

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
NOVEMBER 9, 2020

If you would like to attend the meeting via zoom go to:
<https://us02web.zoom.us/j/86150347394?pwd=NXk3R3Q1VmQ5SkV2SFNCQnJSQXhzdz09> select
join meeting and enter meeting ID: 861 5034 7394 Password: 853278

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – October 26, 2020 Regular Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

New Business

2:00 p.m. – Employee Christmas Bonus & Party

2:15 p.m. – Employee Wages

2:30 p.m. – Employee Insurance

2:45 p.m. – Disaster Resolution – Ice Storm

3:15 p.m. –

3:30 p.m. –

3:45 p.m. – EMS/Health Facility Discussion

4:00 p.m. - Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: 2020 General Election Canvass November 12th @10:00 a.m.

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Don Sanders, Public Works

Stephanie Ollenborger, ROD

Kandy Dowell, Health

Beverly Signer, Health

Martin Burke, USD 282

Kristina Kraft, Treasurer's

Todd Winscher, Rural Fire

Jenifer Clatt, EMS

Teresa Wells, Appraiser's

Erica Cordell, Co Atty's

Jill Gillett, Co Atty

Rochelle Cookson, Treasurer's

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse.

Commissioners Evans, Kaminska and Coble were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the October 26, 2020 minutes as amended. Motion carried 3-0.

Public Forum

The Howard Christmas parade and festival will be held on December 5, 2020. All businesses are encouraged to participate.

South Central Kansas Economic Development District sent a copy of the Kansas Weatherization Assistance Program application for anyone interested in the program.

Rural Fire

Todd Winscher stated there has been a few grass fires this past weekend. Mr. Winscher stated he would like to purchase a semi to pull the tanker with. The semi is a 1990's model with 6-wheel drive and a fairly new motor. Commissioner Kaminska moved and Chairman Evans seconded the motion to authorize the purchase of a semi to pull the tanker for the Rural Fire Department in the amount of \$18,000 with delivery included. Motion carried 3-0. This amount will be paid out of the Rural Fire budget.

EMS

Jenifer Clatt presented the monthly report for October. The department had 24 runs with total collections of \$16,312.58. The UV lights and bulbs have been delivered and setup.

Health

Kandy Dowell presented a quote on a pharmacy refrigerator. Mrs. Dowell would like to use the CARES money to purchase the refrigerator. Commissioner Kaminska moved and Commissioner Coble seconded the motion to purchase the pharmacy grade refrigerator for storing vaccines in the amount of \$6,493.70. Motion carried 3-0. Elk County is up to 24 positive COVID-19 cases with 5 being active.

Register of Deeds

Stephanie Ollenborger presented the monthly report for October. There were 43 instruments recorded with total collection of \$3,118.00.

Public Works

Road

Don Sanders stated the first mile of the Road 12 and Killdeer project has been completed. Mr. Sanders has hired Skylar Harrod as the Office Manager. Miss Harrod will start Monday, November 23, 2020. Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve Skylar Harrod's transfer to the office manager position at \$12.00 an hour. Motion carried 3-0.

Maintenance

The UV lights have been installed in the Commission Room. Mr. Sanders stated the Register of Deed's Office will be in the process of a remodel soon.

Recycling

Martin Burke of USD 282 stated the school would like to help with the recycling program. Mr. Sanders will speak with Mr. Burke regarding the details of the program.

County Clerk

Kerry Harrod stated Mary Teichgraeber with AFLAC will be at the Courthouse Tuesday, November 17, 2020 at 7:30 a.m. for open enrollment. Ms. Harrod presented the letter of support for the Kansas Department of Transportation. Commissioner Coble moved and Commissioner Kaminska seconded the motion to sign the letter of support to the Kansas Department of Transportation. Motion carried 3-0.

Employee Christmas Bonus & Party

Discussion was had regarding the employee Christmas Party and bonus. Kerry Harrod presented four quotes from businesses to cater the party. The Commission stated they would like the Department Heads to decide the details of the party. Commissioner Coble moved and Commissioner Kaminska seconded the motion to give the employees a Christmas bonus of \$100 for full-time employees and \$50 for part-time employees payable on the November payroll. Motion carried 3-0.

Employee Wages

A discussion was had regarding employee wages. Kerry Harrod will present the Commissioners a list of current wages and the wage scale. This will be further discussed at the next meeting.

Employee Insurance

Commissioner Kaminska moved and Commissioner Coble seconded the motion to revise our plan to the \$3,000 annual maximum on the Delta Dental. Motion carried 3-0.

Disaster Resolution

Chairman Evans moved and Commissioner Coble seconded the motion to adopt and sign Resolution 20-15 for the ice storm. Motion carried 3-0. The resolution can be viewed at www.elkcountyks.org.

EMS/Health Facility

Discussion was had regarding the interior and exterior colors of the building along with the exterior signs. More discussion will be had at the next meeting.

Memorandum of Agreements

Commissioner Kaminska moved and Chairman Evans seconded the motion to distribute the Memorandum of Agreements to the cities and other entities that are receiving Corona Virus Relief Funding from the County through the SPARKS Fund for their execution. Motion carried 3-0. These should be returned to the County Clerk's Office by November 30, 2020.

Warrants

The warrant fund total for the SPARK/CARES Funding are CARES Act Funding \$102,942.09. Commissioner Kaminska moved and Chairman Evans seconded the motion to pay the warrants in the amount of \$102,942.09. Motion carried 3-0.

The regular warrant fund totals are as follows:

County General \$27,605.46, Ambulance \$1,507.82, Election \$4,154.73, Rural Fire District \$1,062.76, Health \$2,064.91, Road \$36,442.49, Noxious Weed \$413.22, Kansas 911 \$132.48, Emg Prep- EOC Grant CARES \$1,983.92, Diversion Fee \$1,267.11. Commissioner Coble moved and Commissioner Kaminska seconded the motion to pay the regular warrants in the amount of \$76,634.90. Motion carried 3-0.

Payroll

Chairman Evans moved and Commissioner Coble seconded the motion to pay the October payroll in the amount of \$223,062.49. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Coble seconded the motion to adjourn at 2:30 p.m. Motion Carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)