

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes
November 10, 2025

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/81718573461?pwd=ygr9B4trSib0Ft5bbzNtboGtbWjR.1>
select join meeting and enter meeting ID: 817 1857 3461 Password: 529191

Regularly Scheduled Meeting

1:00 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – October 27, 2025

1:05 p.m. – Public Forum
1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:
Real Estate @ 1285 Evergreen, Moline
PIO

New Business
2:00 p.m. –
2025 County Budgets
Executive Session - Employee Review

Abatements:
Presentation of Claims
Other
Adjournment
Future Events: General Election Canvass November 13th @ 10:00am., County Christmas Party December 5th @ 6:30pm

Commissioners Present:
Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III

County Counselor: Paul Dean
County Clerk: Kerry Harrod

Others:
Don Sanders, Public Works
John Walker, Sheriff
Stefni Hebb, Deputy Clerk
Chris Miller, Deputy Appraiser
Jessica Kessler, Treas. Office Clerk
Kandy Dowell, Health
Kaye Spooner

Stephanie Ollenborger, ROD
Gillian Beaumont, EMS Director
Kristina Kraft, Deputy Treasurer
Erica Cordell, Emergency Management
Diane Cucar, Community Development
Malarie Chamberlain, Payroll Clerk

Call to Order

Chairman Hendricks called the work session to order at 12:30 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean (zoom).

Recess 12:32 p.m.

Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into a work session/reception with the county library boards until 1:00 p.m. Motion carried 3-0.

Back in Session 1:00 p.m.

Minutes Approval

Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the minutes of October 27, 2025 as presented. Motion carried 3-0.

EMS

Gillian Beaumont stated a part time EMT was hired. Mrs. Beaumont presented the monthly report for October 2025. There were 13 total runs with total collections being \$13.29 for the month of October. Commissioner Russell

moved and Commissioner Liebau seconded the motion to hire Colby Austin as a part time EMT at \$16.97 an hour. Motion carried 3-0.

Appraiser

Chris Miller presented a new NRP application.

Emergency Management

Erica Cordell attended the Healthcare Coalition meeting in Chanute, the Moline Library with parents as teachers for a fire safety program and the monthly KEMA meeting in Cherokee County. The monthly county outdoor warning siren test had no issues. The next LEPC meeting is Thursday, November 13, 2025 at 6:30 p.m. at the Cox Building.

Public Works

Don Sanders stated the FEMA check should be here this week in the amount of \$150,000.

Register of Deeds

Stephanie Ollenborger presented the report for October 2025. They had a total of 39 instruments recorded and a total deposit of \$3,156.50.

Sheriff

John Walker stated they are a couple of weeks out for the new fuel tank. It will be set by the generator on the west side of the sheriff's office.

County Clerk

Kerry Harrod stated there was an 18% turn out for the general election. The canvass will be November 13, 2025 at 10:00 a.m. in the Commissioner's Room. Ms. Harrod presented the Kansas Department of Revenue Schedule I, II and part 3 of the tax credit application to be signed by the chairman for the HVAC project.

Community Development

Diane Cucar stated the County logo is finished.

PIO

Erica Cordell stated Joe Lee did not accept the position.

2025 Budgets

No action taken.

Executive Session 1:20 p.m.

Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for non-elected personnel to discuss employee review with Kandy Dowell and County Counselor Paul Dean (telephone) present not to return to open session until 1:25 p.m. Motion carried 3-0.

Back in session 1:25 p.m.

No action taken.

Commission Discussion

Commissioner Liebau stated there is work being done on Road 4 up by Sewell's on each side of the road. Don Sanders was not aware of it and will check into it. The Osage Trail Bridge project should start in January 2026.

Warrants

Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the warrants in the amount of \$69,004.22. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Russell seconded the motion to adjourn at 1:30 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II(Chairman)

Jake Liebau, District III