

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
NOVEMBER 8, 2021

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/88375579697?pwd=bFRoMTFlalFibFg2TOVmV3Blemp2dz09>  
select join meeting and enter meeting ID: 883 7557 9697 Password: 479631

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting October 25, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

American Rescue Plan

Fence on Rd 14 North of Pioneer

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – FCMI – Scott Day

2:45 p.m. – Use of Health Office

3:00 p.m. – Executive Session Non-Elected Personnel

3:15 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

John Walker, Sheriff

Don Sanders, Public Works

Jenifer Clatt, EMS

Jill Gillett, Co Atty

Mark

Teresa Beitz, Elk Co Council on Aging

Stephanie Ollenberger, ROD

Ken Mitchell, EMS

Kandy Dowell, Health

Miranda Bruening, HB&K

Joan Murphy, Elk Co Council on Aging

Kay Spooner

Call to Order

Chairman Hendricks called the regular meeting of November 8, 2021 to order at 1:00 p.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the October 25, 2021 regular meeting as amended. Motion carried 3-0.

EMS

Ken Mitchell stated they are still working on getting quotes for the security system at the new facility. Mr. Mitchell will be meeting with a representative from In-Alert Security to do a walk thru on Wednesday.

Sheriff

John Walker presented the report for October and an agreement for legal based guidelines for the jail. Sheriff Walker would like to thank Sedan Fire Department for the donation of six handheld radios. Sheriff Walker stated he will be taking vacation November 26<sup>th</sup> through December 3<sup>rd</sup> 2021. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to enter into an agreement with Accreditation Audit and Risk Management Security LLC for the Kansas legal based jail guidelines at a monthly rate of \$110 per month. Motion carried 3-0.

### Health

Kandy Dowell stated there are four active COVID-19 cases. Mrs. Dowell said they are doing a lot of testing and giving booster shots.

### Register of Deeds

Stephanie Ollenborger stated she is still waiting on a copier quote from Dicks Business Machines.

### County Clerk

Kerry Harrod stated the City/School Canvass will be November 10, 2021 at 10:00 a.m. Mary with AFLAC will be here November 18, 2021 and Scott Day with FCMI will be here November 23, 2021 for insurance renewals.

### Rural Fire

The Commission gave the okay to sell a rural fire tanker that is no longer in service by sealed bid.

### Public Works

#### Road

Don Sanders presented work progress reports to the Commission.

#### Maintenance

There is another problem with the courthouse generator. The parts are ordered and Foley will install them when the parts arrive.

### Executive Session 1:43 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss employee performance for 7 minutes with Jill Gillett, Don Sanders and Paul Dean present. Motion carried 3-0.

Back in session 1:50 p.m.

No action.

### EMS/Health Facility

Discussion was had regarding the pay application, change order tracking days, and price differences between fixtures and conduit in the ambulance bay. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve a change order on the EMS/Health Department Building in the amount of \$4,550.00 for electrical reels and other incidentals. Motion carried 3-0. The next site meeting will be Friday, November 19, 2021 at 2:00 p.m.

### Day Insurance Solutions

Scott Day presented three different proposals for health insurance, a 0%, 1% and a 2% rate increase. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to renew the health insurance plan with Freedom Claims Management at a 1% increase for 2022. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to renew the dental contract with Delta Dental with a 1.6% increase for 2022. Motion carried 3-0. The vision insurance with Vision Care Direct has no rate increase for 2022.

### Future use of Health Office Space

Discussion was had regarding who would occupy the health office once the new facility is built. There are four options at the present time; Extension Director, Elk County Council on Aging, Breakroom, Road & Bridge. No action was made at this time.

### Break 3:25 p.m.

Commissioner Liebau moved and Chairman Hendricks seconded the motion to take a 5-minute break. Motion carried 2-0.

Back in session 3:30 p.m.

### SCKAAA Delegate

The County is still looking for a delegate.

### American Rescue Plan

Kerry Harrod stated the survey is still on the county website. To view the survey, go to [www.elkcountyks.org](http://www.elkcountyks.org)

### Fence on Road 14 North of Pioneer

Discussion was had regarding obtaining a map from 1973.

### Executive Session 3:40 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session to discuss non-elected personnel for 10 minutes with Kerry Harrod and Paul Dean present. Motion carried 3-0.

Back in session 3:50 p.m.

No action taken.

Executive Session 3:55 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss legal matters for 10 minutes with Paul Dean present. Motion carried 3-0.

Back in session 4:05 p.m.

No action taken.

Executive Session 4:17 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel for 5-minutes with Kandy Dowell and Paul Dean present. Motion carried 3-0.

Back in session 4:22 p.m.

No action taken.

Commission Discussion

The Steering Committee will meet one more time and then present to the Commission.

Payroll

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the October payroll in the amount of \$226,704.59. Motion carried 3-0.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$212,947.99. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:40 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III