for Maintenance of Emergency Siren

Beth Koehler presented a modified Interlocal Agreement for Maintenance of Emergency Sirens. The only changes to the agreement was in paragraph three, which was changed to lacks the financial ability and in paragraph two County was changed to City. It was agreed by the Commission that the new agreement be used.

Employee Evaluations

A special meeting will be scheduled when all three Commissioners can be present.

Health/Dental Insurance

Kerry Harrod stated the County needed to be thinking about insurance renewals. Ms. Harrod will contact Scott Day to see if he can attend the next meeting and present rates.

Memorandum of Understanding

Paul Dean will present them at the next meeting.

EMS/Health Facility

Discussion was had regarding the signage for the ambulance doors and the health clinic, exterior lighting, alarm systems, windows, storage and desk needs, power outlet placement, parking, and exterior hose bib locations.

Executive Session 2:30 p.m.

Commissioner Kaminska moved and Chairman Evans seconded the motion to go into executive session for 15 minutes for attorney client privilege to protect the privacy of our small business owners to discuss the small business grant program with Paul Dean present. Motion carried 2-0.

Back in session 2:45 p.m.

Action: The COVID Small Business Grant will be tabled until the next meeting.

CARES Act Funding

Deanna Jones would like to remind everyone to send her the invoices before they are paid. Kerry Harrod will email Mrs. Jones and Commissioner Kaminska the COVID Small Business Grant Applications. Mrs. Jones has sent in the October report to the State and it is being reviewed.

Non-Quarantine Personnel Discussion

Paul Dean will present a policy at the next meeting.

Neighborhood Revitalization Program

Discussion was had with County Appraiser Jeremy McCully and County Counselor Paul Dean regarding the Neighborhood Revitalization Program. Elk County currently does not have the program in place. The Commission will revisit the discussion of the program at a later date.

2020 General Election Canvass

Commissioner Kaminska moved and Chairman Evans seconded the motion to set the 2020 General Election Canvass for Thursday, November 12, 2020 at 10:00 a.m. in the Commission Room of the Courthouse. Motion carried 2-0.

Warrants

The warrant fund totals are as follows:

County General \$35,729.57, Ambulance \$1,171.46, Election \$112.63, Rural Fire District \$1,860.39, Health \$10,637.53, Road \$74,436.07, Service Program for Elderly \$4,082.56, Noxious Weed \$7,268.34, Kansas 911 \$278.38, Diversion Fee \$493.90. Commissioner Kaminska moved and Chairman Evans seconded the motion to pay the warrants in the amount of \$136,070.83. Motion carried 2-0.

The warrant fund total for the SPARK/CARES Act are CARES Act Funding \$62,212.23. Commissioner Kaminska moved and Chairman Evans seconded the motion to pay the warrants in the amount of \$62,212.23. Motion carried 2-0.

Payroll

Commissioner Kaminska moved and Chairman Evans seconded the motion to pay the September payroll in the amount of \$213,307.79. Motion carried 2-0.

Recess 4:10 p.m.

Commissioner Kaminska moved and Chairman Evans seconded the motion to recess and resume at 4:30 p.m. at the fence viewing between Hendricks and Gomez. Motion carried 2-0.

Back in session 4:30 p.m.

Hendricks/Gomez Fence Viewing

Chairman Evans, Commissioner Kaminska, County Clerk Kerry Harrod, County Counselor Paul Dean, Public Works Supervisor Don Sanders, Doug Hendricks and Jackie Gomez were all present. The fence was viewed and the middle point was found and marked. It was determined that Hendricks would be responsible for the northeast half and Gomez would be responsible for the southeast half of the fence. Further discussion will take place on Monday, October 26, 2020 at 2:00 p.m. in the courthouse.

Adjournment

Commissioner Kaminska moved and Chairman Evans seconded the motion to adjourn at 5:13 p.m. Motion carried 2-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

David Evans, District III (Chairman)