

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

April 8, 2024

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/85989902328?pwd=ZXAYbUU3V0k0Sk5KVkt1RHpGN0ZJdz09>

select join meeting and enter meeting ID: 859 8990 2328 Password: 485648

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – March 25, 2024

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

Courthouse HVAC and Windows

Real Estate @ 1285 Evergreen, Moline

Real Estate Purchase Agreement for Moline UMC

Property on Dove Road, Moline

New Business

2:00 p.m. – Radio Tower - EM

2:15 p.m. – Road 10 GW/EK Countyline Road

2:30 p.m. –

2:45 p.m. – Commission Discussion

Abatements: OIL24-012

Presentation of Claims

Other

Adjournment

Future Events: SEK District Meeting April 25, 2024, County Audit April 15 & 16, 2024

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Ken Mitchell, EMS

Kristina Kraft, Deputy Treasurer

Kandy Dowell, Health

Stefni Hebb, Deputy Clerk

Malarie Chamberlain, Payroll Clerk

Shari Kaminska, Community Development

Kaye Spooner

Doug Meyer

John Walker, Sheriff

Todd Winscher, Rural Fire

Erica Cordell, EM

Nick Miller, Noxious Weed

Don Sanders, Public Works

Chris Miller, Deputy Appraiser

Thayne Botterweck

Call to Order

Chairman Liebau called the regular meeting to order at 1:00 p.m. Commissioner Hendricks and Commissioner Russell were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the March 25, 2024 minutes as presented. Motion carried 3-0.

Public Forum

Kaye Spooner would like to thank the rural fire department for all their hard work over the last couple of weeks.

Thayne Botterweck expressed his concern of his property value declining due to his neighbor's property being full of trash and unkept. Mr. Botterweck asked the commission if there was anything they could do to make his neighbor clean up his property. The commission stated they could not.

EMS

Ken Mitchell stated truck #206 is back in service. Mr. Mitchell presented the department report for March. There were 20 total runs with total collections being \$8,161.00. Jenifer Clatt is attending a leadership conference. Commissioner Russell moved and Commissioner Hendricks seconded the motion to increase Cassidy Brenner's hourly wage from \$13.00 to \$13.50 for completing her training period. Motion carried 3-0. On April 16, 2024 Elk County EMS will be hosting a Region 6 meeting.

Emergency Management

Erica Cordell stated the monthly siren test was conducted today and the Grenola siren failed again. Dave Jackson will be looking at the siren today. The Flood Plain Mapping meeting with the Kansas Department of Agriculture will be this Thursday, April 11, 2024 at 10:30 a.m. at the Cox Building. There is a virtual option available. If anyone needs the link contact Erica Cordell. The Local Emergency Planning Committee meeting will be Thursday, April 18, 2024 at 6:30 p.m. at the Cox Building. The American Red Cross will be holding a Shelter Fundamentals Training in Chanute May 2, 2024 from 10:00 a.m. to 3:00 p.m. The public is welcome to participate if they are interested in learning how to set up or help in an emergency shelter within our community.

Health

Kandy Dowell stated Loren Osborn from 4 County Mental Health would like to use the health facility to see veteran clients from 1:00 p.m. to 4:00 p.m. on Thursdays. The commissioner said that would be fine.

Public Works

Maintenance

Don Sanders stated the automatic door in the courthouse needs repaired or replaced. The estimated cost for a new door is \$2,000 to \$3,000. Mr. Sanders is working on getting quotes for repairs from Cheney Door. The commission said to replace the door if it needed to be. Mr. Sanders stated Eric Watts will start work on April 23, 2024 in the maintenance department.

Recycling

The County Wide Cleanup is scheduled for June 8, 2024 at the Elk County Rodeo Grounds.

Community Development

Shari Kaminska stated the Kansas Department of Commerce would like to have the County's Award letter by April 18, 2024 for the BASE Grant. Ms. Kaminska will be publishing an article regarding the Elk County Landbank. If anyone is interested in being on the board of directors for the landbank please contact Shari Kaminska.

Rural Fire

Todd Winscher stated there will be a Street Smart training class put on by Task Force 4 and paid by Homeland Security at Moline on May 11, 2024 from 8:00 a.m. to 5:00 p.m. An article will be published with more information on the training.

Sheriff

John Walker stated the new patrol truck is here but has not been equipped yet.

County Clerk

Kerry Harrod presented the direct expenses for the Presidential Preference Primary Election. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve and sign the direct expense form for the Presidential Preference Primary Election in the amount of \$6,909.79. Motion carried 3-0. Ms. Harrod stated the County Clerk's Office will be closed on Thursday, May 2, 2024 due to the KCCEOA Conference and mandatory election training.

Courthouse HVAC and Windows

Community Building Solutions conducted a walk-through of the courthouse last week. They will prepare quotes and present them at the April 29, 2024 meeting.

RE @ 1285 Evergreen, Moline

The property will be burnt off to help with cleanup. Commissioner Russell moved and Commissioner Hendricks seconded the motion to take sealed bids on the house on the 1285 Evergreen property to be moved and work with Shari Kaminska to schedule a viewing. Motion carried 3-0. Paul Dean will prepare and publish a public notice.

RE Purchase Agreement for Moline UMC

Shari Kaminska stated we are waiting on the deed. The Moline community clean-up day on April 6, 2024 went well. The County would like to thank everyone who helped with the church.

Property on Dove Road, Moline

Discussion was had regarding listing the property with an agent.

Radio Tower

Discussion was had regarding moving the radio equipment off Flint Oaks tower to the Wholesale 23 tower. Erica Cordell presented a quote from Action Communications to move the equipment. This should improve the signal greatly on the eastern side of the county. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the quote from Action Communications to move the radio equipment in the amount of \$9,625.92 to be paid out of County General unless another source of funding is found. Motion carried 3-0.

Road 10 GW/EK Countyline Road

It has been determined that the GW/EK Countyline Road is still an open road and has never been closed. The Elk County Road Department will start maintaining the road. A contract will be drawn up by County Counselor Paul Dean for the Meyer's to sign acknowledging that it is an open road.

Commissioner Discussion

The resolution modifying the minimum fence construction set forth in KSA 29-101 for fences constructed in Elk County was discussed. Chairman Liebau would like to thank everyone for the sympathy card.

Executive Session 2:32 p.m.

Commissioner Russell moved and Commissioner Hendricks seconded the motion to recess into executive session to discuss non-elected personnel with County Counselor Paul Dean present not to return to open session until 2:37 p.m. Motion carried 3-0.

Back in session 2:37 p.m.

Action: Commissioner Russell moved and Commissioner Hendricks seconded the motion to have County Clerk Kerry Harrod advertise for the EMS Director position. Motion carried 3-0.

Payroll

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the payroll in the amount of \$254,762.58. Motion carried 3-0.

Warrants

Commissioner Russell moved and Commissioner Hendricks seconded the motion to approve the warrants in the amount of \$149,390.64. Motion carried 3-0.

Abatement

Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve abatement OIL24-012. Motion carried 3-0.

Executive Session 2:46 p.m.

Commissioner Hendricks moved and Commissioner Russell seconded the motion to recess into executive session to discuss legal matters with County Counselor Paul Dean present not to return open session until 2:47 p.m. Motion carried 3-0.

Back in session 2:47 p.m.

No action taken.

Adjournment

Commissioner Russell moved and Commissioner Hendricks seconded the motion to adjourn at 2:48 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III (Chairman)