

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JUNE 13, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/86232533482?pwd=3TcALrJPbssWKBmP7cLt1Qbnq3msqk.1>

select join meeting and enter meeting ID: 862 3253 3482 Password: 546878

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting May 31, 2022
Special Meeting June 6, 2022

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Certified Sites

Event Center Report

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – 4 County Budget Request – Greg Hennen

2:30 p.m. – Executive Session Non-Elected Personnel - Beth

2:45 p.m. – Broadband Funding-Kaylyn Foehring, VETRO Fiber Map

3:00 p.m. – Wage Scale

3:15 p.m. –

3:30 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Don Sanders, Public Works

Kandy Dowell, Health

Stephanie Ollenborger, ROD

Skylar Harrod, Public Works

John Walker, Sheriff

Rachel Ware, Treasurer

Miranda Bruening, HB&K

Bob Stewart, VETRO Fiber Map

Beth Koehler, EM

Ken Mitchell, EMS

Jenifer Clatt, EMS

Teresa Wells, Deputy Appraiser

Kristian Kraft, Deputy Treasurer

Greg Hennen, Four County

Kaylyn Foehring, VETRO Fiber Map

Rachel Hall, VETRO Fiber Map

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of May 31, 2022 as presented. Motion carried 3-0.

Commissioner Kaminska moved and Chairman Hendricks seconded the motion to approve the special meeting minutes of June 6, 2022 as presented. Motion carried 3-0.

EMS

Ken Mitchell present the report for May 2022. There were 18 total runs with total collections being \$16,771.89. Mr. Mitchell stated the first out ambulance hit a cow and it has been reported to KCAMP.

Register of Deeds

Stephanie Ollenborger presented the monthly report for May. They had a total of 61 instruments recorded and a total deposit of \$3,020.50.

Health

Kandy Dowell stated there are four Covid-19 cases in Elk County.

Emergency Management

Beth Koehler stated there will be a Flood Plain Meeting on June 21, 2022 at 2:00 p.m. via zoom. On July 27, 2022 there will be a radio communication drill for the EMS, Rural Fire and Sheriff Departments.

Public Works

Road

Don Sanders presented work progress reports. Mr. Sanders stated they are working on the mitigation process going for the low water bridge at Pioneer and Road 4.

Noxious Weed

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to hire Jace Orlando full time in the Noxious Weed Department effective June 6, 2022 at \$12.00 an hour. Motion carried 3-0.

County Clerk

Kerry Harrod stated Phil Jarred will be here on July 11, 2022 at 10:00 a.m. for the 2023 County Budget.

Neighborhood Revitalization Program

No Discussion.

Certified Sites

No Discussion.

Event Center Report

Discussion was had regarding applying for a Community Development Block Grant.

4-County Mental Health

Greg Hennen presented the 2023 budget request in the amount of \$30,000 and the request for allocations of the liquor tax funds in Elk County. Mr. Hennen discussed using the land west of the EMS/Health Facility for an office building to conduct business out of.

EMS/Health Facility

The stove is working now. The cabinet doors are installed. The door issue is still in process of being resolved.

Executive Session 2:20 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel for 5-minutes with Sheriff Walker and Paul Dean present. Motion carried 3-0.

Back in session 2:25 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase Amy Bliss's hourly wage by \$1.00 for completion of the law enforcement academy. Motion carried 3-0.

Executive Session 2:27 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session to discuss non-elected personnel for 10 minutes with Beth Koehler and Paul Dean present. Motion carried 3-0.

Back in session 2:37 p.m.

No action.

Executive Session 2:40 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 5-minutes to discuss non-elected personnel with Don Sanders, Beth Koehler and Paul Dean present. Motion carried 3-0.

Back in session 2:45 p.m.

No action.

Broadband Funding

Kaylyn Foehring, Bob Stewart and Rachel Hall of VETRO Fiber Mapping were present via zoom to discussion broadband grant funding for rural areas. Rachel Hall will attend the next meeting on June 27, 2022 to further the discussion.

County Wage Scale

Discussion was had regarding updating the wage scale. A few departments need to add more line items.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to have a special meeting/work session on employee wages on June 20, 2022 at 8:00 a.m. Motion carried 3-0.

Executive Session 3:55 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 20 minutes to discuss non-elected personnel. Motion carried 3-0.

Back in session 4:15 p.m.

No action.

Executive Session 4:16 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session for 9 minutes to discuss non-elected personnel. Motion carried 3-0.

Back in session 4:25 p.m.

No action.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$96,610.14. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the pay application to Accel Construction in the amount of \$10,332.50. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:42 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III