

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
OCTOBER 12, 2021

If you would like to attend the meeting via zoom, go
to: <https://us02web.zoom.us/j/81967264004?pwd=dXdneDJYTUJjc2JEMkNlVFI3V3ZjZzO9>
select join meeting and enter meeting ID: 819 6726 4004 Password:581957

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting September 27, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

American Rescue Plan

Fence on Rd 14 North of Pioneer

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – Executive Session Non-Elected Personnel

2:30 p.m. – Larry Sharp – KCAMP Insurance

3:00 p.m. – Continuity of Operations Plan – Process Review

3:15 p.m. – Executive Session Non-Elected Personnel

3:30 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: KAC Annual Conference October 18-20, 2021

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Kandy Dowell, Health

Don Sanders, Public Works

Ken Mitchell, EMS

Stephanie Ollenborger, ROD

Marissa Rivera, Treas. Office

Miranda Bruening, HB&K

Mary Powell

Beth Koehler, EM

Jenifer Clatt, EMS

John Walker, Sheriff

Stefni Hebb, Clerk's Office

Kristina Kraft, Treas. Office

Skylar Harrod, Public Works

Larry Sharp, KCAMP

Call to Order

Chairman Hendricks called the regular meeting to order at 1:00 p.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the September 27, 2021 regular meeting as presented. Motion carried 3-0.

Health

Kandy Dowell stated the security group was here this morning to tour the new facility. Mrs. Dowell presented a quote for security and fire protection plan for the new facility. Mrs. Dowell said the facility's security costs can be paid for by grants she has applied for. The Commission would like another quote before moving forward with the security system.

EMS

Ken Mitchell presented the monthly report for September. The EMS department had 20 runs with collections totaling \$18,677.31. The first out truck is in the shop for new shocks, wheel bearings and vacuum leak repair. Mr. Mitchell stated the department will have to amend the budget for this year.

Sheriff

John Walker presented the monthly report for September. Sheriff Walker stated the Dodge Charger is in Caney getting the decals changed today, then it will go to Bartlesville to have the radio installed. Girard Juvenile Center will not take out of district juveniles. Sheriff Walker present the support agreement from McDonald Computer Service. The Commission would like Sheriff Walker to get more information on what the support agreement covers before committing to the agreement.

Register of Deeds

Stephanie Ollenborger presented the monthly report for September. They had a total of 49 instruments recorded and a total deposit of \$3,381.25.

Emergency Management

Beth Koehler presented the 2021 EMPG paperwork to be signed. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to apply for the Emergency Management Performance Grant funding for 2021 with the approximate amount of \$6,100. Motion carried 3-0.

Public Works

Road

Don Sanders stated they had a few calls regarding trees down in the roads from Sunday's winds. Mr. Sanders informed the Commissioners that the courthouse generator needs a new alternator.

SCKAAA Delegate

The County is still looking for a delegate.

American Rescue Plan

Kerry Harrod stated there has been no new updates at this time. Ms. Harrod will contact Ashley Osburn with Yerkes & Michels, CPA to get an update.

Fence on Road 14 North of Pioneer

The center of the bridge has been marked. Chairman Hendricks spoke with the landowner regarding the placement of the corner post.

Appointment of Liberty Township Board

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to appoint Jeff Oakes as Trustee, Elizabeth Oakes as Treasurer and Billy Ecton as Township Clerk to fill unfilled vacancies on the township board for Liberty Township. Motion carried 3-0.

Continuity of Operations Plan – Process Review

Beth Koehler updated the Commission on the status of the plan.

EMS/Health Facility

Chairman Hendricks stated they did a walk thru of the facility Friday. Miranda Bruening stated she would like to start having 2 site meetings a month from here on out. The next site meeting will be October 22, 2021 at 2:00 p.m.

Kansas County Association Multiline Pool Insurance

Larry Sharp was present to update the Commission on the services KCAMP offers. Mr. Sharp stated the claims in Elk County have been well below average this year.

Executive Session 2:40 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 20 minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 3:00 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to opt into the Attorney Generals Settlement on the opioid litigation. Motion carried 3-0.

Commissioner Discussion

Mary Powell was present and would like to be on the agenda for October 25, 2021 to discuss the 30 by 30 and the land bank. Ms. Powell stated that the trees in the ditch by her property on need cut down and the ditches need mowed.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$237,361.62. Motion carried 3-0.

Payroll

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the September payroll in the amount of \$236,565.95. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 3:22 p.m.
Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III