

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
OCTOBER 25, 2021

If you would like to attend the meeting via zoom, go
to: <https://us02web.zoom.us/j/84433254098?pwd=N1RWN1o1U2RUcHJJVFdtM1lsR2JxQT09>
select join meeting and enter meeting ID: 844 3325 4098 Password: **339294**

Employee Evaluations

10:00 a.m. – 11:30 a.m.

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting October 12, 2021
Special Meeting October 21, 2021

1:10 p.m. – Public Forum
1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate
American Rescue Plan
Fence on Rd 14 North of Pioneer

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K
2:15 p.m. – Courthouse Copy Machine – Rylan Schroeter
2:30 p.m. – Executive Session Non-Elected Personnel
2:45 p.m. – Executive Session Legal
3:00 p.m. – 30 By 30/Land Bank – Mary Powell & Angel Cushing
3:15 p.m. – Commission Discussion

Abatements:

Presentation of Claims
Other
Adjournment
Future Events: KAC Annual Conference October 18-20, 2021

Commissioners Present:

Shari Kaminska, District I
Doug Hendricks, District II
Jake Liebau, District III

County Clerk: Kerry Harrod
County Counselor: Paul Dean

Others:

Stephanie Ollenborger, ROD
John Walker, Sheriff
Don Sanders, Public Works
Ken Mitchell, EMS
Marissa Rivera, Treas. Office
Kay Spooner
Mary Powell
Angel Cushing
Betsy

Beth Koehler, EM
Todd Winscher, Rural Fire
Kandy Dowell, Health
Jenifer Clatt, EMS
Chris Miller, Appraiser Office
Gene Perkins
Beth Salmens
Rylan Schroeter

Call to Order

Chairman Hendricks called the regular meeting to order at 10:00 a.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Executive Session 10:10 a.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss employee performance for non-elected personnel to include at different times Ken Mitchell, Kandy Dowell, Beth Koehler and Don Sanders not to return to open session until 1:00 p.m. Motion carried 3-0.

Back in Session 1:00 p.m.
No action taken.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the October 12, 2021 regular meeting as presented. Motion carried 3-0.
Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the October 21, 2021 special meeting as presented. Motion carried 3-0.

Public Forum

Kay Spooner stated there will be a meeting in Wichita this Saturday regarding election integrity called Reckoning Kansas. Ms. Spooner would like to encourage everyone to attend. For more information go to their website at www.kansasreckoning.com.

EMS

Ken Mitchell stated he has received a bid from Pro-tec Security and is waiting on the quote from another vendor for the security at the new facility.

Sheriff

John Walker stated he has received 12 applications. Sheriff Walker will start interviewing applicants at the first of the month for the two open positions.

Rural Fire

Todd Winscher stated the Moline rescue truck has a fuel issue and has been taken to Wolfe Auto to be repaired.

Emergency Management

Beth Koehler stated the Windfarm presented a check for \$7,000 to the Rural Fire Department to use to purchase a drone and nozzles. The County would like to thank the Windfarm for their donation it is greatly appreciated. Mrs. Koehler said the Integrated Preparedness Planning Workshop will be next Thursday on November 4, 2021 at 6:30 p.m. at the Cox Building. This will be a training workshop.

Public Works

Don Sanders stated Hull's Paving will start the Road 28 project this week. Mr. Sanders presented an inspection agreement for the signage project. The road department is down 2 employees at this time. Commission Kaminska moved and Commissioner Liebau seconded the motion to execute the agreement for federal aid in construction engineering inspection services by consultant between Elk County and KDOT for the inspection services on the new sign project. Motion carried 3-0. This will be at no cost of the County.

Maintenance

The courthouse generator is still having issues. Mr. Sanders stated Evergy has been contacted and will be here at the end of the week to monitor it.

SCKAAA Delegate

The County is still looking for a delegate.

American Rescue Plan

Kerry Harrod stated the survey has been completed and will be put on the county website. To view the survey, go to www.elkcountyks.org

Fence on Road 14 North of Pioneer

Paul Dean stated he needs a hard copy of the bridge from the State of Kansas. Don Sanders will contact the State of Kansas.

Courthouse Copy Machine

Rylan Schroeter with Century Business Technology presented a bid for a new copy/fax machine for the Courthouse. Ms. Schroeter presented both a lease bid and a purchase bid. Discussion was had but no action was taken at this time. Stephanie Ollenborger will get another bid to compare prices.

Executive Session 1:40 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Rachel Ware and Paul Dean present. Motion carried 3-0.

Back in session 1:50 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase the wage for Marissa Rivera in the Treasurer's Office to \$12.20 an hour and in light to her promotion to Deputy Treasurer increase the wage of Kristina Kraft to \$14.00 an hour. Motion carried 3-0.

Executive Session 1:52 p.m.

Commissioner Kaminska moved and Commission Liebau seconded the motion to go into executive session for attorney client privilege with Jeremy McCulley and Paul Dean present not to return to open session until 2:00 p.m. Motion carried 3-0.

Back in session 2:00 p.m.

No action taken.

4-County Letter of Support

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to sign a letter of support for 4-County Mental Health to apply for a KDOT grant. Motion carried 3-0.

EMS/Health Facility

Discussion was had regarding the ADA entrance, gas lines and keys. The ADA entrance will be constructed at the original place and the extra gravel cost will be paid by HB&K. There will be 3 grand master keys made. The next site meeting will be Friday, November 5, 2021 at 9:00 a.m.

Executive Session 2:25 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Don Sanders and Paul Dean present. Motion carried 3-0.

Back in session 2:35 p.m.

No action taken.

Executive Session 2:35 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss employee performance with Kandy Dowell not to return to open session until 2:50 p.m. Motion carried 3-0.

Back in session.

No action taken.

30 By 30/Land Bank

Mary Powell, Angel Cushing and Beth Salmens was present to discuss the 30 By 30 Plan. There is a website for more information called Kansas Natural Resource Coalition (www.knrc.org).

Commissioner Discussion

Discussion was had regarding certified sites. These sites must be 10 acres have 3 phase electric and 6-inch water lines to get on the certified site list.

Discussion was had on the event center regarding what the steering committee's job consists of. The Commissioner would like the steering committee to come up with a proposal of what the community would like to see built in Elk County.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$90,275.66. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:06 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III