

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
NOVEMBER 14, 2022

If you would like to attend the meeting via zoom, go

to: <https://us02web.zoom.us/j/89041160855?pwd=OWJxSmhHMFdJVy9lYVZOUWVhKUT09>

select join meeting and enter meeting ID: 890 4116 0855 Password: 895737

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting October 31, 2022

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Event Center Report

Wage Scale

Road Closing Petition Rock Rd between Rd23 & Rd 21

Fence Viewing – Road 30 & Indigo

New Business

2:00 p.m. – Petition for Rd Opening Patrick Shane Phillips

2:30 p.m. – Ambulance Finance Papers

2:45 p.m. – Days Insurance Solutions – Scott Day

3:00 p.m. – Kaw Valley Health Insurance – Hailey Marple

3:30 p.m. – Economic Development Position

3:45 p.m. – Executive Session Legal – Paul Dean

4:00 p.m. – Executive Session Non-Elected Personnel – Sheriff

4:15 p.m. - Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Don Sanders, Public Works

Ken Mitchell, EMS

Eric Watts, EM

John Walker, Sheriff

Stefni Hebb, Deputy Clerk

Stephanie Ollenborger, ROD

Nick Miller, Noxious Weed

Marty Hunter, Howard State Bank

Todd Winscher, Rural Fire

Beth Koehler, EM

Jenifer Clatt, EMS

John Franks, Undersheriff

Rachel Ware, Treasurer

Teresa Wells, Deputy Appraiser

Malarie Chamberlain, Clerk's Office

Marla Foster-Ware

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

EMS

Ken Mitchell presented the October 2022 report. There were 25 total runs with total collections being \$23,094.90.

Mr. Mitchell stated the new ambulance is in. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to list the 2001 E350 ambulance on Purple Wave. Motion carried 3-0.

Ambulance Finance Papers

Marty Hunter, Howard State Bank presented the finance paperwork for the new ambulance. The paperwork was reviewed and signed.

Sheriff

John Walker stated there will be a TIMS Class on December 15, 2022 at the Cox Building put on by KU Leaning Center. The Sheriff's Office is doing a toy drive from November 6 – December 9, 2022. The drop off points are the Dollar General, Dollar Tree and the Sheriff's Office. The department was donated a 3 year old Belgian Mal from Southern Marsh K-9's. The K-9 is dual trained in tracking and detection of narcotics. Sheriff Walker stated K-9 Anna will be working with Deputy Mueller and K-9 Jack will be working with Deputy Bliss. The Augusta Wal-Mart has volunteered to donate dog food for Elk County's K-9s. Sheriff Walker will be attending a Sheriff's

Conference at the Kansas Star Casino until Thursday, November 17, 2022. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sell the Sheriff Office's Crown Victoria on Purple Wave. Motion carried 3-0.

#### Register of Deeds

Stephanie Ollenborger presented the report for October 2022. They had a total of 40 instruments recorded and a total deposit of \$1,934.25.

#### Emergency Management

Eric Watts stated they had an Emergency Management meeting in Fredonia over the foreign animal diseases. Mr. Watts and Mrs. Koehler will be working on a template for Elk County.

#### Rural Fire

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to lift the burn ban. Motion carried 2-1, Kaminska opposing. Todd Winscher stated the new tanker is ready to be put in service. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to dispose of the old Rural Fire International semi on Purple Wave. Motion carried 3-0.

#### Public Works

##### Road

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to dispose of the Dresser loader from the Moline shop on Purple Wave. Motion carried 3-0. Don Sanders stated a county truck was involved in an accident. The insurance company will be down to evaluate it on Wednesday. The new truck will be in tomorrow that was ordered in February. The department is still in need of at least one new truck. The Commissioners would like Mr. Sanders to order two new trucks. Mr. Sanders presented the numbers on the new shop building. Commissioner Kaminska will check on grants that could be used for the shop building.

##### Noxious Weed

Nick's spray truck is out of service at this time.

#### Fence Viewing

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to change the fence viewing at Road 30 and Indigo to Monday, December 12, 2022 at 10:00 a.m. Motion carried 3-0.

#### Public Information Officer

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to accept resignation of public information officer Marla Foster Ware with our thanks. Motion carried 3-0.

#### Petition for Road Opening

Attorney Ryan Peck representing Shane and Jason Phillips discussed the petition to open a road to a landlocked property. They would like to extend County Road 4 to Mr. Phillips property. The Phillip's would like to work with the County's Road Department regarding land access and cost.

#### Days Insurance Solutions

Scott Day presented alternative health insurance renewal options. Atena would be an 11% increase and BlueCross and BlueShield would be a 16% increase. This would allow for 45% to be in the claims account. Delta Dental will have a 2.2% increase and Vision Care Direct will have a 0% increase. No decision was made.

#### Kaw Valley Health Insurance

Hailey Marple presented health insurance rates through United Health Care and BlueCross and BlueShield. Discussion was had regarding rates and coverage. No decision was made.

#### Executive Session 3:15 pm

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel to include Sheriff John Walker, County Counselor Paul Dean, Emergency Managers Beth Koehler and Eric Watts not to return to open session until 3:35 p.m. Motion carried 3-0.

Back in session 3:35 p.m.

No action taken.

#### Executive Session 3:35 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to extend the executive session for an additional 15 minutes not to return to open session until 3:50 p.m. Motion carried 3-0.

Back in session 3:50 p.m.

Action: Eric Watts will be working as a full-time sheriff's deputy and a part-time emergency manager.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase Richard Eric Watts hourly wage to \$19.18 an hour. Motion carried 3-0. This will be a 75% Sheriff and a 25% Emergency Management split starting December payroll.

#### Executive Session 4:00 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean not to return to open session until 4:05 p.m. Motion carried 3-0.

Back in session 4:05 p.m.  
No action taken.

Executive Session 4:15 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Road & Bridge Supervisor Don Sanders not to return to open session until 4:25 p.m. Motion carried 3-0.

Back in session 4:25 p.m.  
No action taken.

ROZ

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the ROZ invoice in the amount of \$1,500. Motion carried 3-0.

Letter of Support

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign the letter of support for the general public transportation. Motion carried 3-0.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$127,685.48. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:52 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III