

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
DECEMBER 26, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/88933041330?pwd=SEtGSUFBRCSvWk1Pb1VCb1ZWQnMvQT09>

select join meeting and enter meeting ID: 889 3304 1330 Password: **850847**

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting December 12, 2022

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Event Center Report

Wage Scale

New Business

2:00 p.m. – Meeting of Local Board of Health

2:15 p.m. – Emergency Management Position

2:30 p.m. – Executive Session Non-Elected Personnel - Kaminska

2:45 p.m. – 2023 ROZ Resolution

3:00 p.m. – Commission Discussion

Abatements: PP22-101, PP22-102, PP22-105, PP22-106, TK22-103

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean (zoom)

Others:

Don Sanders, Public Works

Kandy Dowell, Health

Erica Cordell, Co Atty Office

Ken Mitchell, EMS

Teresa Wells, Deputy Appraiser

Nick Miller, Noxious Weed

Kristina Kraft, Deputy Treasurer

Todd Winscher, Rural Fire

Stephanie Ollenborger, ROD

Beth Koehler, EM

John Walker, Sheriff

Stefni Hebb, Deputy Clerk

Eric Watts, SO

Jessica Kessler, Treasurer Office

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean (zoom).

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of December 12, 2022 as presented. Motion carried 3-0.

Health

Kandy Dowell presented her yearly report for 2022. Mrs. Dowell stated the COVID-19 collections will end on December 31, 2022.

Sheriff

John Walker would like to thank everyone who donated to the toy drive. There were 28 children who received gifts from the toy drive. Sheriff Walker would like to be reimbursed for the meals he purchased for the TIM's class in the amount of \$296.62. The Commission stated for Sheriff Walker to submit a receipt to the County Clerk's Office for reimbursement. The Crown Victoria will be listed on Purple Wave on January 29, 2023. The agent for Purple Wave will be back to list more vehicles for the County.

Register of Deeds

Stephanie Ollenborger presented the November 2022 report. They had a total of 52 instruments recorded and a total deposit of \$2,556.25.

Tax Sale Deeds

Paul Dean will check the status of the deeds.

Emergency Management

Beth Koehler presented an agreement for water sources in the County for Rural Fire. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign the memorandum of understanding between Elk County and Flint Oak for the use of water for fire suppression. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to appoint Kristen Hutchison to serve as the Public Information Officer for Elk County beginning January 1, 2023. Motion carried 3-0.

Public Works

Road

Don Sanders presented the 2-week progress report. Mr. Sanders stated they are still waiting on an RS reroute from KDOT for the Rock Road closure. The 2 bridge grants applied for in September were declined.

Maintenance

Don Sanders stated the water pipes broke in the Sheriff's Office Friday and the line has been capped off.

Rural Fire

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to accept the Atlanta Rural Fire Departments offer in the amount of \$5,000 for the Freightliner. Motion carried 3-0.

Emergency Management Position

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to hire Erica Cordell as the Emergency Manager at a rate of \$17.00 an hour. Motion carried 3-0. Ms. Cordell will start the Emergency Management position January 3, 2023.

Executive Session 1:50 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel to include Paul Dean County Counselor and Don Sanders Public Works Supervisor not to return to open session until 2:00 p.m. Motion carried 3-0.

Back in session 2:00 p.m.

No action taken.

2023 ROZ Resolution

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve Resolution 22-14 which is our authorization to participate in the Rural Opportunity Zone Student Loan Repayment Program for 2023 allocating \$9,000 a year for matching payments. Motion carried 3-0.

Economic Development Position

An add will be placed in the Prairie Star Newspaper and on the County Website for a part-time contract basis Economic Development employee with no benefits.

Executive Session 2:34 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Public Works Supervisor Don Sanders and not to return to open session until 2:45 p.m. Motion carried 3-0.

Back in session 2:45 p.m.

No action taken.

Executive Session 2:50 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Public Works Supervisor Don Sanders not to return to open session until 3:00 p.m. Motion carried 3-0.

Back in session 3:00 p.m.

No action taken.

Year End Transfers

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to transfer \$5,000 from the Appraiser's Budget to the County Equipment Reserve Fund. Motion carried 3-0.

Emergency Management Resolution

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adopt Resolution 22-13 to appoint a new emergency manager for Elk County. Motion carried 3-0.

Abatements

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatements PP22-101, PP22-102, PP22-105, PP22-106, and TK22-103. Motion carried 3-0.

Executive Session 3:20 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel not to return to open session until 3:22 p.m. Motion carried 3-0.

Back in Session 3:22 p.m.

No action taken.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the warrants in the amount of \$126,311.73 Motion carried 3-0.

Executive Session 3:26 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss legal matters with County Counselor Paul Dean and Public Works Supervisor Don Sanders not to return to open session until 3:33 p.m. Motion carried 3-0.

Back in session 3:33 p.m.

No action taken.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 3:41 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III